

Hamilton Township Trustee's Meeting

June 22, 2016

Trustee Board President Wallace called the meeting to order at 6:01 p.m. Mr. Wallace, Mr. Weber and Mr. Walker were present.

The *Pledge of Allegiance* was recited by all in attendance.

Motion was made by Mr. Wallace with a second by Mr. Weber to adopt the proposed agenda for the June 22, 2016 meeting.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Weber with a second by Mr. Walker to approve the meeting minutes from the meeting on June 1, 2016.

Roll call as follows:	Kurt Weber	Yes
	Joe Walker	Yes
	David Wallace	Abstain

Motion made by Mr. Wallace with a second by Mr. Weber to approve the withholding payments for payment cycle May 22, 2016 – June 4, 2016, checks numbered 22632720-22632728.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve Payroll for pay cycle May 22, 2016 – June 4, 2016, Electronic Fund Transfer Direct Deposit Vouchers 1099397251 to 1099397328.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve the billing invoices for payment cycle June 6, 2016 – June 10, 2016 checks numbered 76256 to 76262.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve the billing invoices for payment cycle June 13, 2016 – June 17, 2016, checks numbered 76263 to 76271.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve the billing invoices for payment cycle June 20, 2016 – June 24, 2016, checks numbered 76326 to 76379 (VOID 76272 – 76325 due to printer issues).

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Fire Chief, Brian Reese, presented three residents from Village on the Green with plaques for their selfless acts of helping a mother and child after their SUV went into the pond. Chief Reese stated that Richard Cohen, Joshua Whitehead, and Robert Timme kept a bad situation from turning into a tragedy.

Trustee, David Wallace read a letter into the minutes from the Sherriff's Department, commending Hamilton Township and Sgt. Lisa Elliott, Officer Rande Rigby, and Officer Mark Bedwell for the amazing job the night of a Deputy shooting in Deerfield Township on June 9, 2016.

Administrator, Ray Warrick requested the Board make a motion to give Ellen Horman a \$200.00 bonus for the current pay period for training and HR duties.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee David Wallace.

Roll call as follows:	Kurt Weber	Yes
	David Wallace	Yes
	Joe Walker	Yes

Administrator, Ray Warrick requested the Board make a motion to give Justin Thompson FMLA leave for the birth of a child. He will take 1 week of vacation and 3 weeks of sick pay.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Kurt Weber.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Administrator, Ray Warrick requested the Board make a motion to remove part time Firefighter John Hatfield from the Hamilton Township roster.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Kurt Weber.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Administrator, Ray Warrick requested the Board make a motion to hire Kellie Krieger for the Human Resource Manager position at the rate of \$20.00 an hour starting June 27, 2016.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee David Wallace.

Roll call as follows:	Kurt Weber	Yes
	David Wallace	Yes
	Joe Walker	Yes

Administrator, Ray Warrick requested the Board make a motion to promote Police Office Kyle Treon. His pay would go from the training wage of \$26.32 per hour to \$29.15 per hour starting June 22, 2016.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Kurt Weber.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Administrator, Ray Warrick addressed the Eagle Point, Providence, Fischer Homes issue. He stated that no action will be taken tonight regarding lot size due to the fact that the staff has not been approached with any final plans from Fischer Homes.

Public Comments

Mr. Wallace opened the floor to the public at 6:15pm.

Lee Monti, 1567 Eagle Court, stated that he has lived in the Eagle Point community for about a year. He also stated that he bought his home based on the fact that there was supposed to be 159 lots. They have now changed that number to 206 lots. He stated that Fischer is wanting to reduce the lot sizes from 90' to 50' lots and go from 206 lots to 216 lots.

In some discussion between Trustee Kurt Weber and Legal counsel Doug Miller, Fischer Homes would have to come back in front of the board to get approval to increase the number of lots. The only decision that will be made tonight, will be approval or denial of the pool.

Mr. Wallace closed the floor to the public at 6:29pm.

Community Development Coordinator, Michelle Tegtmeier requested the Board make a motion to approve permit #16-0128, a community pool on Lot #701 at 7465 Macauly Blvd for the Eagles Point and Providence communities.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Kurt Weber.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Community Development Coordinator, Michelle Tegtmeier requested the Board make a motion to approve Resolution #16-0622B authorizing the abatement, control or removal of vegetation, garbage, refuse or debris pursuant to section 505.87 of the Ohio Revised Code, dispensing with the second reading and declaring an emergency. This would be for high grass and trash/debris located at 6663 Scarborough Court in Hamilton Township Ohio.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Kurt Weber.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Administrator, Ray Warrick requested the Board make a motion to approve Resolution #16-0622 authorizing the semi-annual authorization of blanket certificates and establishing financial policies for the approval of purchase orders.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee David Wallace.

Roll call as follows:	Kurt Weber	Yes
	David Wallace	Yes
	Joe Walker	Yes

Administrator, Ray Warrick requested the Board make a motion to approve Resolution #16-0622A authorizing the purchase of motor vehicles from Lebanon Ford for the use in the township and further authorizing the sale of township owned motor vehicles to Lebanon Ford for credit against the purchase price as authorized by ORC section 505.10(A)(3).

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee David Wallace.

Roll call as follows:	Kurt Weber	Yes
	David Wallace	Yes
	Joe Walker	Yes

Administrator, Ray Warrick requested the Board make a motion to approve Resolution #16-0622C proclaiming Friday, June 24, 2016 as Anna's Gourmet Popcorn Day.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Kurt Weber.

Roll call as follows: David Wallace Yes
Kurt Weber Yes
Joe Walker Yes

Administrator, Ray Warrick presented the Monthly Financial Review. Mr. Warrick stated we have completed 42% of the year, with 56.4% of the revenue in, and we have spent 37% of the budget. Mr. Warrick also stated we are 1.1 million behind on revenue compared to last year due to being short from TIF's by \$526,000.00 and the elimination of 1 mil of the taxation from the Fire Department of \$289,000.00. With that being said, we are at \$29,000.00 lower spending from this time last year.

Police Chief, Scott Hughes presented a Police Policy System Review. Chief Hughes stated that we want to make sure that our policy and procedures manual is up to national standards. He would like to pursue the program call The Lexipol Advantage. This program would have content specific to the state, provide daily training bulletins, and will recommend any updates needed for our existing manual. The daily training bulletins will track the information. The price to maintain this per year is approximately \$7,100.00.

Administrator, Ray Warrick presented the Board the health insurance plans that are currently be reviewed to possibly take effect August 1, 2016 since Healthspan has sold their Ohio health companies to Medical Mutual of Ohio. The employees will have 3 different plans to choose from: one with a very low deductible but higher premiums; one with a little higher deductible but lower premiums; and an HSA plan which has a higher deductible but no premiums and the township would possibly seed the account with a one time amount, to be determined at a later date.

Administrator, Ray Warrick discussed 3 TIF's that have been brought to the township. They are the following:

- Kroger – They want to be their own banker at 7% return on the bonds, and wants us to pledge \$400,000.00 from a neighboring TIF
- Hopkins Commons – the school district does not want to participate and the money would also go to ODOT projects
- Peter Cartridge Factory – will come before the board with items that qualify for TIF money

Administrator, Ray Warrick discussed Munitions Park project. Hamilton Township owns Munitions Park and we had an agreement with Dupont to let them take some of the contaminated soil out of the Cartridge Factory and bury it, encapsulated in 4 acres of the park. In return, Dupont would black top part of that cap for parking of horse trailers for people taking horses to the bike path.

Administrator, Ray Warrick requested the Board make a motion to hold off on black top at Munitions Park and pursue Dupont to ear mark the money that would have been used for that project, to other parks in Hamilton Township.

Trustee David Wallace made that motion as stated above, and seconded by Kurt Weber.

Roll call as follows: David Wallace Yes
Kurt Weber Yes
Joe Walker Yes

Trustee's Business

Mr. Wallace made a motion, and seconded by Mr. Weber to enter into Executive Session to discuss pending court action, consider the sale of a property, and collective bargaining matters. In Executive Session were all Trustees, Administrator, and legal counsel at 7:48pm.

Roll call as follows: David Wallace Yes
Kurt Weber Yes
Joe Walker Yes

Motion made by Mr. Wallace with a second by Mr. Weber to return from Executive Session at 8:34 pm.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

With no other business at hand a motion made by Mr. Wallace with a second by Mr. Weber to adjourn at 8:34 pm.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes