

HAMILTON TOWNSHIP TRUSTEES

December 2, 2015

Mr. Weber called the meeting to order at 6:00 p.m. with Mr. Weber, Mr. Duvelius and Mr. Wallace present.

The Pledge of Allegiance to the Flag was recited by all in attendance.

Mr. Duvelius made a motion and Mr. Wallace seconded the motion to adopt the proposed agenda for the December 2, 2015 meeting.

Roll call as follows:	Gene Duvelius	Yes
	David Wallace	Yes
	Kurt Weber	Yes

Mr. Weber made a motion and Mr. Wallace seconded the motion to dispense with the public reading of the minutes and approve as written for November 18, 2015.

Roll call as follows:	Kurt Weber	Yes
	David Wallace	Yes
	Gene Duvelius	Abstain – Absent from Meeting

Mr. Weber made a motion and Mr. Wallace seconded the motion to pay the bills before the Board for checks numbered 75487 through 75489 as written.

Roll call as follows:	Kurt Weber	Yes
	David Wallace	Yes
	Gene Duvelius	Yes

Mr. Weber made a motion and Mr. Duvelius seconded the motion to pay the bills before the Board for checks numbered 75505 through 75508 and 75510 through 75535 as written.

Roll call as follows:	Kurt Weber	Yes
	Gene Duvelius	Yes
	David Wallace	Yes

Mr. Weber made a motion and Mr. Duvelius seconded the motion to pay the withholding checks numbered 75490 through 75504 with Direct Deposit Vouchers 2015-1888 through 2015-1967 as written.

Roll call as follows:	Kurt Weber	Yes
	Gene Duvelius	Yes
	David Wallace	Yes

Mr. Duvelius made a motion and Mr. Wallace seconded the motion to approve check number 75509 to the Warren County Engineer's Office.

Roll call as follows:	Gene Duvelius	Yes
	David Wallace	Yes
	Kurt Weber	Abstain–Works for Engineers Office

Ms. Melissa Brock, Human Resources, presented Mr. Brian Bentley as a part-time Firefighter. Mr. Weber had sworn in Mr. Bentley and applause was given.

Ms. Brock asked the Board to make a motion to remove Mr. Nick Robers from the active Hamilton Township Employee Roster effective December 2, 2015. Mr. Robers was hired for full-time position with the Colerain Township Police Department. The Board wished him well and thanked him for his tenure at Hamilton Township.

Mr. Duvelius made a motion and Mr. Wallace seconded the motion as stated above.

Roll call as follows:	Gene Duvelius	Yes
	David Wallace	Yes
	Kurt Weber	Yes

Ms. Brock asked the Board to make a motion to approve a Federal Medical Leave of Absence (FMLA) to Mr. Shane Brandenburg for a qualifying event beginning approximately January 7, 2016 and shall not exceed 12 consecutive weeks.

Mr. Duvelius made a motion and Mr. Wallace seconded the motion as stated above.

Roll call as follows:	Gene Duvelius	Yes
	David Wallace	Yes
	Kurt Weber	Yes

Ms. Brock asked the Board to approve a one (1) time carryover of compensatory hours for Officer Mark Bedwell of 100 hours and Sargent Lisa Elliott of 87 hours beyond December 31, 2015 to be utilized in the year 2016.

Mr. Duvelius made a motion and Mr. Wallace seconded the motion as stated above.

Roll call as follows:	Gene Duvelius	Yes
	David Wallace	Yes
	Kurt Weber	Yes

Mr. Gary Boeres, Administrator, prompted discussion about Employee Health Care. A new plan through Healthspan has been found and will be an estimated 32% savings over the OPEC cost in 2016. To start the plan on January 1, 2016 authorization is needed to allow the Administrator to sign the application. Mr. Duvelius asked what would happen to the old plan. Mr. Boeres stated once confirmation is received from Healthspan, Mr. Warren Ritchie, Law Director, will notify OPEC that the Township is leaving. The Township may have to pay fines and penalties down the road, but at this point we are not under the assumption that the Township would have to pay those fees. Mr. Ritchie noted in early November the Board authorized the administrator to write a letter to OPEC notifying them the Township is leaving. The letter would be sent once confirmation is received from Healthspan that the application for the new plan was approved.

Mr. Duvelius made a motion and Mr. Wallace seconded the motion to authorize Mr. Boeres as Administrator to sign the Healthspan application.

Roll call as follows:	Gene Duvelius	Yes
	David Wallace	Yes
	Kurt Weber	Yes

Mr. Boeres noted the application includes new dental and disability. They are similar plans to what is offered currently at the same or reduced cost. Mr. Weber noted comparatively the Township will save almost \$350,000.00 per year compared to what was quoted from OPEC for 2016. Mr. Ray Warrick, Fiscal Officer, stated the employee gets a savings as does the Township. If the Township does have to pay a penalty to OPEC, it will be less than the savings achieved in the first year of the new plan. Mr. Warrick was asked by Ms. Liz Fortney, Neace Lukens Representative, how often the Board would want her to report and Mr. Warrick had told her he would ask them. Mr. Boeres noted how much of an asset Ms. Fortney has been and stated she is not paid directly through the Township, but she is paid by through the selected health insurance company to work in the best interest of the Township.

Mr. Boeres presented two (2) large purchase order requests. The first was to Warren County Telecommunications for the annual maintenance agreement in the amount of \$5,044.66.

Mr. Duvelius made a motion and Mr. Wallace seconded the motion to approve the large purchase order request for Warren County Telecommunications as stated above.

Roll call as follows:	Gene Duvelius	Yes
	David Wallace	Yes
	Kurt Weber	Yes

Mr. Boeres had another large purchase order request in the amount of \$16,000.00 for Phoenix Safety Outfitters for Fire Department Uniforms. There is usually \$25,000.00 set aside for this expense. Year to date only \$2,900.00 has been expended. This is also in efforts to clean up the uniform policy with Chief Reese.

Mr. Duvelius made a motion and Mr. Wallace seconded the motion to approve the large purchase order request for Phoenix Safety Uniforms as stated above.

Roll call as follows:	Gene Duvelius	Yes
	David Wallace	Yes
	Kurt Weber	Yes

Fire Chief Brian Reese stated the firefighters have been very patient while he has been setting this up. The company will come to the Fire House and take measurements to make it easier when ordering. This will help the firefighters meet the new uniform policy more easily. The purchase order will go towards the 2015 uniforms.

Mr. Boeres stated Mr. Hickey, Mr. Wood, Ms. Jacobs and himself have recently discussed the Snow Policy. In years past the Township has reduced its level of service because of the cost of salt. The new expanded policy will include salting side streets and using Beet Heat which is new this year. It stays on the road for a longer period of time and reduces the amount of salt that is needed on the roadways. Mr. Weber explained what Beet Heat was. Mr. Wallace asked how many trucks were equipped to use beat heat. Mr. Kenny Hickey, Maintenance Supervisor, stated 5 trucks are able to do this and it will be on main roadways and main throughways in subdivisions. The Board agreed to the new policy and if the salt pile starts running low to default back to the old policy.

Mr. Boeres stated at the next meeting the Board will be asked to review and pass the Permanent Appropriations. The goal is to get the Appropriations to Mr. Warrick on Friday and check it over so the Board can review it for about a week before the meeting. Mr. Ray Warrick, Fiscal Officer, stated the budget will also be presented as it was done last year.

Mr. Ray Warrick, Fiscal Officer, had nothing to report.

Mr. Warren Ritchie, Law Director, had nothing to report.

Mr. Weber opened the floor to the public.

Mr. Weber closed the floor to the public.

Mr. Weber made a motion and Mr. Duvelius seconded the motion to adjourn the meeting at 6:30 p.m.

Roll call as follows:	Kurt Weber	Yes
	Gene Duvelius	Yes
	David Wallace	Yes