



HAMILTON TOWNSHIP

HAMILTON TOWNSHIP ADMINISTRATION

Joseph Rozzi – *Board Chair*

Mark Sousa – *Trustee*

Darryl Cordrey – *Trustee*

Kurt Weber - *Fiscal Officer*

7780 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-8520

Township Administrator

Brent Centers
(513) 239-2372

Police Department

Scott Hughes – Police Chief
Phone: (513) 683-0538

Fire and Emergency Services

Jason Jewett – Fire Chief
7684 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-1622

Public Works

Don Pelfrey – Road Supervisor
Phone: (513) 683-5360

Assist. Fiscal Officer

Ellen Horman
Phone: (513) 239-2377

Human Resources

Kellie Krieger
Phone: (513) 239-2384

Economic Development

Zoning Administrator

Lindsey Gehring
Phone: (513) 239-2371

Community Development Coordinator

Nicole Early
(513) 683-5320

TRUSTEE MEETING AGENDA 10/5/2022

6:00PM

- Roll Call
- Pledge of Allegiance
- Approve of the Clerk's Journal and Accept the tapes as the Official Minutes of the September 21, 2022 Township Trustee Meeting
- Approve of the Clerk's Journal and Accept the tapes as the Official Minutes of the September 26, 2022 Special Township Trustee Meeting
- Bills before the Board

Presentations

- Swearing in new Police Officers (2)

Public Comments

Human Resources

Public Hearing

- Kroger PUD Stage 3
- St. Zachary's Haven Major Modification

New Business

- Motion: To accept Statutory warranty Deed on property located at Parcel # 17-13-307-003 being known as 0.22 acre on Fryberger Road, Goshen, Ohio.
- Motion: Enter into contract with Valley View Subdivision Section 2 for snow and ice removal services
- Resolution 22-1005: Increase in appropriations (Permissive Motor Vehicle)

Administrator's Report

Fiscal Officer's Report

Trustee Comments

Executive Session

Adjournment

The agenda is to give an idea of the various discussions before the Board. The time and order of Agenda items is subject to change in order to maintain efficiency and timeliness of the meetings. Citizens may address the Board under the Public Comment section of the agenda.

The following guidelines protect your rights as well as those of others:

1. Speakers must state their name and full address for the record.
2. The Board Chair will recognize each speaker, and only one person may speak at a time.
3. Speakers will address any and all comments to the Board of Trustees and Fiscal Officer. The Board may request further information from staff at their discretion.
4. Anyone who willfully disrupts a Board meeting may be barred from speaking further, or may be removed from the meeting and detained by officers of the Hamilton Township Police Department. (ORC 505.09; ORC 2917.12)

Hamilton Township Trustee Meeting

September 21, 2022

Trustee Board Chairman, Joe Rozzi, called the meeting to order at 6:00 p.m. Mr. Rozzi, Mr. Sousa and Mr. Cordrey were all present.

The *Pledge of Allegiance* was recited by all.

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve the clerk's journal and accept the tapes as the Official Meeting Minutes of the September 7, 2022, Trustee Meeting.

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Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve the bills as presented before the Board.

Roll call as follows:	Mark Sousa	Yes
	Darryl Cordrey	Yes
	Joe Rozzi	Yes

Public Comments

Mr. Rozzi opened the floor to public comments at 6:02pm.

Mr. Rozzi closed the floor to public comments at 6:02pm.

Human Resources

Human Resources Manager, Ms. Kellie Krieger, requested a motion to update the Hamilton Township roster as presented to the board.

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve the proposed position.

Roll call as follows:	Mark Sousa	Yes
	Darryl Cordrey	Yes
	Joe Rozzi	Yes

Mr. Rozzi would like to welcome Mr. Don Pelfrey as the Public Parks Director.

New Business

- Resolution 22-0919: Increase in appropriations (General Fund, Road & Bridge Fund, Police District Fund, Fire & EMS Special Levy Fund, and EMS Billing Fund)

Mr. Centers explained that it is our annual appropriation where we wrap up everything for the budget. He stated it's always a large appropriation because it is wrapping up everything as one exhibit through multiple funds. Which are General Fund, Road & Bridge Fund, Police District Fund, Fire & EMS Special Levy Fund, and EMS Billing Fund. Mr. Centers explained it is all the Salary adjustments and that Hamilton Township has switched Public Works Administrative assistant from public works to fulltime general fund. This position was backfilled and is now paid 100% out of the public works fund. There was a new employee added to the public works team, a Police Captain Position was added, and a new SRO that we pay for but are reimbursed for it. Fire training tower will appropriate Deerfield Township's portion. Fire holidays were calculated properly so we must adjust for that. Across all departments there is an increase in the fuel budget, more so for Fire & EMS departments.

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve Resolution 22-0919.

Roll call as follows:

Darryl Cordrey	Yes
Joe Rozzi	Yes
Mark Sousa	Yes

Work Session: Fire Department Ladder Truck purchase options

Chief Jewett stated that they would like to bring to the board what they feel is the appropriate apparatus for our Township. He explained they worked with the maintenance division as well as the mechanics & committees. There were two manufactures that met their needs however they are recommending the Pierce Ladder Truck. The final price is \$1,492,500. He reminded the board as of September 28th there will be an increase of \$20,000 due to Cummins raising the price of their engines. November 1st there will also be a 6.5% increase on the entirety of the Ladder Truck. When the contract is signed that will lock the price in for the Ladder Truck, delivery of the Ladder Truck can be anywhere from 28-30 months. No payments need to be made until we take ownership of the Ladder Truck. Chief Jewett stated if there are any mechanical question Assistant Chief Berkebile will be able to answer those as he headed up the committee.

Mr. Sousa asked if Assistant Chief Berkebile could give some high level key bullet points on why they chose one over the other.

Assistant Chief Berkebile said there is a pretty lengthy list of things that aren't bells they are operational. He said they looked at what is going to be the best fit for Hamilton Township for the

next 20 years. They took into consideration that they have an area that is growing in residential and commercial as well as maintaining a rural area. He stated that the truck is 41 feet long, that comes with an alternative chassis. He stated Ron Peak did a lot of research and talked to multiple different departments that have this kind of chassis. The alternative chassis provides longevity of the truck by preventing twisting in the frame. It also significantly reduces the turning radius, almost by 3.5 feet. Other things that the Pierce comes with is plenty of hose and ground ladders.

Mr. Weber asked if the load ratings for bridges, specifically the new load rating for emergency vehicles was taken into consideration.

Chief Jewett said yes, they were originally looking at a single axel ladder that would have costed a little less. However, with 4 D rated bridges and 3 of them being in Hamilton Township it requires them to do with the tandem axel ladder truck to meet those requirements.

Mr. Rozzi asked if we needed a decision.

Mr. Centers stated that we do not need one tonight. However a decision tonight would save on the \$20,000 increase and a decision prior to November would save on the 6.5% increase. A decision tonight would help with a savings.

Mr. Cordrey stated he things there is a need for this truck. They just need to decide on how is best to pay for it.

Mr. Centers said we could lock in the price now and we could pay for it with reserves unencumbered it would deplete about half of the Fire Department funds. He said he would like to see a portion of it paid for with cash and a portion of it financed.

Chief Jewett said that if we were to pay for the truck up front we would save \$52,000.

Mr. Sousa mentioned what he had said in our last meeting about an aggressive savings account from a small bank. He stated he has done some due diligence on this with Mr. Centers and Ellen. They hold about 75 million dollars for the state currently in Star Ohio. What they sent last week was at 2.2% then 2.4%. He stated in a month or two that could be up to 4.5% in a month or two. He stated he is going to work with Mr. Centers, Mr. Weber and Ellen to put some different options together for an October meeting.

Mr. Rozzi asked we want to move forward with the contract.

Mr. Centers stated we will move forward with the contract locking in this price and we will discuss payment later.

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve Purchase a new Ladder Truck.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

Administrator's Report

Mr. Centers wants to Congratulate and welcome Don Pelfrey to the table.

Mr. Centers mentioned an event coming up for the Police Department in collaboration with our strategic partnership with the Village of Maineville. They will be hosting a Car Fit at Hopkins Commons. This will help our elderly residence safely fit in their vehicles. It will be held October 7th from 10am – 12pm.

Fire Station 76 will be holding an open house October 15th from 11am – 2pm.

Fiscal Officer's Report

Mr. Weber explained that this report is through August of 2022. We are 67% thru the year. We have received 64% of our budgeted revenue. Expenditures are at 49% of the budget.

Trustee Comments

Mr. Rozzi stated I know that it has been posted that our Administrator Brent Centers has accepted a position in the private sector and we want to wish him congratulations and good luck on his future endeavors. We also want to ensure everyone that Mr. Centers will be here for the next 30 days or so as we transition to a new Administrator.

Mr. Cordrey stated that he will say far more on Mr. Centers last meeting but he would like to say Thank you for all that you have done. He said Mr. Centers has put his heart and soul into everything he has done for Hamilton Township. He stated when Mr. Centers first notified the board he said that he was going to be here to help with the transition. Mr. Cordrey noted that Mr. Centers will be leaving this Township in a much better way than he found it.

Mr. Sousa wanted to echo Mr. Rozzi and Mr. Cordrey's comments. He thanked Mr. Centers for his work to this point and he is excited to see how he performs in a new challenge. He wished Mr. Centers the best of luck.

Executive Session

Mr. Rozzi made a motion with a second from Mr. Cordrey to enter into Executive Session in reference to O.R.C. 121.22 (G) (2) to consider the appointment, employment, or compensation of a public employee or official at 6:21pm.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

Mr. Rozzi made a motion with a second from Mr. Cordrey to come out of Executive Session at 7:12 pm.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Mark Sousa	Yes

Adjournment

With no further business to discuss, Mr. Rozzi made a motion, with a second from Mr. Cordrey, to adjourn at 7:12pm.

Roll call as follows:	Darryl Cordrey	Yes
	Mark Sousa	Yes
	Joe Rozzi	Yes

Hamilton Township Trustee Meeting

September 26, 2022

Trustee Board Chairman, Joe Rozzi, called the meeting to order at 8:00 a.m. Mr. Rozzi, Mr. Sousa and Mr. Cordrey were present.

The *Pledge of Allegiance* was recited by all.

Public Comments

Mr. Rozzi opened the floor to public comments. No comments were made therefore he closed the floor to public comments to move onto the next agenda item.

Executive Session

Mr. Rozzi made a motion with a second from Mr. Cordrey to enter into Executive Session In reference to O.R.C. 121.22 (G)(1))

- o (G)(1): To consider the appointment, employment or compensation of a public employee.

Roll call as follows:

Joe Rozzi	Yes
Mark Sousa	Yes
Darryl Cordrey	Yes

Mr. Rozzi made a motion with a second from Mr. Cordrey to come out of Executive Session at 10:26 am.

Roll call as follows:

Joe Rozzi	Yes
Mark Sousa	Yes
Darryl Cordrey	Yes

Adjournment

With no further business to discuss, Mr. Rozzi made a motion, with a second from Mr. Cordrey, to adjourn at 10:26 am.

Roll call as follows:

Joe Rozzi	Yes
Mark Sousa	Yes
Darryl Cordrey	Yes



Office of Human Resources

The following motion(s) is/are requested by the Board of Hamilton Township Trustees from the Human Resources Manager:

- **Roster Update –**
 - **Off roll the following:**
 - Kellie Krieger 10/7/2022 – Human Resources Manager
 - **On Roll the following:**
 - Megan Thomas 10/3/2022 - Police Officer
 - Stephen Pegram 10/24/2022 – Administrator

- **Approve the Foreman Position**

Hamilton Township Board of Trustees

Stage 3 Final Site Plan

Kroger

October 5, 2022, at 6:00 PM

Owner: Maria Rombes and Terry Knecht

Applicant: Anne McBride, 5721 Dragon Way, Suite 300, Cincinnati, OH 45227

Spokesperson: Anne McBride

Location: Parcel ID: 16064000140- 6186 South State Route 48, Maineville, OH 45039
Parcel ID: 16064000170- 6216 South State Route 48, Maineville, OH 45039
Parcel ID: 16064000180- South State Route 48, Maineville, OH 45039
Parcel ID: 16052260011- 6274 South State Route 48, Maineville, OH 45039
Parcel ID: 16052260012- South State Route 48, Maineville, OH 45039

Size: 22.6 acres

Zoning: B-2 General Business PUD

Request: Approval of the PUD Stage 3 Final Site Plan Review

Project Description: Kroger has obtained an option to purchase 5 parcels totalling 22.6 acres, located on the east side of State Route 48, south of Grandin Road in Hamilton Township, Warren County, OH. The plans include a 123,722 square foot Kroger Marketplace Store as well as a Kroger Fuel Center with 9 pumps and 3 commercial outlots for future development. Each of the three outlots are approximately .95 acres and will require their own zoning certificates before occupancy.

Access for the development would be from an extension of Grandin Road to the north as well as a proposed extension of Towne Center Blvd. to the South. The development would include a pharmacy drive-thru on the northern side of the building, with two service lanes and stacking for five cars. The drive-thru area is also planned for two lanes to serve a financial institution.

Site Aerial:



Current Zoning: B-2 General Business with a PUD

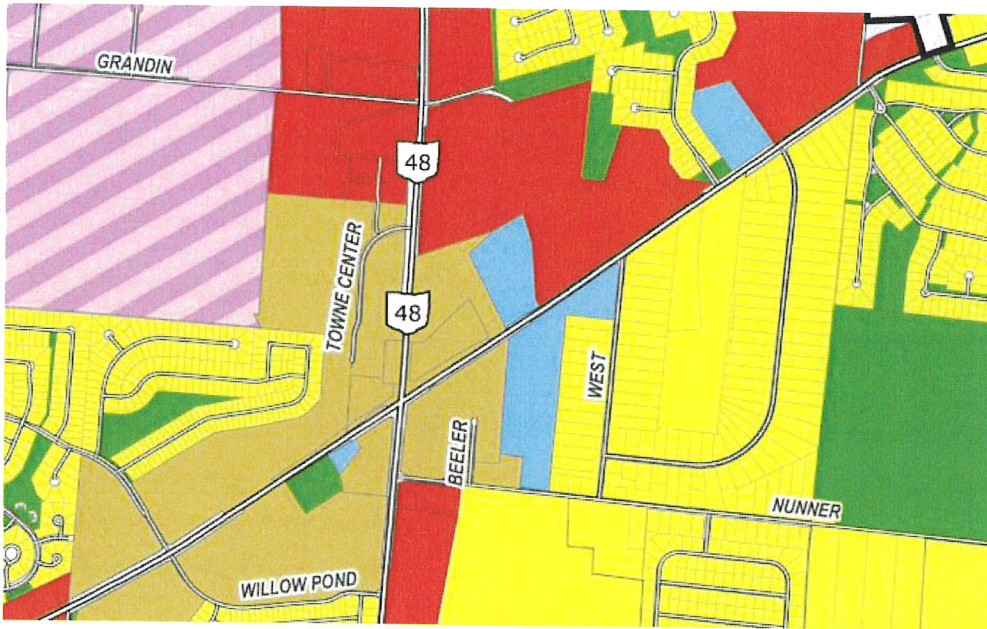
North: B-1/B-2	Neighborhood Business/General Business
South: B-2	General Business
East: B-2/R-2	General Business/Two Family Residence
West: B-1/B-2	Neighborhood Business/General Business

Zoning Map:














Future Land Use Map (FLUM) Zoning:

The Hamilton Township Future Land Use Map designated this site as B-2, General Business Commercial. The proposed use of the land is in line with the Land Use Map.

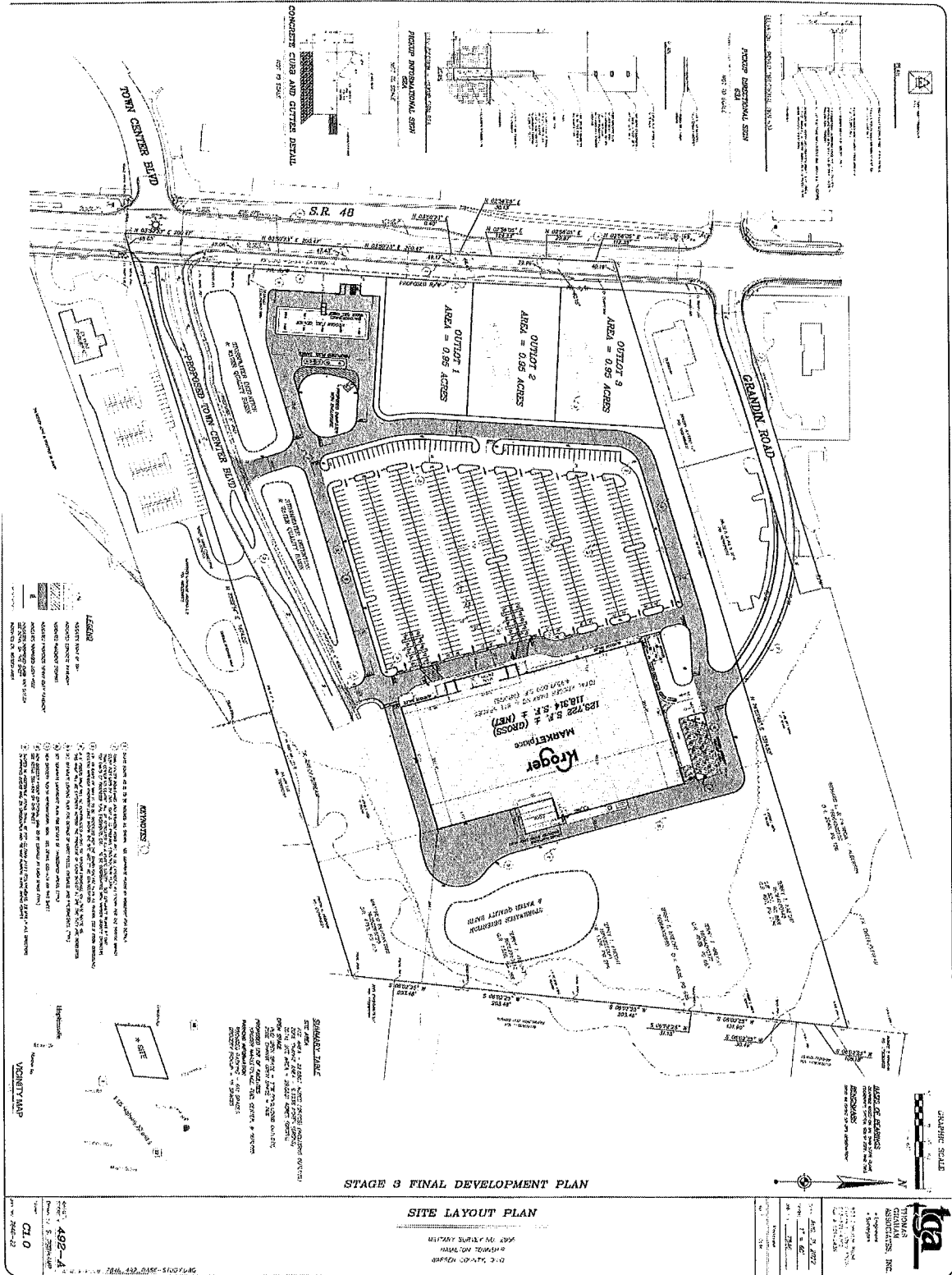


Legend

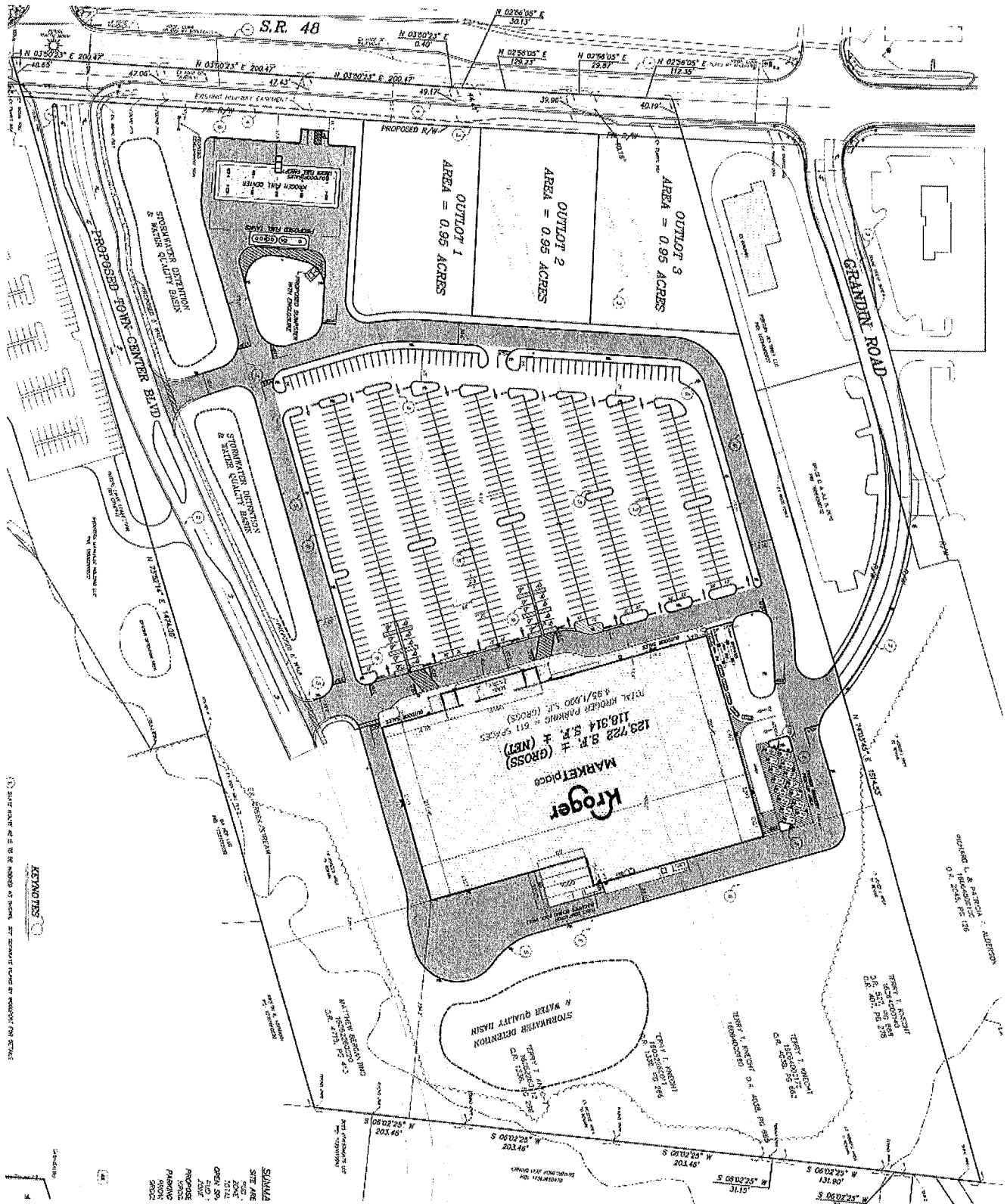
Land Use Plan

- | | |
|--|---|
|  Agricultural-Rural Residential |  Public-Semi-Public |
|  Commercial |  Parks and Recreational Open Space |
|  Industrial |  Rural Residential |
|  Industrial/Office |  Single Family Residential |
|  Mixed Use |  Municipalities |
| |  Urban Service Area Boundary |

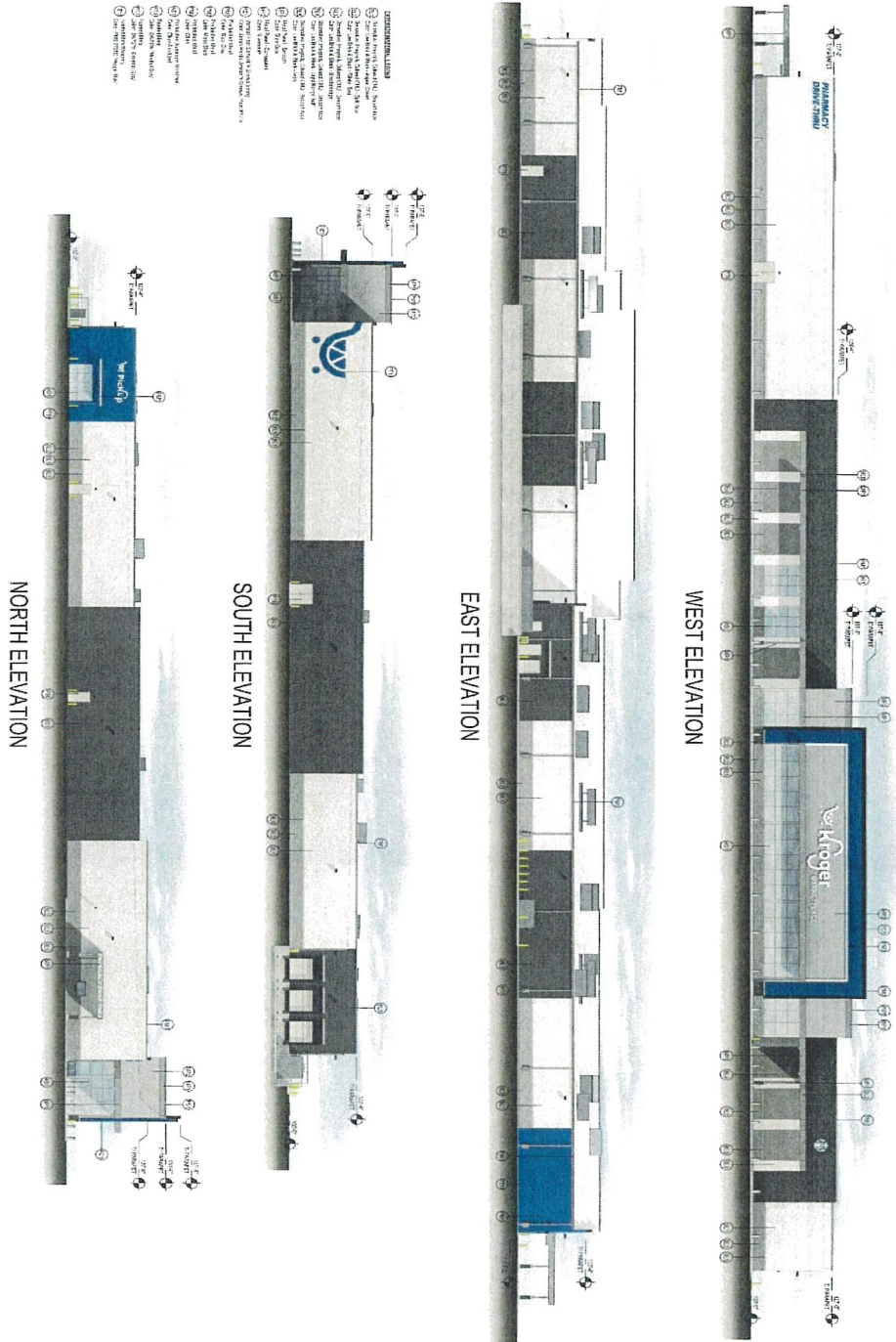
PUD Stage 3 Final Site Plan:



PUD Stage 3 Site Plan Zoomed In:



Storefront Renderings:



EXTERIOR ELEVATIONS
April 26, 2022

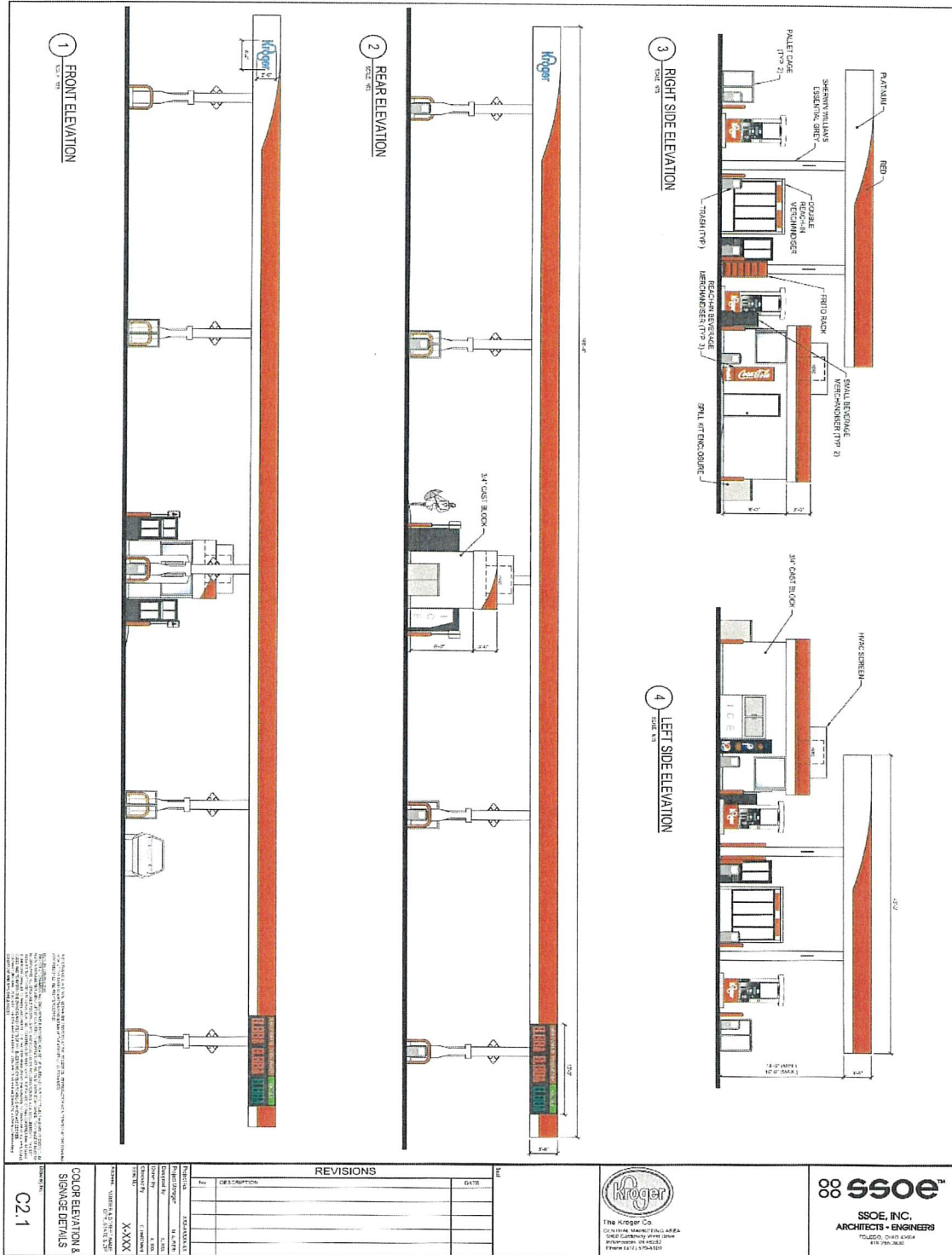
KROGER STORE A492

Maineville, OH

522341



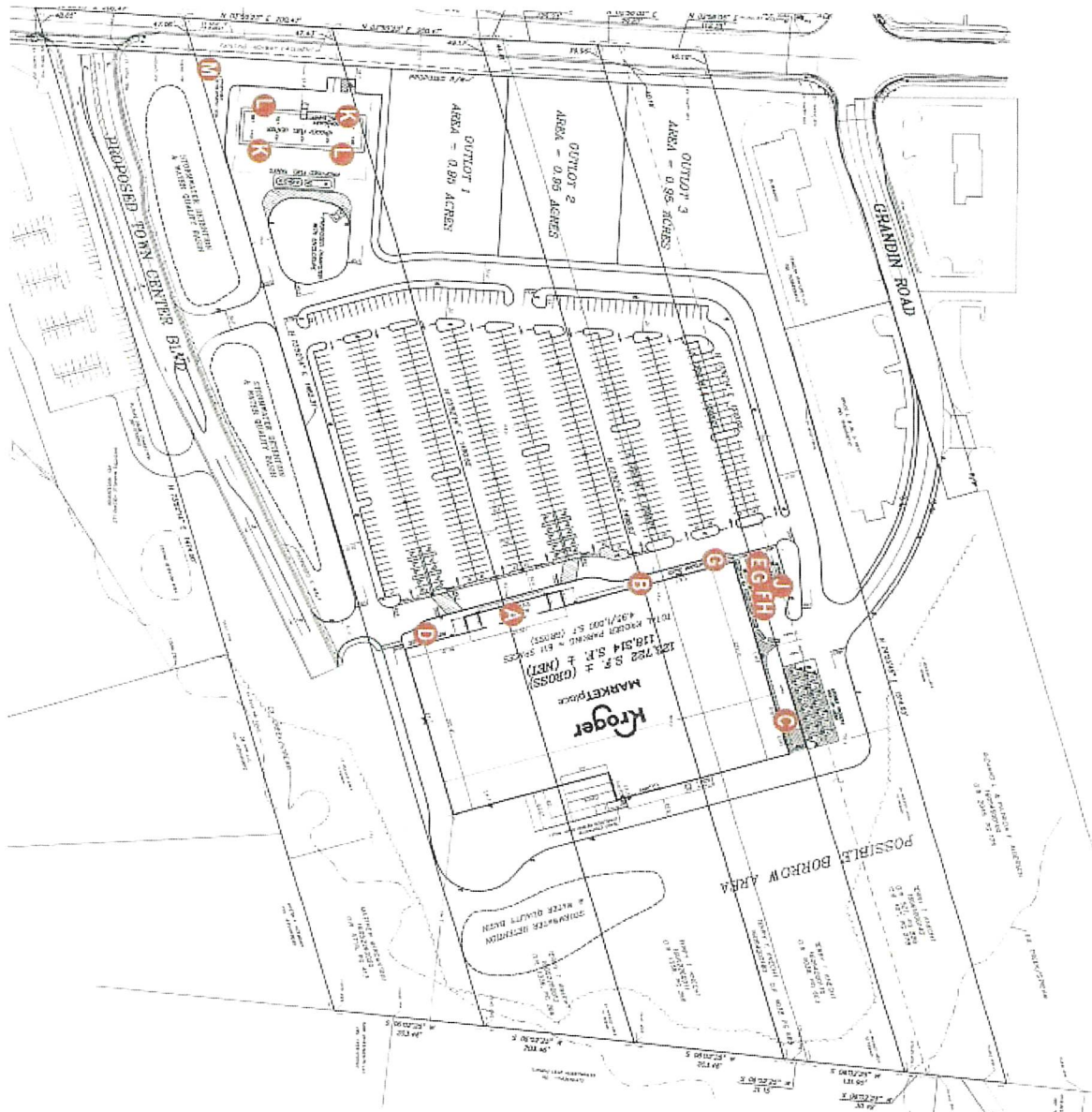
Fuel Station Renderings:



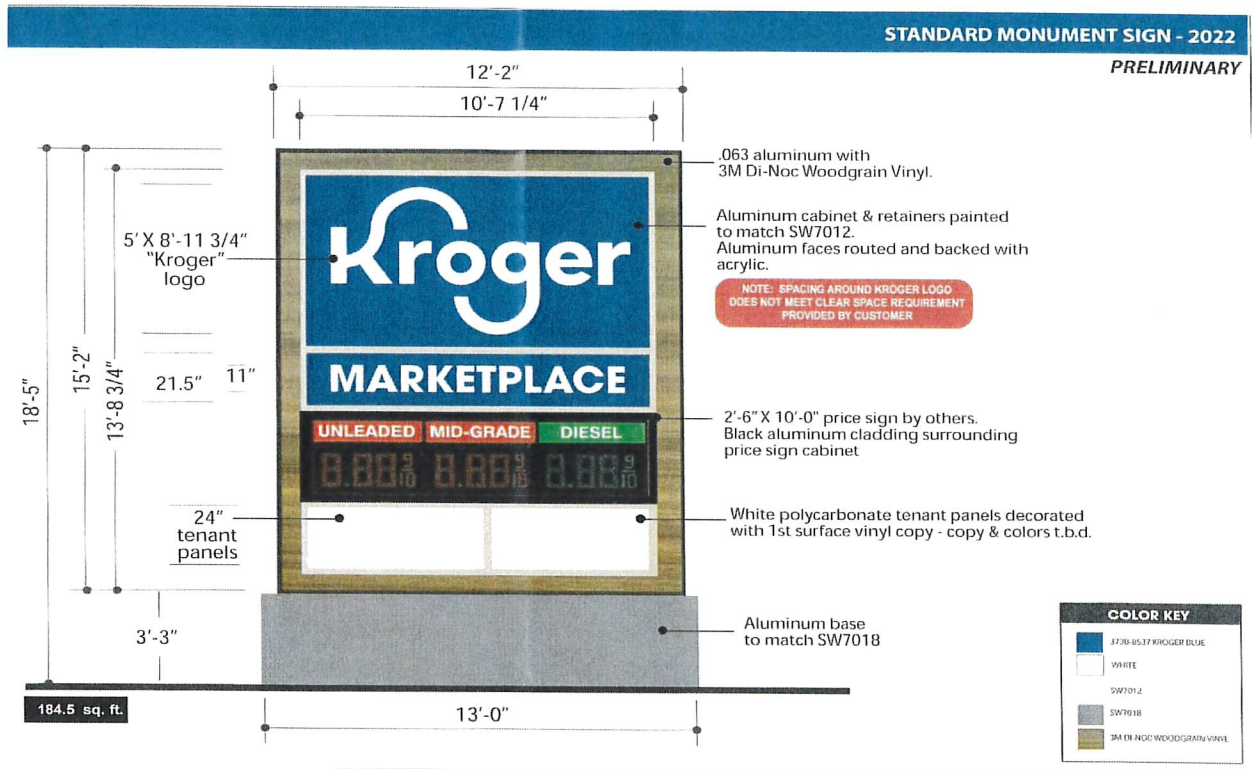
The façade consists of Kroger’s newest modern design with brick and large vinyl windows.

Proposed Signage:

QTY.	DESCRIPTION	SQ. FT.
A	KROGER MKTPLC LETTER SET W/CART	555.0
B	24" PHARMACY DT LETTER SET	80.0
C	PICKUP LETTER SET	44.1
D	STARBUCKS LOGO SIGN	25
E	PHARMACY DT CANOPY LTR. SET	32.6
F	DT CANOPY ENTER LETTER SET	3.9
G	DT CANOPY EXIT LETTER SET	2.7
H	DT CANOPY CLEARANCE BAR	
J	DT CANOPY OPEN/CLOSED SIGN	1.0
K	FUEL CANOPY LETTER SETS	11.25
L	FUEL CANOPY PRICE SIGN	45.5
M	MONUMENT SIGN	184.5



Monument sign:



Signage sizing shall be established during the PUD review process but will be approved via a separate zoning certificate.

Parking:

Chapter 7 of the *HTZC* outlines rules on parking, loading and circulation that shall be followed.

Table 7-1 sets the required number of parking spaces for Retail and Service Commercial Use at 1.0 space per 250 square feet. A total of 15 online pickup spaces are proposed on the north side of the building. The Kroger store would be serviced by 611 parking spaces to include 20 handicap spaces, located at the front of the store. This does exceed the minimum requirement of 495 spaces.

HTZC Chapter 7.7. states the following in relation to mobility and sidewalks:

7.7. MOBILITY AND SIDEWALKS

7.7.1. Sidewalks Along a Public Street

- A. Any use or building subject to the provisions of this chapter and established after the effective date of this code shall be required to provide a four foot wide sidewalk along all public streets for the full length of street frontage.
- B. Any established use or building that is expanded more than 50 percent of the existing floor area after the effective date of this code shall be required to install a four foot wide sidewalk along all public streets for the full length of street frontage.
- C. All sidewalks shall meet the minimum design requirements of the rules and regulations of the Warren County Subdivision Regulations.

7.7.2. Walkway Connections to Public Sidewalks

- A. There shall be one internal continuous sidewalk of at least four feet in width that provides a direct connection from the public street to the primary customer entrance or to the sidewalk along a multi-tenant building.
- B. Lane striping may be used to designate pedestrian sidewalks.
- C. At a minimum, all internal pedestrian walkways shall be constructed of a surface that is visually distinct from the parking area surface by use of pavers, scored or stamped concrete, or bricks. Applicants are strongly encouraged to physically separate internal walkways from the vehicular circulation drives.
- D. Sidewalks, at least eight feet in width, shall be provided along any facade featuring a customer entrance. At all times, such sidewalks shall maintain a clear pedestrian passage not less than five feet in width. Additionally, such sidewalks shall connect all customer entrances to other internal sidewalks.

The applicant is proposing that a 6' public walk will be installed along the Kroger Frontage on State Route 48. This walk will be extended along the frontage of each outlot at the time they are developed. The plans do show that the 6' public walk will extend onto Towne Center Blvd. just to the west entrance site where there will be an internal connection from the Kroger store.

Stage 2 Preliminary Plans that were approved at the August 3, 2022 Trustee Meeting show that open space is proposed at approximately 37% of the site not including the 3 commercial outlots. This does exceed the minimum requirement of 15% per *HTZC Chapter 5.6.3.B.*

HTZC Chapter 8 reviews landscaping requirements for new developments:

The applicant is proposing to install more than the required amount of landscaping throughout the development with the intent to preserve as much of the existing trees and vegetation at the northeast property line, and the east property line.

TABLE 8-3: MINIMUM INTERIOR SITE LANDSCAPING REQUIREMENTS

PROPOSED USE	MINIMUM LANDSCAPING REQUIREMENT
All uses in residential districts, excluding lots used for single family and two family dwellings	One tree per 500 square feet, or fraction thereof, of building ground floor area for all structures; each tree shall have a minimum of 2" caliper.
All uses in business districts	One tree per 500 square feet, or fraction thereof, of building ground floor area for all structures, and each tree shall have a minimum of 2" caliper; plus there shall be landscaped areas equal to 20 square feet for every 1,000 square feet of building coverage areas, or fraction thereof. Such landscape areas shall contain trees, planting beds, hedges, fences, walls, earth mounds, benches or other materials designed and located in a manner complimentary to the overall architecture of the surrounding buildings.
All uses in industrial districts	Three trees per 1,000 square feet, or fraction thereof, of building ground floor area for all structures, and each tree shall have a minimum of 2" caliper; plus there shall be landscaped areas equal to 20 square feet for every 1,000 square feet of building coverage areas, or fraction thereof. Such landscape areas shall contain trees, planting beds, hedges, fences, walls, earth mounds, benches or other materials designed and located in a manner complimentary to the overall architecture of the surrounding buildings.
NOTES: Trees planted to satisfy perimeter, vehicular use area perimeter, and interior vehicular use area landscaping requirements may be counted towards the requirements of this section.	

TABLE 8-4: TYPE AND WIDTH OF PERIMETER BUFFER REQUIRED

PROPOSED USE	ADJACENT TO (AVERAGE WIDTH – BUFFER TYPE)[1]			
	RESIDENTIAL DISTRICT	BUSINESS DISTRICT	INDUSTRIAL DISTRICT	FREEWAY, ARTERIAL OR COLLECTOR STREET RIGHT-OF-WAY [2]
Single Family Residence [3]	None	None	None	None
Recorded Residential Subdivision	None	10 feet – Buffer "A"	20 feet – Buffer "C"	50 feet – Buffer "D"
Mobile Home Park	10 feet – Buffer "A"	None	None	10 feet – Buffer "E"
Institutional Use	10 feet – Buffer "B"	None	None	10 feet – Buffer "E"
Business District	10 feet – Buffer "B"	None	15 feet – Buffer "B"	10 feet – Buffer "E"
Industrial District	20 feet – Buffer "C"	15 feet – Buffer "B"	None	10 feet – Buffer "E"
Railroad	20 feet – Buffer "E"	20 feet – Buffer "E"	20 feet – Buffer "E"	None
Utility Substation, Junk Yard, Landfill, Sewage Plant, or Similar Use	50 feet – Buffer "D"	50 feet – Buffer "D"	50 feet – Buffer "D"	50 feet – Buffer "D"
NOTES: [1] The first number listed is the minimum average width of the buffer area, with no width being less than 3 feet. The second is the type of buffer required. Materials required for each buffer type are established in Table 8-5 . [2] In business and industrial districts, the right-of-way buffer requirement shall only apply when adjacent to freeway or arterial street rights-of-way that prohibit driveways. [3] This use is individual single family residences that are not part of a subdivision.				

TABLE 8-5: MINIMUM REQUIREMENTS FOR BUFFER TYPES

BUFFER TYPE	MINIMUM PLANT MATERIALS [1]
"A"	1 tree per 40 feet of linear boundary or street frontage, or fraction thereof; trees shall be from Group A, B, C or D. And a continuous combination 6' high planting, hedge, fence, wall or earth mound with no single material being used exclusively for more than 150 linear feet. Alternate materials used for breaks must run for a minimum of 15 linear feet. [2]
"B"	1 tree per 40 feet of linear boundary or street frontage, or fraction thereof; trees shall be from Group A or B. And a continuous combination 6' high planting, hedge, fence, wall or earth mound with no single material being used exclusively for more than 150 linear feet. Alternate materials used for breaks must run for a minimum of 15 linear feet. [2]
"C"	1 tree per 10 feet of linear boundary, or fraction thereof; trees shall be from Group A, B, C or D, with a minimum of 30% from Group D. And a continuous combination 6' high planting, hedge, fence, wall or earth mound with no single material being used exclusively for more than 150 linear feet. Alternate materials used for breaks must run for a minimum of 15 linear feet. [2]
"D"	1 tree per 20 feet of linear boundary, or fraction thereof; trees shall be from Group A, B, C or D, with a minimum of 30% from Group D. And a continuous combination 6' high planting, hedge or earth mound with no single material being used exclusively for more than 150 linear feet. Alternate materials used for breaks must run for a minimum of 15 linear feet. [2]
"E"	1 tree per 30 feet of boundary, or fraction thereof; trees shall be from Group A. And a continuous 6' high planting, hedge, wall, fence or earth mound.
<p>NOTES: [1] Grass or ground cover shall be planted on all portions of the buffer area not occupied by other landscape material. [2] Depending on the site topography, buffer areas may have to be relocated to obtain the desired screening effects. This determination will be made at the discretion of the zoning inspector.</p>	

SITE PERIMETER LANDSCAPE

East Property Line [Adjacent Residential (R-2)] 709 feet

Plant Material	Required	Provided	Comment
Width	10'	Varies 195' to 455'	
Tree	18	18	
-1 tree per 40' frontage			
Shrub		Maintain 709 lf of existing wooded vegetation varies in depth 20' to 400'	Ex undisturbed wooded vegetation provides a continuous planting
-Continuous planting, or			
-Fence, wall or mound			

North and South Property Line [Adjacent Business]

Plant Material	Required	Provided	Comment
			No Requirements

State Route 48 810 feet

Plant Material	Required	Provided	Comment
Width	10'	Varies 18' min depth	
Tree	27	27	
-1 tree per 30' frontage			

VEHICLE USE AREA PERIMETER LANDSCAPE:

East Property Line 609'

Plant Material	Required	Provided	Comment
Width	10'	34'	
Tree	15	25	
-1 tree per 40' frontage			
Shrub	3' high buffer	• Lawn area, no shrubs, fence wall or mounding	Ex undisturbed wooded vegetation provides a continuous planting
-Continuous planting, or			
-Fence, wall or mound			

South Property Line 1,205' (1,265' – 30' Driveway – 30' Driveway)

Plant Material	Required	Provided	Comment
Width	10'	34'	
Tree	30	47	
-1 tree per 40' frontage			
Shrub	3' high buffer	• Lawn area, no shrubs, fence wall or mounding	
-Continuous planting, or			
-Fence, wall or mound			

West Property Line – Fuel Center 260'

Plant Material	Required	Provided	Comment
Width	10'	18'	
Tree	7	(see comment)	Trees provided in Site Perimeter for State Route 48 quantity
-1 tree per 40' frontage			
Shrub	3' high buffer	• Continuous shrub planting	
-Continuous planting, or			
-Fence, wall or mound			

West Property Line – Outlots #1, #2 and #3 436'

Plant Material	Required	Provided	Comment
Width	10'		Provide with development of Outlots
Tree	11	(see comment)	Trees provided in Site Perimeter for State Route 48 quantity
-1 tree per 40' frontage			
Shrub	3' high buffer		Provide with development of Outlots
-Continuous planting, or			
-Fence, wall or mound			

West Access Drive – Kroger Parking Field 596'

Plant Material	Required	Provided	Comment
Width	6.5'	10'	
Tree	15	15	
-1 tree per 40' frontage			
Shrub	3' high buffer	• Continuous shrub planting	
-Continuous planting, or			
-Fence, wall or mound			

North Property Line 662' (705' – 43' Driveway)

Plant Material	Required	Provided	Comment
Width	10'	34'	
Tree	17	17	
-1 tree per 40' frontage			
Shrub	3' high buffer	Lawn area, no shrubs	Grad change between adjacent uses is greater than 3'
-Continuous planting, or			
-Fence, wall or mound			

INTERIOR LANDSCAPE FOR PARKING AREA - KROGER:

Vehicular Use Area (VUA) 368,287 SF

Plant Material	Required	Provided	Comment
Area	18,415 SF	22,598 sf	
5sf of landscape area per 100sf VUA			
Trees	74	81	Includes 15 trees included in West Access Drive – Kroger Parking Field for perimeter landscape for the parking area
1 Tree - Group A or B Tree Per 5,000 sf of VUA			
Shrub/Groundcover	Remaining landscape areas – shrubs, lawn, groundcover or mulch	Shrubs and lawn	

INTERIOR SITE LANDSCAPE FOR PARKING AREA - KROGER:

Building Floor Area 123,722 SF

Plant Material	Required	Provided	Comment
Area	2,474 SF	22,598 sf	
20sf of landscape area per 1000sf building floor area			
Trees	245	-	Does not include trees required for VUA or parking requirements
1 Tree - Group A or B Tree Per 500 sf building floor area			
Shrub/Groundcover	Remaining landscape areas – shrubs, lawn, groundcover or mulch	Shrubs and lawn	

Lighting Plan:

TABLE 6-3: ILLUMINATION LEVELS AT PROPERTY LINE

ADJACENT LAND USE	ILLUMINATION LEVEL
Residential	0.2 Footcandles
Nonresidential	1.0 Footcandles

A detailed lighting plan showing a photometric analysis throughout the site has been completed and meets Hamilton Township's Zoning requirements. The applicant will be installing LED lights throughout the site to the height of 15 feet max. in non-vehicular pedestrian areas and 25 feet max. within a parking lot.

PUD Sketch Plan Review Criteria: 5.5.6.D.

D. Review Criteria for PUD Final Site Plan

The following criteria shall be used in decisions regarding all phases of PUD final site plans:

- (1) The PUD final site plan shall substantially conform to the approved PUD preliminary site plan, including any revisions or conditions of approval by the board of township trustees.
- (2) All necessary legal documentation relating to the incorporation of a home owners or property owners association for residential PUDs, or other similar associations for nonresidential PUDs, and copies of any restrictive covenants or agreements that are to be recorded, have been submitted and approved as part of the PUD final site plan. Such legal documentation shall demonstrate how the common open space will be maintained over the life of the development.

Partner Organizations:

Warren County Engineer's Office Conditions

1. Access permits are required from both the Ohio Department of Transportation (ODOT) for the proposed Towne Center Blvd connection to SR 48 and Warren County Engineer's Office for the Grandin Road and the internal streets.
2. Additional lanes are necessary between SR 48 and the west drive for the Kroger's and outlots as shown on the site plan. The typical street section in the Warren County Thoroughfare Plan includes R/W to 9.5-foot minimum behind the curb and gutter and a 15-foot public utility easement both sides of the street. The final right-of-way width required in this section to accommodate future utilities, roadside signage, and grading will be determined after consultation with the design engineer.
3. The Warren County Engineer's Office considered and agreed to modifications in the proposed roadway network shown in the Warren County Thoroughfare Plan and Hoptown 2010 Plan to balance public transportation needs with the associated benefits/impacts to the proposed development. Modifications included i) the elimination of the Grandin Road extension to Towne Center Boulevard, and ii) deferring

Owner's construction of the segment of Towne Center Boulevard between the east site drive to the east line of the development. To facilitate the future construction of the remaining portion of Towne Center Boulevard (by others), the Owner will provide the construction plans for Towne Center Boulevard construction from SR 48 to the east Kroger driveway, and will provide preliminary drawings (line/grade/typical) for the future extension of Towne Center Boulevard to the east property line for the development, and provide right-of-way and cross-access easements in conformance with the 2010 Hoptown Plan along with any associated grading and drainage easements necessary for the proposed construction of Towne Center Boulevard in this phase and the future phase. Notably, a tax increment financing agreement between the Owner and Hamilton Township is anticipated to fund the majority, if not all, of the design and improvements described herein.

4. Grading behind the curb and gutter to meet the clear zone recommendations that are recommended in the ODOT Location & Design manual.
5. Sidewalk may be extended along SR 48 with each outlot provided that the site grading plan will include enough detail in the design of the future walk to ensure that the walk will be constructed with each outlot so that the finished walk is constructed along a location and profile meeting ADA standards. The minimum sidewalk width is 6-ft where the proposed walk is situated closer than 2-feet from the back of curb/gutter.
6. Final design of the storm water facilities to meet the Warren County Storm Water Management design standards.

Ohio Department of Transportation

- Staff is not aware of any conditions at this time.

Warren County Soil & Water Conservation District

- An Earth Disturbing Permit will be required before construction can commence on this project.
- An environmental assessment will be required for jurisdictional determination of the existing water bodies on site. Additional permits or approvals may be required based on those results.

Warren County Health Department and/or Ohio EPA

- The proposal indicates that the properties will be served by both public sewer and public water and is therefore not under the health districts jurisdiction for those utilities. Prior to building the facility, the property owner will need a food service plan review with the Warren County Health District's Environmental Health Division. In addition, the property owner will need to contact the Warren County Health District's Plumbing Division to obtain any necessary permits.

Staff Recommendation – APPROVAL of the Kroger PUD Stage 3 Final Site Plan subject to the following conditions:

1. Compliance with all Warren County partner organization conditions.
2. Compliance with ODOT conditions.
3. Compliance with any Ohio EPA conditions.

HAMILTON TOWNSHIP BOARD OF TRUSTEES

Revised Stage 2 PUD

St. Zachary's Haven

October 5, 2022, at 6:00PM

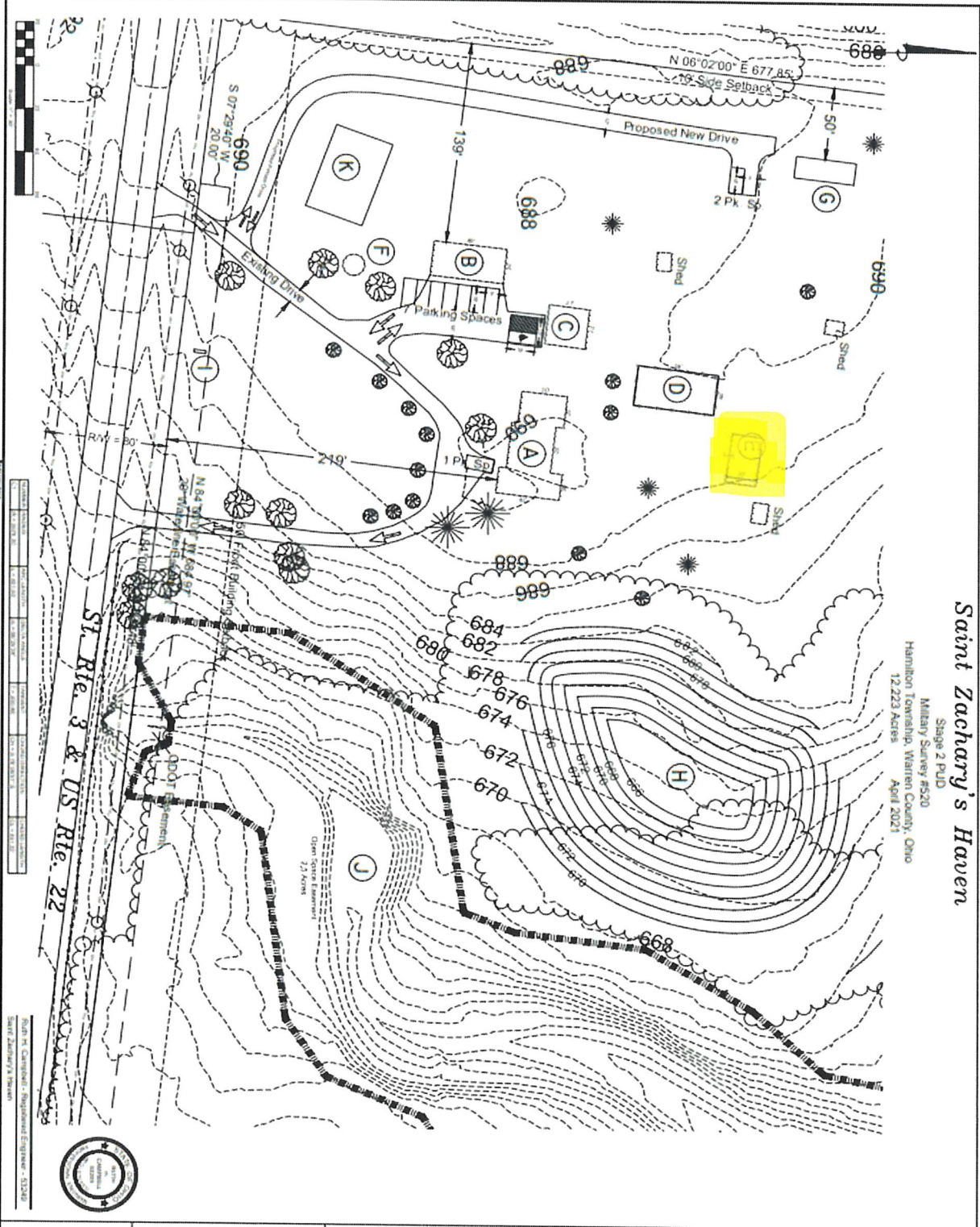
- Applicant:** Donna Pike, 6761 Adena Circle, Maineville, OH 45039
- Spokesperson:** Donna Pike
- Location:** 3364 State Route 22 & 3, Morrow, OH 45152
- Size:** 12.13 total acres.
- Zoning:** R-3 Multi-Family PUD
- Request:** The applicant is requesting a modification to the previously approved Stage 2 PUD plans to increase the size of the proposed pole barn used for community services. The size is increasing from 600 sq. ft. to 2560 sq.ft. (40 by 64) not including the porch or the lean-to. The applicant states that this change is necessary due to state requirements which have a minimum square footage needed for 15 residents. The proposed building has a men's and women's designated restrooms, a large meeting space, a storage closet, a large storage area with a garage door, a horse stall, 200 square foot porch, and a 768 square foot lean-to for outdoor storage totaling 3528 square feet. No other previously approved buildings are changing.
- Area Summary:** St. Zachary's Haven was granted rezoning from M-2 Heavy Industrial to R-3 Multi-Family PUD by the Trustees on June 2, 2021. Stage 2 and 3 Final Plans for the facility were approved August 4, 2021.
- This is a facility to assist those struggling with addiction to transition: to work with their hands (farming, animal husbandry, carpentry, etc.); to build spiritual, emotional, and physical roots to help them grow; and learn how to transition into life. This will not be a detox or treatment facility but a safe place of healing and restoration for our guests to transition into mainstream life.

During Stage 2 and 3 all building dimensions were reviewed at which time the existing barn on site was set to be replaced by a 20' by 30' (600 sq. ft.) pole barn/meeting room. Letter E on the site plan below shows the location. The legend on the site plan indicates the dimensions of 20'x30'.



Saint Zachary's Haven

Stage 2 PUD
Military Survey #520
Hamilton Township, Warren County, Ohio
12.223 Acres
April 2021



Site Plan

NO.	DATE	REVISIONS

WYCO CONSULTING, INC.
10 Studio Drive
Fremont, Ohio 45505
937-463-9928



NOTES:
1. ALL DIMENSIONS ARE TO CENTER UNLESS OTHERWISE NOTED.
2. THE PROPOSED DRIVE AND DRIVEWAY SHALL BE CONSTRUCTED TO THE STANDARD WIDTH AND GRADE FOR THE LOCALITY. THE MINIMUM DRIVE WIDTH SHALL BE 10 FEET.
3. ALL UTILITIES SHALL BE DEEPENED TO THE PROPOSED GRADE.
4. ALL UTILITIES SHALL BE DEEPENED TO THE PROPOSED GRADE.
5. ALL UTILITIES SHALL BE DEEPENED TO THE PROPOSED GRADE.

LEGEND:
Proposed Drive
Existing Drive
Proposed Building
Existing Building
Proposed Parking
Existing Parking
Proposed Open Space
Existing Open Space
Proposed Utility
Existing Utility
Proposed Structure
Existing Structure
Proposed Fencing
Existing Fencing
Proposed Wall
Existing Wall
Proposed Pool
Existing Pool
Proposed Pond
Existing Pond
Proposed Pond
Existing Pond

DESIGN DATA TABLE

ITEM NO.	DESCRIPTION	UNIT	VALUE
1	FLOOR AREA	SQ. FT.	233
2	EST. COST PER SQ. FT.	\$/SQ. FT.	133.5
3	EST. TOTAL COST	\$	31,001.5
4	EST. COST PER UNIT	\$/UNIT	133.5
5	EST. COST PER SQ. FT. (EXCLUDING MATERIALS)	\$/SQ. FT.	133.5
6	EST. TOTAL COST (EXCLUDING MATERIALS)	\$	31,001.5
7	EST. COST PER UNIT (EXCLUDING MATERIALS)	\$/UNIT	133.5
8	EST. COST PER SQ. FT. (EXCLUDING MATERIALS AND LABOR)	\$/SQ. FT.	133.5
9	EST. TOTAL COST (EXCLUDING MATERIALS AND LABOR)	\$	31,001.5
10	EST. COST PER UNIT (EXCLUDING MATERIALS AND LABOR)	\$/UNIT	133.5
11	EST. COST PER SQ. FT. (EXCLUDING MATERIALS, LABOR AND PERMITS)	\$/SQ. FT.	133.5
12	EST. TOTAL COST (EXCLUDING MATERIALS, LABOR AND PERMITS)	\$	31,001.5
13	EST. COST PER UNIT (EXCLUDING MATERIALS, LABOR AND PERMITS)	\$/UNIT	133.5
14	EST. COST PER SQ. FT. (EXCLUDING MATERIALS, LABOR, PERMITS AND PROFIT)	\$/SQ. FT.	133.5
15	EST. TOTAL COST (EXCLUDING MATERIALS, LABOR, PERMITS AND PROFIT)	\$	31,001.5
16	EST. COST PER UNIT (EXCLUDING MATERIALS, LABOR, PERMITS AND PROFIT)	\$/UNIT	133.5

GENERAL BUILDING DATA TABLE

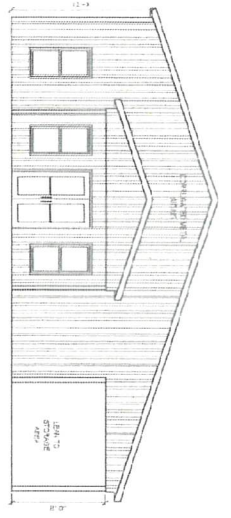
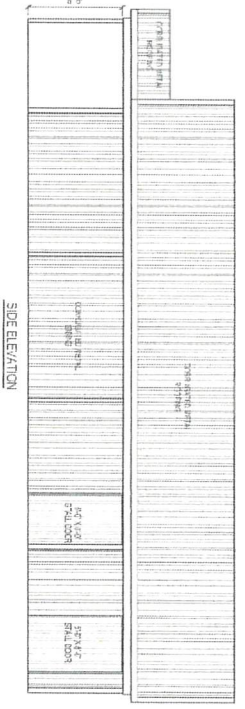
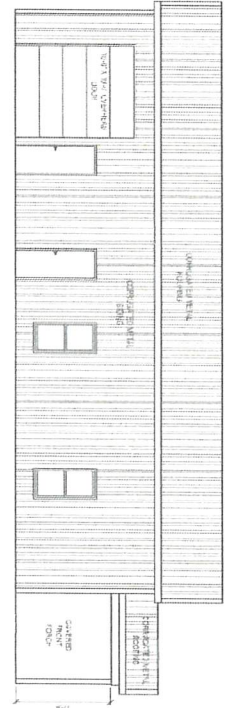
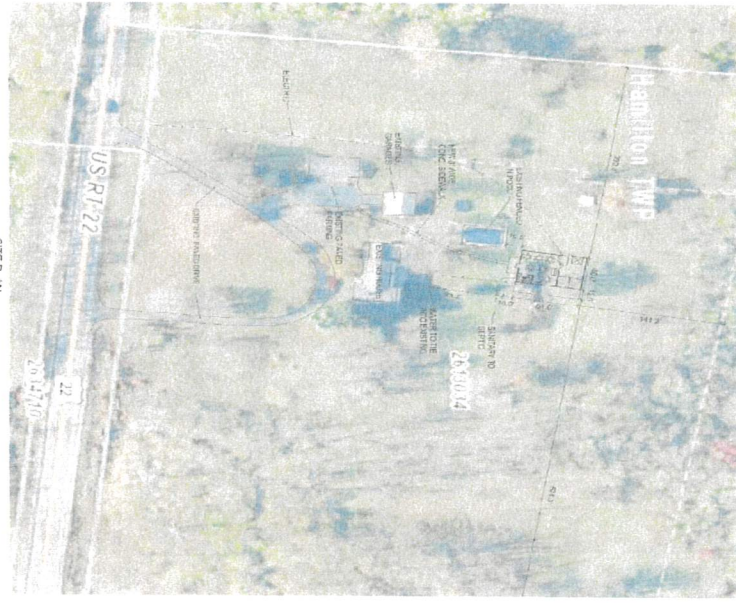
1	PROJECT NO.	22-610
2	CLIENT	ZACHARY'S HAYEN
3	PROJECT NAME	NEW MEETING HALL
4	PROJECT ADDRESS	3364 ST. RT. 2253, MORROW, OH 45152
5	PROJECT COUNTY	MORROW
6	PROJECT CITY	MORROW
7	PROJECT STATE	OHIO
8	PROJECT ZIP	45152
9	PROJECT DATE	JUNE 2022
10	PROJECT PERIOD	12 MONTHS
11	PROJECT TYPE	COMMERCIAL
12	PROJECT STATUS	UNDERWAY
13	PROJECT PHASE	CONSTRUCTION
14	PROJECT DESIGNER	DS2 architects
15	PROJECT ARCHITECT	DS2 architects
16	PROJECT ENGINEER	DS2 architects
17	PROJECT CONTRACTOR	CONTRACTOR

SHEET INDEX

1	PROJECT OVERVIEW	1
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4	FLOOR PLAN	4
5	ELEVATION	5
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REVISIONS

1. REVISIONS
2. REVISIONS
3. REVISIONS
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13. REVISIONS
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15. REVISIONS
16. REVISIONS
17. REVISIONS
18. REVISIONS
19. REVISIONS
20. REVISIONS



DOOR SCHEDULE

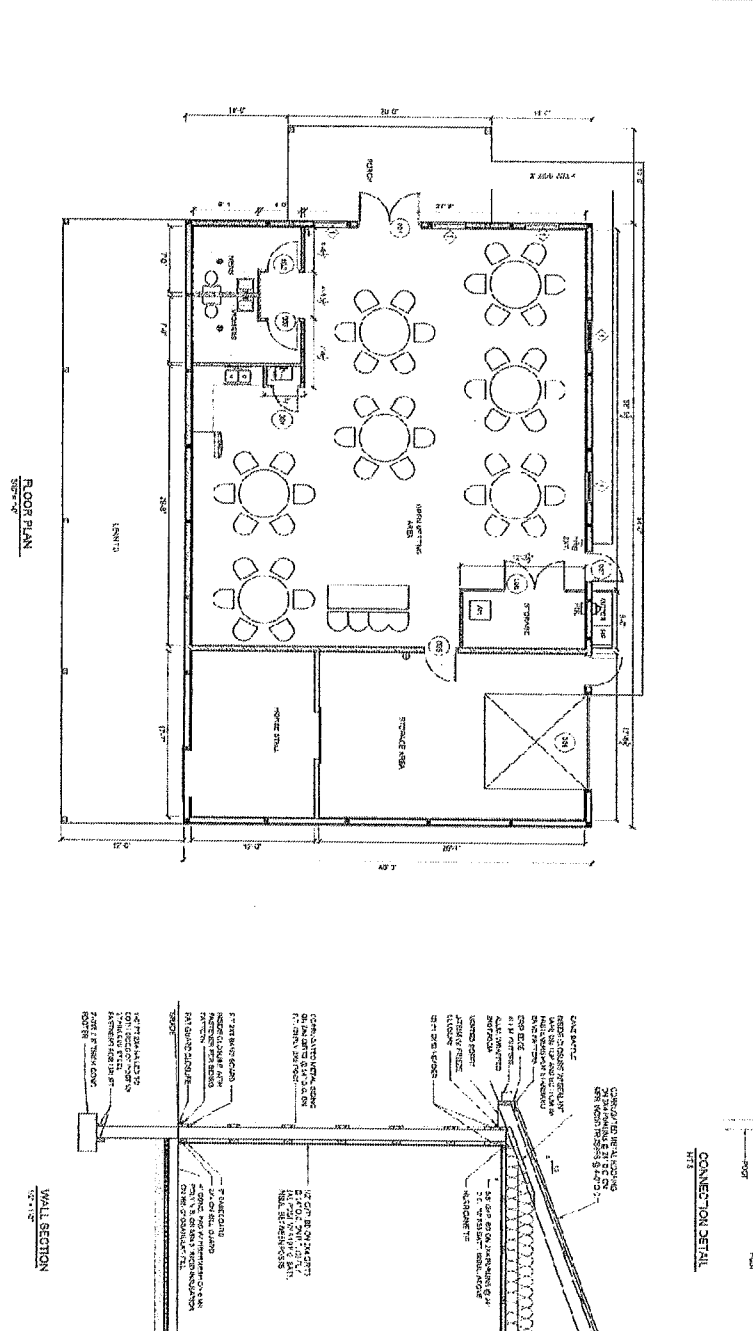
ID	SIZE	TYPE	FRAME	FINISH	NOTES
01	1'-0" x 6'-8"	GLASS	ALUM.	SLIPSTREAM	SLIPSTREAM SYSTEM
02	1'-0" x 6'-8"	GLASS	ALUM.	SLIPSTREAM	SLIPSTREAM SYSTEM
03	1'-0" x 6'-8"	GLASS	ALUM.	SLIPSTREAM	SLIPSTREAM SYSTEM
04	1'-0" x 6'-8"	GLASS	ALUM.	SLIPSTREAM	SLIPSTREAM SYSTEM
05	1'-0" x 6'-8"	GLASS	ALUM.	SLIPSTREAM	SLIPSTREAM SYSTEM
06	1'-0" x 6'-8"	GLASS	ALUM.	SLIPSTREAM	SLIPSTREAM SYSTEM
07	1'-0" x 6'-8"	GLASS	ALUM.	SLIPSTREAM	SLIPSTREAM SYSTEM
08	1'-0" x 6'-8"	GLASS	ALUM.	SLIPSTREAM	SLIPSTREAM SYSTEM
09	1'-0" x 6'-8"	GLASS	ALUM.	SLIPSTREAM	SLIPSTREAM SYSTEM
10	1'-0" x 6'-8"	GLASS	ALUM.	SLIPSTREAM	SLIPSTREAM SYSTEM
11	1'-0" x 6'-8"	GLASS	ALUM.	SLIPSTREAM	SLIPSTREAM SYSTEM

WALL LEGEND

ID	THICKNESS	FINISH	NOTES
01	8"	CONCRETE	CONCRETE WALL
02	8"	CONCRETE	CONCRETE WALL
03	8"	CONCRETE	CONCRETE WALL
04	8"	CONCRETE	CONCRETE WALL

WALL SECTION

CONNECTION DETAIL



PROJECT: NEW MEET NG HALL
 LOCATION: 5364 SI. RT. 2283, MORROW OH 45152
 CLIENT: ZACHARY'S HAVEN
 ADDRESS: 5364 ST. RT. 2283, MORROW OH 45152
 COUNTY: WARREN
 PROJECT #: 22-510
 DATE: JUNE 2022

REVISIONS

NO. DESCRIPTION

1. CORRECT

DS2 architects
 107 West Standard Street, Dayton, OH 45405
 100 South High Street, Suite 208, Columbus, OH 43215
 Phone: 646-858-7200

DS2 architects
 107 West Standard Street, Dayton, OH 45405
 100 South High Street, Suite 208, Columbus, OH 43215
 Phone: 646-858-7200

The Board of Trustees deemed this revision as a Major Modification due to the following criteria:

Per Section 5.8.5 of the Hamilton Township Zoning Code which states:

E. Major Modifications

(1) Major modifications to an approved PUD preliminary site plan or PUD final site plan shall include but not be limited to:

- (a) An increase in residential density;
- (b) An expansion in nonresidential floor area that exceeds 10 percent of the total floor area that was previously approved;
- (c) Changes to the PUD boundaries;
- (d) Changes in the amount (percentage of the total development) or location of different land uses; or
- (e) Changes to internal street patterns that alter the intersection points with existing streets.

(2) Major modifications shall be reviewed in accordance with the entire procedure set forth in Section 5.5.5 Stage 2 – PUD Preliminary Site Plan.

F. Minor Modifications

Other amendments or modifications that are in compliance with the regulations of this code shall be classified as a minor modification and shall be reviewed and approved by the zoning inspector, except that the zoning inspector may elect to submit the minor modification to the zoning commission for review and a decision. Such review shall occur at a public meeting of the zoning commission and shall be subject to notice and fees as established by the board of township trustees and state law.

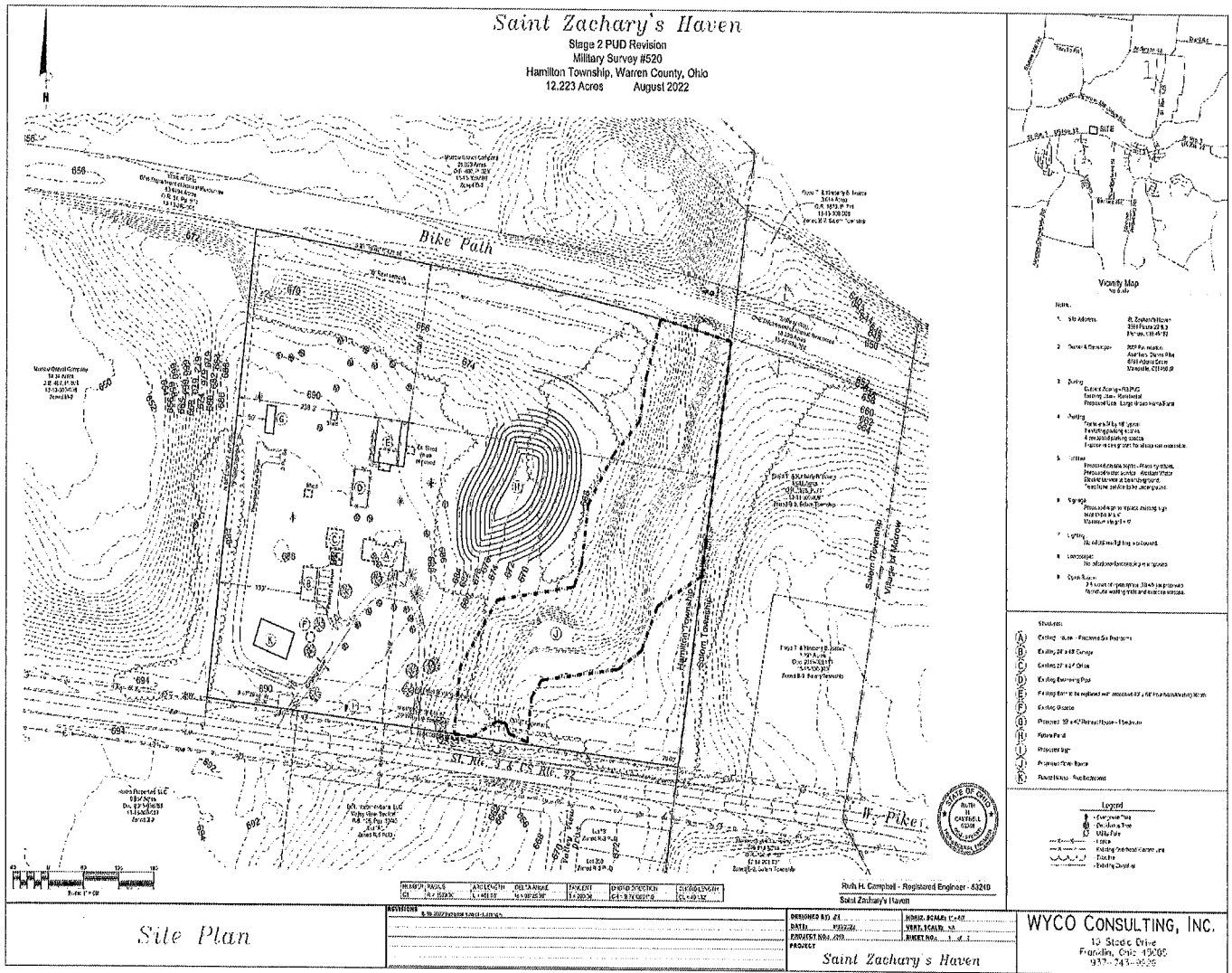
Warren County Regional Planning Commission heard this revision at their August 25th, 2022 Executive Committee meeting. With a vote of 11 yes, 0 no, and 1 abstention, they recommended approval of the revised Stage 2 PUD plans subject to the following conditions:

1. The development shall comply with The Hamilton Township Zoning Code and the PUD Standards approved at PUD Stage 1 in Exhibit A.
2. The existing on-site septic system shall be reviewed by the Warren County Health Department or the Ohio EPA to ensure the proposed use can be supported. Any improvements deemed necessary shall be done to the satisfaction of the Warren County Health Department or the Ohio EPA.
3. The internal vehicle circulation shall be reviewed and approved by the Warren County Engineer's Office.
4. Parking for the future house (K) illustrated on the site plan shall be located behind the building and comply with the PUD Standards.
5. The main entrance to the homes and the community services building shall be ADA compliant.
6. Submit an updated site plan correcting the proposed signage to comply with the

approved PUD Standards.

7. Submit an updated site plan showing all existing and proposed elements from the previous PUD Stage 2 along with the proposed larger community services building and on-site septic system prior to going forward to the Hamilton Township Zoning Commission.
8. Submit an updated site plan showing the "open space easement" shown on the current site plan as an "open space conservation area".

The applicant sent in a set of plans addressing RPC Conditions 6-8 and is attached as follows:



Staff is not aware of any additional comments from partner organizations at this time and is therefore recommending APPROVAL subject to the following conditions:

1. Compliance with the Warren County Regional Planning Commission conditions.
2. Compliance with all Warren County partner organization conditions.
3. Compliance with ODOT conditions.
4. Compliance with any Ohio EPA conditions.

LEGISLATIVE COVER MEMORANDUM

Introduction: October 5, 2022

Effective Date: Next available date

Agenda Item: **Motion**
To accept Statutory warranty Deed on property located at Parcel # 17-13-307-003 being known as 0.22 acre on Fryberger Road, Goshen, Ohio.

Submitted By: Brent Centers

Scope / Description: This motion will allow Hamilton Township to acquire 0.22 acre of land located at parcel # 17-13-307-003 on Fryberger Road. This land will be transferred from Ms. Iris Wilson and Mr. Timothy Walker to Hamilton Township, Warren County.

This Statutory Warranty Deed is recorded with the Warren County Recorder's Office as 2022-025957.

Budget Impact: N/A

Vote Required for Passage: 2 of 3



WARREN COUNTY
Property Search

Matt Nolan
Auditor

Barney Wright
Treasurer

Linda Oda
Recorder

Parcel ID	1713307003
Parcel Seq	0
Account Number	2615606
Legal Description	MS- 3804 0.22 ACRES
Tax District	26 HAMILTON TWP LITTLE MIAMI LSD

Current Owner	IRIS WILSON & TIMOTHY R.
Property Address	FRYBERGER ST GOSHEN 45122
State Use Code	0501 - RES. VAC. LAND- 0 TO 9.99 AC.
Neighborhood ID	179001
School District	LITTLE MIAMI LSD

Value As Of	01-01-2020
Ownership As Of	12-03-2021
Tax Data As Of	12-03-2021
Census Tract	322.00
OH Public School Dist No.	8306

Primary Picture



Primary Sketch

**No Sketch Found
For Selected Property**

Residential Building and Last Sale Summary

Last Sale Amount	\$0
Last Sale Date	06/18/2019
Owner Occupied	N
Homestead Exemption	N
Year Built	0

Bedrooms	0
Exterior	
Above Grade Living Area	0 sq. ft.
Finished Basement/Attic	0 sq. ft.
Total Living Area	0 sq. ft.

Value Summary

VALUATION	TRUE VALUE	ASSESSED VALUE
LAND	\$1,580	\$550
BUILDING	\$0	\$0
TOTAL	\$1,580	\$550
CAUV	\$0	-

LEGISLATIVE COVER MEMORANDUM

Introduction: October 5, 2022

Effective Date: Next available date

Agenda Item: **Motion**
To enter into contract with Valley View Subdivision for snow and ice removal services

Submitted By: Don Pelfrey

Scope / Description: The Valley View Subdivision is required to perform snow and ice removal services and has requested to contract with Hamilton Township to provide those services. This contract is for Section 2 of the Valley View Subdivision.

Budget Impact: The Valley View Subdivision will pay Hamilton Township \$150 per hour with a minimum of 1 hour per call-out.

Vote Required for Passage: 2 of 3

AGREEMENT FOR SNOW AND ICE REMOVAL FOR UNACCEPTED STREETS

I. Parties:

The parties to this Agreement are the Warren County Board of County Commissioners (hereinafter the "County") or the Hamilton Township Board of Trustees (hereinafter the "Township"), and D.R. Horton - Indiana, LLC (hereinafter the "Developer"), the developer of Valley View Subdivision, Section/Phase 2 (hereinafter the "Subdivision").

II. Purpose:

The purpose of this Agreement is to make provision for the removal of snow and ice from the streets as are shown upon the recorded plat of the Subdivision prior to the time of the acceptance of such streets by the County as a part of the County or Township road system if the Developer, for whatever reason, does not remove snow and ice in a timely manner from said streets.

III. Authorization:

Developer does hereby grant permission to the County or Township, as may be appropriate, to enter into the Subdivision as may be necessary to perform such snow and ice removal upon all streets shown upon the plat of such subdivision and dedicated as public streets.

IV. Reimbursement of Cost of Snow and Ice Removal:

The County or Township performing snow and ice removal from the aforesaid streets shall invoice the Developer for the actual cost of such snow and ice removal. The Developer shall pay such invoice within thirty (30) days of the date of the same by check made payable to the invoicing political subdivision.

As used herein, "actual cost" means any costs incurred due to the use of employees, materials or equipment. Costs incurred due to the use of employees shall include wages, fringe benefits and employer PERS contributions. Costs incurred due to the use of materials shall be the costs incurred by the political subdivision in purchasing such materials and based upon quantity of materials used. Costs incurred due to the use of equipment shall be based upon standard rental rates within the community for the equipment used.

V. Hold Harmless; Indemnification; Defense

The Developer does hereby agree to defend, indemnify and hold the County and/or Township, its agents, employees and contractors, performing the snow and ice removal harmless from any and all

claims, suits, actions, injuries, damages, liabilities, costs, expenses and attorneys fees which may be occasioned by the County or Township performing the snow and ice removal within the aforesaid subdivision.

VI. Determination of Necessity and Priority of Snow and Ice Removal:

The County or Township responsible for snow and ice removal within the Subdivision shall determine in its sole discretion the necessity of performing snow and ice removal within the Subdivision and the priority of performing snow and ice removal within the Subdivision.

VII. No Common Law Acceptance:

The performance of snow and ice removal within the Subdivision by the County or Township, as may be applicable, is not intended nor should the performance of such snow and ice removal be construed as an act indicating the acceptance of the streets within the Subdivision as a part of the County or Township road system and that such acceptance may only occur by formal resolution adopted by the County.

VIII. Modification; Binding Effect; Entire Agreement:

- A. This Agreement may be modified only in writing and signed by both parties.
- B. This Agreement shall be binding upon the successors and assigns of the parties hereto.
- C. This Agreement represents the entire understanding of the parties and any oral discussions or representations not consistent with the terms of this Agreement are of no force and effect.

IN EXECUTION WHEREOF, the Developer has caused this security agreement to be executed on the date stated below.

DEVELOPER:

Pursuant to a resolution authorizing the undersigned to execute this agreement.

Signature: Mark A. Brodwin

Printed Name: Mark A. Brodwin

TITLE: Assistant Secretary

DATE: 9/2/22

IN EXECUTION WHEREOF, the _____ Township Board of Trustees have caused this security agreement to be executed by the President of the Board, on the date stated below, pursuant to Board Resolution Number _____, dated _____.

BOARD OF TRUSTEES TOWNSHIP

SIGNATURE: _____

PRINTED NAME: _____

TITLE: President

DATE: _____

LEGISLATIVE COVER MEMORANDUM

Introduction: October 5, 2022

Effective Date: Next available date after passage

Agenda Item: **Resolution 22-1005**
Resolution authorizing and approving an increase in Township appropriations in the Permissive Motor Vehicle Fund to reconcile budgets for calendar year 2022

Submitted By: Don Pelfrey

Scope / Description: This appropriation is for a trailer that is needed to haul the Public Works mini hoe. It was recently discovered that the current trailer is not rated for the weight of the equipment that we have on-hand. This trailer will allow us to haul the equipment to job sites for it's intended use.

Budget Impact: \$17,695.00

Vote Required for Passage: 2 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on October 5, 2022, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Joe Rozzi – Trustee, *Chair*
Mark Sousa – Trustee
Darryl Cordrey – Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 22-1005**

**A RESOLUTION AUTHORIZING AND APPROVING AN INCREASE IN TOWNSHIP
APPROPRIATIONS IN THE PERMISSIVE MOTOR VEHICLE TAX FUND TO
RECONCILE BUDGETS FOR CALENDAR YEAR 2022**

WHEREAS, the Board of Township Trustees wishes to authorize and approve an increase in appropriations in order reconcile budgets and appropriations for calendar year 2022;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

- SECTION 1. The Fiscal Officer is hereby authorized and directed to increase the appropriations for the Permissive Motor Vehicle Tax Fund Line Item 2231-760-740-0000, Machinery and Equipment in the amount of \$17,695.00 for a total amount of \$74,695.00.

- SECTION 2. The Fiscal Officer is hereby authorized and directed to approve a Blanket Certificate in the amount reflected in Section 1 of this Resolution.

- SECTION 3. This Resolution shall take effect on the earliest date allowed by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Joe Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____
Darryl Cordrey –	Aye _____	Nay _____

Resolution adopted this 5th day of October 2022.

Attest:

Kurt E. Weber, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Kurt E. Weber., Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on October 5, 2022.

Date: _____

Kurt E. Weber, *Fiscal Officer*