

Hamilton Township Trustee's Meeting

March 21, 2018

Trustee Board President Rozzi called the meeting to order at 7:00p.m. Mr. Rozzi, Mr. Cordrey, and Mr. Walker were present.

Opening prayer was given by Sgt. Chris Wall.

The *Pledge of Allegiance* was recited by all in attendance.

Motion was made by Mr. Rozzi with a second by Mr. Walker to adopt the proposed agenda, for the March 21, 2018 meeting.

Roll call as follows:

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| Joe Rozzi | Yes |
| Joe Walker | Yes |
| Darryl Cordrey | Yes |

Motion made by Mr. Rozzi with a second by Mr. Walker to approve the meeting minutes from the meeting on March 7, 2018 and March 16, 2018.

Roll call as follows:

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| Joe Rozzi | Yes |
| Joe Walker | Yes |
| Darryl Cordrey | Yes |

Motion made by Mr. Rozzi with a second by Mr. Walker to approve Payroll for pay cycle February 25, 2018 – March 10, 2018, and Monthly for March, Electronic Fund Transfer Direct Deposit Vouchers 1135526217 – 1135526280 and 1135526506 - 1135526510.

Roll call as follows:

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| Joe Rozzi | Yes |
| Joe Walker | Yes |
| Darryl Cordrey | Yes |

Motion made by Mr. Rozzi with a second by Mr. Walker to approve the withholding payments for payment cycle February 25, 2018 – March 10, 2018, and Monthly for March, checks numbered 27336751 – 27336771 and 27336782 - 27336784.

Roll call as follows:

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| Joe Rozzi | Yes |
| Joe Walker | Yes |
| Darryl Cordrey | Yes |

Motion made by Mr. Rozzi with a second by Mr. Walker to approve the billing invoices for payment cycle March 5, 2018 – March 9, 2018 checks numbered 78621.

Roll call as follows:

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| Joe Rozzi | Yes |
| Joe Walker | Yes |
| Darryl Cordrey | Yes |

Motion made by Mr. Rozzi with a second by Mr. Walker to approve the billing invoices for payment cycle March 12, 2018 – March 16, 2018 checks numbered 78622 - 78630.

Roll call as follows:

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| Joe Rozzi | Yes |
| Joe Walker | Yes |
| Darryl Cordrey | Yes |

Motion made by Mr. Rozzi with a second by Mr. Walker to approve the billing invoices for payment cycle March 19, 2018 – March 23, 2018 checks numbered 78631 - 78670.

Roll call as follows:

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| Joe Rozzi | Yes |
| Joe Walker | Yes |
| Darryl Cordrey | Yes |

Public Comments

Trustee Joe Rozzi opened the floor to public comments at 7:03 pm.

Dennis Hern, Bamburgh Drive, stated he is concerned that Sibcy Road is a race course. He stated he sits on his porch between 4pm and 7pm and sees people traveling about 55-60 mph. He is concerned because the road is raised and ditches on either side and many people that walk. Mr. Hern suggested to have a cruiser sit on one of the side street. Mr. Hern also stated he is concerned about the tress hanging over Foster-Maineville Road, that one might fall on a car.

Police Chief Scott Hughes stated the department will look for a place to hang the speed sign and possibly find a spot to park the ghost car.

Public Works Director Kenny Hickey stated Duke is the cutting trees down and they are cutting the trees down that are within 25 feet of the electrical lines. Mr. Hickey stated he will reach out to Duke.

Trustee Joe Rozzi closed the floor to public comments at 7:06 pm.

Human Resource Manager, Kellie Krieger, requested the Board make a motion to approve a one time carry over of 106 vacation hours for Mark Bedwell to be used before or on December 31, 2018.

Trustee Joe Rozzi made the motion as stated above, and seconded by Trustee Joe Walker.

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| Roll call as follows: | Joe Rozzi | Yes |
| | Joe Walker | Yes |
| | Darryl Cordrey | Yes |

Human Resource Manager, Kellie Krieger, requested the Board make a motion to approve the hiring of Bridgett Oesterlin as a part time Firefighter/EMT at \$14.00 per hour with a probationary period of 12 months.

Trustee Joe Rozzi made the motion as stated above, and seconded by Trustee Joe Walker.

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| Roll call as follows: | Joe Rozzi | Yes |
| | Joe Walker | Yes |
| | Darryl Cordrey | Yes |

Human Resource Manager, Kellie Krieger, requested the Board make a motion to approve the hiring of Nicholas Messer and Richard Craft as full time Firefighter/Paramedic at \$18.18 per hour and a probationary period of 12 months. Their first day will be contingent upon a full medical and psychological clearance.

Trustee Joe Rozzi made the motion as stated above, and seconded by Trustee Joe Walker.

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| Roll call as follows: | Joe Rozzi | Yes |
| | Joe Walker | Yes |
| | Darryl Cordrey | Yes |

Human Resource Manager, Kellie Krieger, requested the Board make a motion to approve updating Firefighter Brian Dapper from full time to part time effective April 1, 2018.

Trustee Joe Rozzi made the motion as stated above, and seconded by Trustee Joe Walker.

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| Roll call as follows: | Joe Rozzi | Yes |
| | Joe Walker | Yes |
| | Darryl Cordrey | Yes |

Human Resource Manager, Kellie Krieger, requested the Board make a motion to approve the posting for 1 external Firefighter/Paramedic position.

Trustee Joe Rozzi made the motion as stated above, and seconded by Trustee Joe Walker.

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| Roll call as follows: | Joe Rozzi | Yes |
| | Joe Walker | Yes |
| | Darryl Cordrey | Yes |

Police Chief Scott Hughes recognized Officer Richard Smith for the RID Award – Removal of Intoxicated Drivers.

Police Chief Scott Hughes recognized APO Rande Rigby as the 2017 Employee of the Year.

Fire Chief Brian Reese recognized Firefighter Jason Brown as the 2017 Firefighter of the Year.

There was a 10 minute recess at 7:20 pm.

Police Chief Scott Hughes presented the monthly report for February. There were 39 crashes and 16 incident reports.

Trustee Cordrey stated it look like our township has had a big spike in traffic accidents from even 2016 to 2017, any theory as to why?

Chief Hughes stated he believes it is just the growth in population.

Chief Hughes stated the APO spent 44% of his time on evidence, 18% handling reports at the station, and 12% was doing investigative work. The Criminals Investigation Division total of 14 reports for the year and 11 of those have been successfully closed. The School Resource Officer has taken 113 total reports for the school year. He made 2 arrest in February and took 9 reports. Chief Hughes stated that Superintendent Power raved about Officer Brandenburg. The supervisors attended a leadership training, 4 officers attended to Westerville for the funeral of a fallen officer, and Sgt. Viel completed the Certified Law Enforcement Executive training.

Trustee Cordrey thanked the officers for the women’s self defense training.

Fire Chief Brian Reese presented the monthly report for February. There were 66 engine runs and 122 EMS runs. The medical transports were at 76.2%. We received mutual aid 11 times and gave mutual aid 5 times. The fire inspector completed 24 annual business inspections, 3 home inspections, 4 new construction inspections, and 20 zoning inspections. The department had classroom training for “Active Assailant”, did breathing apparatus review and exercises, and gave 2 Girl Scout troop firehouse tours. The captains completed leadership training.

Public Works Director Kenny Hickey presented the monthly report for February. They painted the Police Department and Maintenance and upgraded lighting in the maintenance building. His department plowed, salted, and filled in some pot holes. John Daunt and Jimmy Diss attended a leadership class. The department did 5 burials and ditched on Swigert. They removed the beaver dam from the water flune at Mounts Park and installed signage at the small lake as well.

Public Works Director Kenny Hickey asked the Board some questions regarding the business directory they want to add to the website. He asked how do they want to split the businesses?

Trustee Cordrey stated that putting restaurants in one group and other businesses in another would be fine.

Trustee Rozzi asked if these are banners or links?

Kenny stated we could put their information on there with a hyperlink if that’s what the Board would like.

Trustee Rozzi asked if it would cost anything to maintain the links?

Kenny stated there would be an initial cost of \$130.00 to add a tab to the home page.

Trustee Cordrey stated to make a hyperlink and name and telephone number.

The Police department keeps a list of township businesses as well as the fire department.

Chief Hughes stated Rande Rigby can send Melissa an email when he gets the information for a new business.

Trustee Rozzi asked if we need to ask the businesses if they want us to put their information on our website?

Law Director Doug Miller said we should not put their information on the website without their permission.

Kenny asked if we want to promote new businesses on the home page?

Trustee Rozzi asked if there is a charge for that?

Trustee Walker asked if it would clutter up the home page?

Trustee Rozzi asked how many hits our website gets a month?

Melissa Sterwerf stated she would have to get with Legend Webworks to get that information.

Public Works Director Kenny Hickey stated Brian Conley would like to re-new his contract early for the CTC fields at Mounts Park. The reason being, so he knows if he does more updates, he won't lose his use of the fields. If the contract is re-newed, it would be 10 more years at \$1.00.

Trustee Cordrey asked Doug Miller, as long as he has performed to the contract for the first 10 years then he had an option to pick up the next 10 years?

Doug Miller stated as long as the Board has determined he has met the terms of the lease, then he has the right to re-new it for another 10 years. He believes Mr. Conley just wants to get assurance from the township.

Mr. Hickey stated Mr. Conley wants to put the money into the fields but he doesn't want to put it in unless it's a guarantee to allow him to have the fields for another 10 years or re-new the contract early.

Trustee Cordrey asked if there is anything that he has not performed to the contract at this point?

Kenny stated the only thing is a permanent concession stand, but there was some give and take since the area is in a flood plane.

Trustee Cordrey stated the only thing we could probably do is knit pick him.

Trustee Rozzi asked if this is something we want to continue doing for \$1.00 a year?

Trustee Cordrey asked if the township does anything at the fields or is it independently Mr. Conley?

Kenny stated the only thing the township does is monitoring every now and then. We did have to put in a parking lot.

Trustee Walker asked if he was already suppose to have lighting in down there?

Kenny stated no, he has that option though.

Trustee Rozzi stated what or if what kind of profit he is making off those fields?

Trustee Walker stated he would like to table this for now.

Trustee Cordrey asked if he is operating this as an LLC?

Trustee Rozzi stated he would like a little more data.

Doug Miller stated to keep in mind, if there isn't a reason that he hasn't complied, he gets another 10 years anyway.

Trustee Rozzi asked if we could re negotiate this contract?

Doug Miller stated that the township would have to find that Mr. Conley did not substantially comply with the agreement.

Fire Chief Brian Reese presented a drawing to the Board of a possible design for the new firehouse. It would be a 15,000 square foot building containing 4 bays with an alternate of 5 bays. It is designed so that it can be expanded in 3 directions. This particular design would house 8 employees, but if we keep Station 77 open, we could possibly knock off some of the living space. Financing will need to be in place when we sign on a contract.

Trustee Cordrey asked if this design would allow for us to house more before actually expanding the building?

Chief Reese stated just a little bit. Chief Reese stated the Design Architect asked that we button down the design and start getting some request for qualifications. The standard would be approximately \$300.00 per square foot.

Trustee Rozzi asked if that is on the high end?

Chief Reese stated that's the number that all of the fire chief's are receiving.

Trustee Walker asked how much it would cost for the extra bay? He stated sometimes it is just as cheap to go ahead with the extra square footage.

Trustee Cordrey asked when we are expected to break ground?

Chief Reese stated we are contracted for June.

Trustee Walker asked if we have heard anything from ODOT about the curb cut?

Chief Reese stated the paperwork had already been submitted and they were just waiting on a final design to see where the curb cut was going to go. They are trying to line it up with the driveway across the street.

Trustee Cordrey asked if there is still an alternate driveway coming off of Regency?

Chief Reese stated they will price that as an alternate.

Doug Miller asked if there would be a light at the driveway?

Kenny Hickey stated they will have to get with the state to do studies and possibly lower the speed limit.

Police Chief Scott Hughes stated if you lower the speed limit that might waive the sight issue.

Fiscal Officer Jim Hunter asked if there were any questions on the monthly financial report.

Trustee Cordrey asked if there were any big ticket items or highlights?

Kenny Hickey stated there were 2 high spots, one with the police department for the wraps for the vehicles and the other is with the fire department with KDF for the new fire house.

Jim Hunter stated we are 17% through the year and we are 17.538% on our budget.

Public Comments

Trustee Joe Rozzi opened the floor for public comments at 8:12 pm.

Rusty Holman, Whalen Lane, stated the Board needs to analyze the 2016 and 2017 year end balance because the fund balances increased by \$925,000.00. It was easy to determine how much went to each department. How much was salaries, benefits, insurance, etc. etc. Mr. Holman stated he is raising that issue again, not for his benefit but for the benefit of the Board. Mr. Holman also suggested that he would take exception to a single page financial report for the month of January, February, March, April. Until you start making comparisons to history, you don't have a picture. Where were we last year at this time compared to this year? Are we making progress or are we standing still?

Trustee Joe Rozzi closed the floor to public comments at 8:15 pm.

Mr. Rozzi made a motion, and seconded by Mr. Cordrey to enter into Executive Session to consider the appointment of a public employee/official, and reviewing negotiations or bargaining sessions with public employees regarding term and or conditions of employment at 8:16 pm. In Executive Session were Joe Rozzi, Darryl Cordrey, Joe Walker, Law Director, Kenny Hickey, Jim Hunter, Kellie Krieger, and Chief Reese.

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| Roll call as follows: | Joe Rozzi | Yes |
| | Darryl Cordrey | Yes |
| | Joe Walker | Yes |

Mr. Rozzi made a motion, and seconded by Mr. Walker to come out of Executive Session at 8:39 pm.

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| Roll call as follows: | Joe Rozzi | Yes |
| | Joe Walker | Yes |
| | Darryl Cordrey | Yes |

Trustee Joe Rozzi made a motion to approve a Memorandum of Understanding of the IAFF405 to amend Article 14 with regard to the pay cycle and authorize Chief Reese to sign the Memorandum of Understanding, and seconded by Trustee Joe Walker.

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| Roll call as follows: | Joe Rozzi | Yes |
| | Joe Walker | Yes |
| | Darryl Cordrey | Yes |

Trustee Darryl Cordrey made a motion to hire Brent Centers as our new township Administrator at the salary starting at \$90,168.00 subject to a background check and a written contract effective April 4, 2018, and seconded by Trustee Joe Walker.

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| Roll call as follows: | Darryl Cordrey | Yes |
| | Joe Walker | Yes |
| | Joe Rozzi | Abstain |

Trustee Rozzi stated the reason he abstained is because Mr. Centers is a current elected official of the City of Franklin and his company does business with Franklin.

With no other business at hand a motion made by Mr. Rozzi with a second by Mr. Walker to adjourn at 8:41 pm.

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| Roll call as follows: | Joe Rozzi | Yes |
| | Joe Walker | Yes |
| | Darryl Cordrey | Yes |

