

## Hamilton Township Trustee's Meeting

April 20, 2016

Trustee Board President Wallace called the meeting to order at 6:00 p.m. Mr. Wallace, Mr. Weber and Mr. Walker were present.

The *Pledge of Allegiance* was recited by all in attendance.

Motion was made by Mr. Wallace with a second by Mr. Weber to adopt the proposed agenda for the April 20, 2016 meeting.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve the withholding payments for payment cycle March 27, 2016 – April 9, 2016, checks numbered 22212253 to 22212352.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve Payroll for pay cycle March 27 to April 9, 2016, Electronic Fund Transfer Direct Deposit Vouchers 1096283442 to 1096283512.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve the billing invoices for payment cycle April 11 through April 15, 2016 checks numbered 76059 to 76069.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve the billing invoices for payment cycle April 18, 2016 through April 22, 2016, checks numbered 76070 to 76111.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Administrator, Ray Warrick requested the Board make a motion to officially remove Jeff Pointer from the position of part-time custodian effective April 4, 2016.

Trustee Dave Wallace made the motion as stated above, and seconded by Trustee Kurt Weber.  
Roll call as follows:

	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Administrator, Ray Warrick requested the Board make a motion to approve the hiring process of three seasonal Park Crew members that would be part time, and meet the job qualifications that are listed in the job posting at a rate of \$11.00 per hour at 20 hours per week not to exceed 480 hours in 2016.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee Dave Wallace. Roll call as follows:

Kurt Weber	Yes
David Wallace	Yes
Joe Walker	Yes

Administrator, Ray Warrick requested the Board make a motion to approve the official hiring of Colleen Gulling, who began April 18<sup>th</sup> as the new full-time Human Resource Manager at a rate of \$20.00 per hour split by all departments and a probation period of 6 months.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee Dave Wallace. Roll call as follows:

Kurt Weber	Yes
David Wallace	Yes
Joe Walker	Yes

Administrator, Ray Warrick requested the Board make a motion to approve the official hiring of Melissa Sterwerf, with a start date of today, April 20<sup>th</sup> as the new full-time Front Desk Assistant at a rate of \$12.00 per hour and a probation period of 6 months.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee Dave Wallace. Roll call as follows:

Kurt Weber	Yes
David Wallace	Yes
Joe Walker	Yes

Mr. Warrick stated the Police Department will be hiring a new person at the next meeting due to the vacancy of Officer Bobby Haussermann leaving; interviews are still on-going. Ch. Hughes noted they had narrowed it down to a final three candidates and Trustee Weber asked to meet the candidate before the meeting.

Mr. Ray Warrick Township Administrator explained the two pieces of the bell tower, the tower or cupola and the bell itself. Ch. Reese stated the bell has been placed on cypress wood donated by Richard Oeder, Firefighter Dusty McCleese and others have constructed the stand or platform and will complete it with a plaque telling the history later this year. It will remain on display at Station 76.

Mr. Warrick asked the trustees to approve Resolution # 16-0420, declaring certain property as surplus, of no value and authorizing its disposition. The bell tower or cupola is in poor condition and unable to be reused. The family of the man who constructed the cupola wishes to repair it and display it at their family farm.

Trustee Dave Wallace made the motion as stated above, and seconded by Trustee Kurt Weber. Roll call as follows:

David Wallace	Yes
Kurt Weber	Yes
Joe Walker	Yes

Mr. Warrick provided a PowerPoint of the monthly financial review dated March 31, 2016. He highlighted that spending is lower than last year and lower than budgeted. The tax settlement check came in April at a little more than last year as well.

Lastly, he asked for approval for a large purchase order for \$8,921.40 for election expense in the last police levy.

Trustee Kurt Weber made the motion to approve the large purchase order, and seconded by Trustee Dave Wallace.

Roll call as follows:

Kurt Weber	Yes
Dave Wallace	Yes
Joe Walker	Yes

### **Public Comments**

Mr. Wallace opened the floor to the public at 6:20pm.

Mr. Forest Snell, 1843 Adams Road asked the Trustees to look into the parking along the bike trail on Adams and Lyons Road. There is a heavy volume of traffic, especially this time of year and people walk and park all over. It's unsafe and dangerous for all persons. He suggested a 300 foot barrier and no parking signs. Trustee Weber asked if the terrain was very steep and Mr. Snell replied –very! Trustee Joe Walker stated work was done before but did not alleviate the problem. Ch. Hughes added that he and his department will look into the traffic issue and report back to the Trustees.

Mr. Wallace closed the floor to the public at 6:30 pm.

### **Trustee's Business**

Mr. Wallace made a motion, and seconded by Mr. Weber to enter into Executive Session to discuss pending court action in Executive Session all Trustees, Administrator, and legal counsel at 6:31 pm.

Roll call as follows:

David Wallace	Yes
Kurt Weber	Yes
Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to return from Executive Session at 6:44 pm.

Roll call as follows:

David Wallace	Yes
Kurt Weber	Yes
Joe Walker	Yes

With no other business at hand a motion made by Mr. Wallace with a second by Mr. Weber to adjourn at 6:45 pm.

Roll call as follows:

David Wallace	Yes
Kurt Weber	Yes
Joe Walker	Yes