

## Hamilton Township Trustee's Meeting

January 2, 2019

Trustee Board President Rozzi called the meeting to order immediately after adjourning the Police District meeting at 6:32pm. Mr. Rozzi, Mr. Cordrey and Mr. Walker were present.

The *Pledge of Allegiance* was recited by all in attendance.

Motion made by Mr. Rozzi with a second by Mr. Cordrey to approve of the clerk's journal and accept the tapes as the Official Meeting Minutes of the December 19, 2018.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Yes

Motion was made by Mr. Rozzi with a second by Mr. Cordrey to approve Payroll for pay cycle December 2, 2018 – December 15, 2018, Electronic Fund Transfer Direct Deposit Vouchers 1151849346 -1151849349 and 1151849643 -1151849708.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Yes

Motion made by Mr. Rozzi with a second by Mr. Cordrey to approve the withholding payments for payment cycle December 2,2018 – December 15, 2018, checks 29220721- 29220723 and 29220765 – 29220774, and 29220781 – 29220794.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Yes

Motion made by Mr. Rozzi with a second by Mr. Cordrey to approve the billing invoices for payment cycle December 24, 2018 – December 28, 2018 checks numbered 79633 - 79636.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Yes

Motion made by Mr. Rozzi with a second by Mr. Cordrey to approve the billing invoices for payment cycle December 31, 2018 – January 4, 2019 checks numbered 79637 - 79668.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Yes

## **Public Comments**

Trustee Joe Rozzi opened the floor to public comments at 6:34pm.

Lynn Ratliff- Hopewell Valley- explained that she noticed that the noise resolution was on the work session. She was a big proponent for this resolution about 2-2.5 years ago and it was because of garbage pickup. She has since flipped her position on having a noise resolution in the Township because the HOA set up a contract with Rumpke that in turn cut out the noise issues. She offered her help to the other HOA's within the Township to do the same.

Katie Neff- Attorney for Michelle Tegtmeier. Requested that the Township Current Business scheduled at the end of the meeting, to consider the discipline of a public employee, be moved up to the Township Current business section scheduled earlier on in the meeting.

Trustee Joe Rozzi stated that he didn't have a problem moving it. However, Trustee Joe Walker and Trustee Darryl Cordrey wanted to leave it where it is on the agenda.

Dan Phipps stated that he thought we put the noise resolution to bed two meetings ago. Which one of the Trustees put it back on the agenda?

Mr. Cordrey stated that as a Board it was decided to be discussed at this meeting.

Mr. Centers stated that it was requested to be brought back to this meeting because Mr. Rozzi wanted a more simplified version of the ordinance than what had been presented to them before.

Lisa Wilson- Expressed concerns about Mounts Park that had previously been addressed. She mentioned wanting to have a Sun Flower field but is worried that won't happen this year.

Katie Wuest- Stableview Circle- Mr. Centers when you started here you were pretty boastful about your ability to write Grants. How many Grants have you written? How many have you applied for? How many do you have planned?

Mr. Centers stated that we have gotten one but we have applied for two. He did write the one that we got through Duke Energy. At this time we do not have any planned.

Amanda Johnson- A lot of us are here about the issue at hand with Michelle Tegtmeier. Are there going to be public comments at the end of that or anything in regards to her and how much help she's provided to the community?

Mr. Miller stated there won't be comments afterward but it's setup to have comments before. It's up to the Trustees to add another public comments on the agenda. I'm assuming there are going to be some comments made that are relevant to the hearing but I don't want the hearing to get bogged down into opinions of someone.

Amanda Johnson- It's not only opinions of someone but comments from business owners and residents inside the Township who feel Ms. Tegtmeyer has demonstrated what they believe has been good work for them.

Mr. Cordrey and Mr. Miller stated that what they are trying to say is that the Board will entertain any comments that are relevant to the employee's hearing, during the hearing.

Mr. Rozzi closed the floor to public comments at 6:47pm.

**Human Resources**

No issues right now.

**Township Business**

Mr. Rozzi made a motion that was seconded by Mr. Cordrey to temporarily elect Doug Miller as the Township Law Director.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Yes

Mr. Rozzi made a motion that was seconded by Mr. Walker to elect Mr. Darryl Cordrey as the Chairman of the Board of Trustees.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Mr. Rozzi made a motion that was seconded by Mr. Cordrey to elect Mr. Joe Walker as the Vice Chairman of the Board of Trustees.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Yes

Mr. Cordrey made a motion that was seconded by Mr. Walker to amend the Police Sergeant's Union Contract language.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

**Resolution 19-0102: Setting Trustee meeting Dates and Times for 2019**

Mr. Centers explained that this will reflect what is currently in place. Meetings will be held the first and third Wednesdays of each month at 6:30 here in this building. No changes.

Mr. Cordrey made a motion that was seconded by Mr. Walker to approve Resolution 19-0102.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

Resolution 19-0102A: Authorizing Blanket Certificates and establishing financial policies for the approval of Purchase Orders in 2019

Mr. Centers explained that this is reflecting what was done last year. Everything will be brought in front of the Board. Anything over \$5,000 must be approved by the Board. Anything over \$1,000 must be approved Mr. Centers before being brought to the Board.

Mr. Cordrey made a motion that was seconded by Mr. Walker to approve Resolution 19-0102A.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

Resolution 19-0102B: Authorizing the Fiscal Officer to process re-appropriations and distribute payments as needed in 2019

Mr. Centers stated that this would allow Mr. Hunter to approve the appropriations that were set forth in the appropriations budget that was discussed at the last meeting on December 19, 2018.

Mr. Cordrey made a motion that was seconded by Mr. Walker to approve Resolution 19-0102B.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

Resolution 19-0102C: Authorizing the disbursement of checks for payroll, payroll withholdings and expenses, and other expenses in 2019

Mr. Centers explained that this is for various expenses that were provided in a list before the Board.

Mr. Cordrey made a motion that was seconded by Mr. Walker to approve Resolution 19-0102C.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes

Joe Rozzi Yes

Resolution 19-0102D: Authorizing the transfer of General Funds and Police Funds to the Building Bond Fund in 2019

Mr. Centers explained that this will allow for the General Fund and the Police Fund to make the house payment on this building.

Mr. Cordrey made a motion that was seconded by Mr. Walker to approve Resolution 19-0102D.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

Resolution 19-0102E: Authorizing the transfer of Fire and EMS Levy Funds to the Fire Station 76 Capital Project Fund in 2019

Mr. Centers explained that this will be the Fire and EMS Levy funds paying the house payment for the new Fire Station that is being built next door, next year.

Mr. Rozzi asked if this is just moving funds around.

Mr. Centers stated yes. This is setting those motions for the budget that was approved at the last meeting.

Mr. Cordrey made a motion that was seconded by Mr. Walker to approve Resolution 19-0102E.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

Resolution 19-0102F: Creating the Law Enforcement Trust Fund Policy

Mr. Centers explained that this was brought to him by Mr. Miller as a requirement. It is a budgetary tool extracting funds, receipts and use and expenses that are received in the Law Enforcement trust fund.

Mr. Miller stated that some of the funds that are received such as forfeitures or fine money, there is another resolution similar to this one. Statutes say that it can only be used on certain items and in order to receive those monies you have to have an internal control policy in place that says here is what you can spend them on.

Mr. Rozzi asked what can those be spent on?

Mr. Miller said most of it is drug education. It can be used for under cover buy money out of the Law Enforcement Trust Fund. The mandatory drug fund is more for the DARE program, drug awareness and that sort of thing.

Mr. Cordery made a motion that was seconded by Mr. Walker to approve Resolution 19-0102F.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

**Resolution 19-0102G: Creating a Credit Card Policy**

Mr. Centers stated that this was mentioned at the last meeting by Mr. Miller. It is a requirement by the state now that if you have a credit card, then you have to have a policy in place by February 2, 2019. We used the template that was recommended by the Ohio Township Association and we plugged our information into that. That is how we came up with our draft of the credit card policy that was reviewed by Mr. Miller.

Mr. Cordrey made a motion that was seconded by Mr. Walker to approve Resolution 19-0102G.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

**Resolution 19-0102H: Creating the Mandatory Drug Law Enforcement Fund Policy**

Mr. Centers explained that this is the exact same thing as two resolutions up.

Mr. Cordrey asked if this is a duplicate or if this covers one area and the other resolution covers another?

Mr. Miller clarified that they are somewhat similar but there are differences in what the different funds have to be spent on.

Chief Hughes said this is more to support the drug Task Force.

Mr. Cordrey made a motion that was seconded by Mr. Walker to approve Resolution 19-0102H.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

**Township Work Session**

- Community Center

Mr. Centers stated that we have gotten quotes for the community center. We have invested around \$17,000. We rent it out for \$50 per rental unless it is a Non-Profit and then it's rented for free. The money put into the Community Center far outweighs the money that is coming in for it. We are having foundation and concrete step issues. The first quote that we received for demolition was for \$28,000 which included the inspections and everything. We have since received a bid for \$7800 to demolish it. Which direction would the Board want to go in?

Mr. Walker asked if anything happened with asking the Church if they would like it back.

Mr. Centers said that he spoke with them at the Presbytery of Cincinnati and said that we would re-gift it back to them and they said they would sell it to us for \$1.00.

Mr. Rozzi asked what will happen with the space if we tear it down?

Mr. Centers stated that it would be a green space.

Mr. Hickey said that we could make it a crematory or Column burial area.

Mr. Rozzi asked if there were any remediation's that needed to be done? Any environmental issues with asbestos? Anything like that that we will run into?

Mr. Hickey stated that everything they need to do with it is included in the quote.

Mr. Cordrey stated that he hates spending money on a building we don't own. Also, losing a community space is a concern. Do we have a space where these Non-Profits could go for now? Is the meeting room a possibility to use?

Mr. Centers explained that it is a possibility, however there has been some damage done at the Community Center so we should be a little hesitant to rent it.

Mr. Walker asked if everyone has been notified that we are no longer renting it out?

Mr. Centers stated that we are letting everyone that calls know that as of the First of the year it's no longer being reserved until we get direction from the Board.

Mr. Cordrey suggested that we should have something in place such as a security deposit to rent out the meeting room so we have a community space available.

Mr. Rozzi asked if we could task the Advisory Board with looking into uses for the Community Center and possible ways to maybe update, maintain, leasing opportunities, renting opportunities, seeking out residents that could volunteer with doing some projects, etc.

Mr. Cordrey asked Mr. Hickey what would be the three biggest costs of fixing it if we decided to keep the building?

Mr. Hickey stated that we have to fix the stone foundation because it's starting to fall. We will have to lift it up. Fixing the gutters. There are some rafter issues. That quote was between \$8,000 -\$12,000.

Mr. Walker stated that we kind of need to produce an income to compensate the renovations.

Mr. Cordrey- I disagree. The residents have already paid for this space. There are some things that are worth paying for that as a Township we take a loss on. But the community has chosen to make the investment whether we turn a profit or operate right at zero, there are some things that are worth spending the money on. I would like to explore some alternative options before we decide to tear it down.

- Shredding Day

More information was requested on this at the last meeting. We gathered three quotes from businesses around town that conduct this service. April seems to be booked. We can look into dates or squash it. Which do you prefer?

Mr. Rozzi asked if this was a free service that is offered to the residents? Mr. Hunter and Mr. Cordrey stated that it usually is free.

Mr. Rozzi, Mr. Cordrey and Mr. Walker asked if this is something that is really needed? One gentleman brought it up but other than that not much has been mentioned about it. Does the Township need this service?

Mr. Centers explained that it would be a while before the Township could take advantage of a shredding day for our documents due to the records retention policies that are in place.

Mr. Cordrey said that he would rather wait until the Township actually needs the service as well if we are going to pay for the service and offer it for the residents.

The Board decided to table the Shredding Day discussion.

- Easter Egg Hunt

The Advisory Board would run this the same way that the Tree Lighting event was conducted. It would run on donations. They are interested in holding this event on April 13, 2019.

Mr. Rozzi and Mr. Cordrey both stated that they would like to see this event happen. April 13, 2019 works.

This will be taken to the Advisory Board.

- Resolution 18-1219A: Township Personnel Policy which was previously tabled at the December 19, 2018 meeting.



Mr. Miller hasn't gone through and made the changes that the Board would like to see. It's not ready for a vote but Mr. Centers has gone through and changed the wording that the Board had requested.

Mr. Rozzi and Mr. Cordrey stated that they would like a little more time to review it since it is such a large document.

- Noise Resolution

Mr. Centers pulled other Township resolutions as a starting point. This resolution was kicked around and Mr. Rozzi said that he would like a more simplified version than what was presented at the previous meetings. Mr. Centers took this to the advisory committee and they had a few suggestions. Pretty unanimously they said that they would rather deal with the noise of the garbage trucks than to change the times for garbage pickup. They discussed maybe having summer hours for the garbage pickup. They think that by simplifying a resolution than it would leave more people to be found at fault.

Mr. Walker stated that this was all brought up when there were issues with noise in a few subdivisions. Those issues have since been resolved through the HOA's and what not. I don't think this needs to be anything about the garbage trucks because frankly I don't want to see them out there with the school times and the school children. I don't think we need that many rules.

Mr. Rozzi stated that the issue in his neighborhood has resolved itself. I haven't had enough people complain to me about the noise issues. I like the idea of the HOA's taking control of the garbage trucks. This doesn't seem to be Township wide.

Mr. Cordrey explained that he thinks this issue will come up again. The more our township grows the more complaints we will get about the noise. Chief Hughes as far as your experience over the last 12-24 months, is the department getting a lot of noise complaints?

Chief Hughes stated that the noise complaints seem to spike in the spring when it's warm and windows are open. It's been quiet the last few months. My recommendation for a noise ordinance wouldn't be for garbage trucks but more for loud stereos in neighborhoods. When there are issues and we show up, we knock on the door and ask the person to turn down the radio and they turn it down.

Mr. Cordrey opened up Public comments at 7:20pm for anything pertaining to a noise ordinance.

Lynn Ratliff- The complaining about neighbors, is it typically in neighborhoods or rural community? The HOA's can take care of it. They can create a rule for the HOA. That leaves the Township to not making a one and done rule for the entire Township. I am more than happy to share my contacts and information for Rumpke.

Mr. Cordrey asked Mr. Centers if we have the ability to section off an area of the township to do residential versus rural and separate an ordinance that way?

Mr. Centers stated that would be a question for Mr. Miller but that he also took that to the Advisory Board and they talked about discussions of the Zoning Overlay and doing that ordinance for that overlay if it ever comes.

Mr. Miller said he would have to check into that because there is an equal protection in place.

Mr. Centers said that he has had nothing but negative feedback.

Jeremy Murphy - A lot of these subdivisions are popping up everywhere. These people who were farming were here first. Get over it!

Dan Phipps- How many times do you have to be told no? We keep hashing it over and over again. It's been opposed by several people at several meetings. Every time you discuss it people tell you it's not wanted. Where is our Representative Government?

Mr. Cordrey stated that as a Board it was agreed to be discussed at this meeting. He is a representative of all of the resident's not just one and when he is getting multiple complaints about noise issues, he wants to address them.

Kathy Oeder - 22/3- Do you all have your microphones on? It's hard to hear you and understand you.

After further discussion amongst the Board it was decided to put the noise resolution to rest and not bring it back to the table.

### **Fiscal Officer**

No report tonight.

### **Administrator's Report**

Mr. Centers stated that The Little Miami Schools has a digital sign. There was a complaint about the sign moving rapidly. He reached out to Mr. Powers who said he would turn it off completely until they could file for a permit. This is being brought before the Board to see if you all would be interested in waiving their fee or what your thoughts were.

Mr. Rozzi explained a little of the back story pertaining to the durations of the slides on the sign.

Mr. Cordrey said that he wasn't against waiving their fee.

Mr. Rozzi and Mr. Walker said that they would rather not waive the fee. It's not a lot of money for the permit.

There was no motion to waive the fee therefore the fee stands.

### **Public Comments**

Trustee Chairman, Mr. Cordrey opened the floor to general public comments at 7:35pm.

Rusty Holman- Stated that he had two requests. One in the financial area. He has seen a copy of the budget by departments but what he hasn't seen is a capital budget for 2019. He would like to ask the Trustees to work with the Administrator and the rest of the people of the Township to put together this capital budget so the residents can see exactly what is being spent in the Township and how much. Secondly, he was not able to attend the last two meetings due to the change in the meeting times. He was very pleased to see that the Trustees approved the meeting dates and times to be held in the evenings. He would encourage everyone to stick to those times so that people can attend the meetings after work.

Many residents and business owners spoke on behalf of Ms. Tegtmeier and showed their support for her.

Mr. Cordrey closed public comments at 8:02pm.

### **Trustee Comments**

Nothing at this time.

### **Executive Session**

Mr. Cordrey made a motion that was seconded by Mr. Rozzi to go into Executive session at 8:04pm to consider the disposition of property and to consider the appointment of a public official and to consider compensation of a public employee. Mr. Rozzi, Mr. Cordrey, Mr. Walker, Mr. Hunter, Mr. Centers, Mr. Miller, Mr. Hickey and Ms. Krieger were in attendance.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Joe Walker	Yes

Mr. Cordrey made a motion that was seconded by Mr. Walker to come out of Executive Session at 8:55pm.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes

### **Township Current Business**

- To consider the discipline of a public employee.

Mr. Miller wanted to confirm with Ms. Tegtmeier that she did not want this discussed in Executive Session. Ms. Tegtmeier confirmed that she wanted a public hearing.

Mr. Centers stated that in reference to the public comments, no one is questioning how helpful or kind Ms. Tegtmeier has been. However he does have to follow our Personnel Policy and anytime there is a violation including and up to termination on the line, it has to be brought before the Board.

Mr. Centers explained the Personnel Policy and then proceeded to read the allegations against Ms. Tegtmeier. He also addressed the different reasons for the charges.

The Board of Trustees asked questions to Mr. Centers, Mr. Hickey and Ms. Krieger to get clarification on the events that led up to the disciplinary report and allegations.

After the allegations were presented, Ms. Tegtmeier and her Attorney, Ms. Neff came forward to present their case and ask/answer follow up questions to the appropriate people involved.

Mr. Cordrey and Mr. Walker addressed Ms. Tegtmeier in relation to some of the instances about Zoning that were in question.

Ms. Tegtmeier and her Attorney continued to clarify until all questions had been answered.

The Board discussed amongst themselves which direction they would like to go in with the disciplinary hearing.

After much deliberation, Mr. Rozzi made a motion that was seconded by Mr. Walker to dismiss the charges against Ms. Tegtmeier.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

With no other business at hand Mr. Cordrey made a motion that was seconded by Mr. Walker to adjourn at 10:51pm.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Walker	Yes
	Joe Rozzi	Yes