

HAMILTON TOWNSHIP TRUSTEES

June 3, 2015

Mr. Weber called the meeting to order at 6:00 p.m. with Mr. Weber and Mr. Duvelius present. It was noted Mr. Wallace would not be able to attend this meeting.

The Pledge of Allegiance to the Flag was recited by all in attendance.

Mr. Duvelius made a motion and Mr. Weber seconded the motion to adopt the proposed agenda for the June 3, 2015 meeting.

Roll call as follows:	Gene Duvelius	Yes
	Kurt Weber	Yes

Mr. Duvelius made a motion and Mr. Weber seconded the motion to dispense with the public reading of the minutes and approve as written for the May 20, 2015 meeting.

Roll call as follows:	Gene Duvelius	Yes
	Kurt Weber	Yes

Mr. Weber made a motion and Mr. Duvelius seconded the motion to pay the bills before the Board for checks numbered 74741 through 74744 as written.

Roll call as follows:	Kurt Weber	Yes
	Gene Duvelius	Yes

Mr. Weber made a motion and Mr. Duvelius seconded the motion to pay the bills before the Board for checks numbered 74758 through 74813 as written.

Roll call as follows:	Kurt Weber	Yes
	Gene Duvelius	Yes

Mr. Weber made a motion and Mr. Duvelius seconded the motion to pay the withholding checks numbered 74745 and 74757 with Direct Deposit Vouchers 2015-811 through 2015-880 as written.

Roll call as follows:	Kurt Weber	Yes
	Gene Duvelius	Yes

Ms. Melissa Brock, Human Resources, asked the Board to make a motion to approve a Federal Medical Leave of Absence to Ms. Amanda Jacobs for a qualifying request beginning approximately July 14, 2015 and shall not exceed 12 consecutive weeks.

Mr. Duvelius made a motion and Mr. Weber seconded the motion as stated above.

Roll call as follows:	Gene Duvelius	Yes
	Kurt Weber	Yes

Ms. Brock asked the Board to make a motion to hire Mr. Lucas Wittman and Mr. Tanner Schoellman as part-time seasonal park employees at a pay rate of \$11.00 per hour upon successful completion of a background check for a maximum of 20 weeks and/or 400 hours.

Mr. Duvelius made a motion and Mr. Weber seconded the motion as stated above.

Roll call as follows:	Gene Duvelius	Yes
	Kurt Weber	Yes

Ms. Brock asked the Board to make a motion to approve Mr. Brian Crow's removal from the active Hamilton Township Employee Roster effective June 3, 2015 with thanks to Mr. Crow for his 10 years of service.

Mr. Duvelius made a motion and Mr. Weber seconded the motion as stated above.

Roll call as follows:	Gene Duvelius	Yes
	Kurt Weber	Yes

Mr. Duvelius and Mr. Weber thanked Mr. Crow for his service.

Ms. Brock noted Mr. Richard Smith has returned to full duty.

Ms. Brock asked the Board to make a motion for Career Member/ Fire Captain Jim Conley to be approved Federal Medical Leave in addition to a BWC transitional light duty assignment for a work related injury. Any transitional duty assignment will be for a maximum of an 8 hour shift per the direction of Interim Chief Debbie Walker. In addition no holiday premium pay or overtime will be permitted during this transitional duty assignment. Mr. Conley is expected to return to a non-restricted duty on/or before July 31, 2015 in the current role of Career Firefighter Captain/ Firefighter EMT.

Mr. Duvelius made a motion and Mr. Weber seconded the motion as stated above.

Roll call as follows:	Gene Duvelius	Yes
	Kurt Weber	Yes

Ms. Brock noted the transitional duty will be reviewed every two (2) weeks and will be updated at each meeting.

Ms. Brock asked for a short Executive Session to discuss a personnel item.

Mr. Gary Boeres, Administrator, reminded everyone on Saturday, June 6th at 2:00 p.m. the Friends of the 20 Mile House invited everyone to the Ohio Historical Marker dedication at Butterworth Station. Mr. Duvelius stated he might be able to attend.

Mr. Boeres presented properties with high grass to be declared a nuisance. Those properties are:

- 9891 Cozaddale Murdock Road
- 973 Sanctuary Lane
- 9849 Schlottman Road
- 2775 Shamrock Drive
- Willow Pond Indian Burial Ground

Mr. Weber asked Mr. Ritchie if there was a way for the township to get their money back from mowing the Indian Burial Ground. Mr. Ritchie stated he did not think so. Mr. Duvelius stated since the HOA (Home Owners Association) does not exist, can the Township use eminent domain to take the property and turn it into a park area. Mr. Ritchie stated he did not know off-hand and would have to check. Mr. Weber asked how many times it was cut last year. Mr. Kenny Hickey, Maintenance Supervisor, stated twice last year. There was further discussion about how to handle the property and Mr. Ritchie stated he would look into further options for the property.

Mr. Duvelius made a motion and Mr. Weber seconded the motion to approve Resolution #15-0603, authorizing the abatement, control or removal of vegetation, garbage, refuse or debris pursuant to Section 505.87 of the Ohio Revised Code, dispensing with the second reading, declaring an emergency for the properties listed above.

Roll call as follows:	Gene Duvelius	Yes
	Kurt Weber	Yes

Mr. Ray Warrick, Fiscal Officer, presented Resolution #15-0603A, which is a resolution that will remove a legacy fund account. This Resolution will transfer funds from the Fire Legacy Fund (2111) to the Fire Special Levy Fund (2283) in the amount of \$105,782.58. The resolution will authorize the transfer of funds, appropriate the funds and close the legacy account.

Mr. Duvelius made a motion and Mr. Weber seconded the motion to approve Resolution #15-0603A, A Resolution authoring the transfer of funds from the Fire Legacy Fund (2111) to the Fire Special Levy Fund (2283) and closing the Fire Legacy Fund (2111) with the transfer amount of \$105,782.58.

Roll call as follows:	Gene Duvelius	Yes
	Kurt Weber	Yes

Mr. Warrick presented a second Resolution #15-0603B, which is another resolution that will remove a legacy fund. EMS Legacy Fund (2282) has \$94,259.04 in the fund and it will be transferred into the EMS Billing Fund. This resolution does the same thing as the last resolution by transferring the funds, appropriating the funds, and then closing the legacy fund.

Mr. Duvelius made a motion and Mr. Weber seconded the motion to approve Resolution #15-0603B, A Resolution authorizing the transfer of Funds from the EMS Legacy Fund (2282) to the EMS Billing Fund (2284) and closing the EMS Legacy Fund (2282) with the transfer amount of \$94,259.04.

Roll call as follows:	Gene Duvelius	Yes
	Kurt Weber	Yes

Mr. Warrick stated there were questions from the last meeting on the revenue from two (2) funds. The General Fund would have a difference from the previous year because of discontinuance of the Estate Tax. The Motor Vehicle Tax Fund and the Gasoline Tax Fund are receiving different monthly amounts from the previous year because the previous fiscal officer did not account properly for funds and it was caught and corrected later in the year. During the course of this year, the total amount will balance similar to the amount from last year.

Mr. Warren Ritchie, Law Director, stated he had nothing new to report.

Mr. Weber opened the floor to the public.

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Mr. Duvelius thanked everyone for their help before Memorial Day in cleaning up the Cemeteries and placing flags on the Veteran's markers.

Mr. Duvelius also thanked the Fire Department for trying to save his father's truck that caught fire last week.

Mr. Weber prompted discussion about the Striker Road Dedication Plat. This would dedicate some additional right of way on Striker Road from the Township owned parcel. There would be 0.452 acres deducted leaving 6.25 acres remaining on the Township parcel. A signature of a Board member is needed.

Mr. Weber made a motion and Mr. Duvelius seconded the motion to allow Mr. Duvelius to sign the Striker Road Dedication Plat which dedicates 0.452 acres from the Township's 6.708 acre parcel on Striker Road for additional right of way.

Roll call as follows:	Kurt Weber	Yes
	Gene Duvelius	Yes

Mr. Weber stated ODOT (Ohio Department of Transportation) has decided to delay the closing of Hopkins Road. The County Engineer's Office is doing everything they can to get the Foster Maineville and Butterworth Road project done. It is ahead of schedule currently. Mr. Weber thanked everyone for their patience as the summer moves on.

Mr. Weber made a motion and Mr. Duvelius seconded the motion to enter into Executive Session at 6:29 p.m. for personnel contract/compensation discussion with the Trustees, Mr. Warrick, Ms. Brock and Mr. Boeres present.

Roll call as follows:	Kurt Weber	Yes
	Gene Duvelius	Yes

Mr. Weber made a motion and Mr. Duvelius seconded the motion to come out of Executive Session at 6:39 p.m.

Roll call as follows:	Kurt Weber	Yes
	Gene Duvelius	Yes

Mr. Weber stated Executive Session was for personnel compensation.

Mr. Duvelius made a motion and Mr. Weber seconded the motion to have Mr. Warren Richie, Law Director, look into amending the Fire Chief's contractual agreement to help cover the relocation expenses when his contract takes effect July 6, 2015.

Roll call as follows:	Gene Duvelius	Yes
	Kurt Weber	Yes

Mr. Weber noted it would be less than \$1,500.00.

Mr. Weber made a motion and Mr. Duvelius seconded the motion to adjourn the meeting at 6:40 p.m.

Roll call as follows:	Kurt Weber	Yes
	Gene Duvelius	Yes