

Hamilton Township Trustee's Meeting

March 7, 2018

Trustee Board President Rozzi called the meeting to order at 7:00p.m. Mr. Rozzi, Mr. Cordrey, and Mr. Walker were present.

Opening prayer was given by Public Works Director Kenny Hickey.

The *Pledge of Allegiance* was recited by all in attendance.

Motion was made by Mr. Rozzi with a second by Mr. Walker to adopt the proposed agenda, for the March 7, 2018 meeting, with the addition of Discuss Pending Litigation to Executive session.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Motion made by Mr. Rozzi with a second by Mr. Cordrey to approve the meeting minutes from the meeting on February 21, 2018.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Joe Walker	Abstain

Motion made by Mr. Rozzi with a second by Mr. Walker to approve Payroll for pay cycle February 11, 2018 – February 24, 2018, Electronic Fund Transfer Direct Deposit Vouchers 1134726210 - 1134726273.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Motion made by Mr. Rozzi with a second by Mr. Walker to approve the withholding payments for payment cycle February 11, 2018 – February 24, 2018, checks numbered 27247321 - 27247341.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Motion made by Mr. Rozzi with a second by Mr. Walker to approve the billing invoices for payment cycle February 26, 2018 – March 2, 2018 checks numbered 78576 - 78584.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Motion made by Mr. Rozzi with a second by Mr. Walker to approve the billing invoices for payment cycle March 5, 2018 – March 9, 2018 checks numbered 78585 – 78620 (void 78538).

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Public Comments

Trustee Joe Rozzi made a motion to open the floor to the public at 7:02pm, and seconded by Trustee Darryl Cordrey.

Roll call as follows:	Joe Rozzi	Yes
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Darryl Cordrey	Yes
Joe Walker	Yes

Chris Datillo, 5664 Cabernet, thanked Police Chief Scott Hughes for the professionalism of his Officers that recently handled a matter at the neighbors.

Amy Tranter, 5839 Eagle Creek, thanked Chief Hughes and the Hamilton Township Police Department. She has a student in Little Miami Junior High that was involved in the reporting of a threatening note. Ms. Tranter has talked to a lot of the students involved. Officer Brandenburg put on an assembly called "If You See Something, Say Something" and she believes that is why a lot of the kids came forward.

Jim Hunter recognized Public Works Director, Kenny Hickey for helping a lady whos car broke down on State Route 48 on a nasty rainy morning and got her car running.

Lisa Wilson, 22/3, stated on behalf of Fritz Nelsen (who could not be at the meeting), that he thinks the gate at Mounts Park should atleast stay unlocked during the week. The concern is for the people that work on the weekends that won't be able to enjoy the park if it is only open on the weekends.

Trustee Joe Rozzi made a motion, and seconded by Joe Walker to close the floor to the public at 7:07pm.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Human Resource Manager, Kellie Krieger, requested the Board make a motion to approve the deed transfer of Lot 635, graves 1, 5, and 8 in the Maineville Cemetery from Clara Tony to Tonya Todd.

Trustee Joe Rozzi made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Human Resource Manager, Kellie Krieger, requested the Board make a motion to approve cemetery deeds for the following: Lot 49, grave 1 and 2 in the Maineville Cemetery at \$1,200.00 to Robert Sterling; and Lot 48, grave 8 in the Maineville Cemetery at \$600.00 to Sarah Chmist.

Trustee Joe Rozzi made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Human Resource Manager, Kellie Krieger, requested the Board make a motion to approve a one time carry over of 120 hours for Public Works Director Kenny Hickey to be used before or on December 31, 2018.

Trustee Joe Rozzi made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	Joe Rozzi	Yes
	Joe Walker	Yes
	Darryl Cordrey	Yes

Human Resource Manager, Kellie Krieger, requested the Board make a motion to approve the hiring of two fulltime Firefighter/Paramedics contingent upon their medical clearance: Jesse Hellweg at the rate of \$18.18 per hour and Ricky Wagoner at the rate of \$21.81 per hour.

Trustee Joe Rozzi made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: Joe Rozzi Yes
Joe Walker Yes
Darryl Cordrey Yes

Human Resource Manager, Kellie Krieger, requested the Board make a motion to approve the posting for 2 seasonal Park Crew members at the of \$12.00 per hour and will work no more than 24 hours per week.

Trustee Joe Rozzi made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: Joe Rozzi Yes
Joe Walker Yes
Darryl Cordrey Yes

Mark Hurst and Andy Brossart discussed Bond rating for the township.

Mr. Hurst is a CPA that has worked with the township to prepare the financial statements.

Mr. Brossart is with an independent advisory firm. Their role is to help the township when we are looking at financing needs, what is the best way to go. Mr. Brossart stated he was involved back in 2011 when the rating was done for the township. Mr. Brossart discussed who is involved in the process. Mr. Brossart explained the rating scale. Mr. Brossart stated the rating cost is approximately \$11,000.00 as a minimum. Mr. Brossart explained how the score was reached.

Mr. Hurst stated our financial condition has improved and we have timely issued financial statements, as well as completed audits.

Trustee Darryl Cordrey asked from a cost side, is this more advantageous to do once we are ready to put a bond on versus doing it now?

Mr. Brossart stated that's the way he would approach it.

Mr. Hurst stated we currently have outstanding \$975,000.00 of principle at the end of the year 2017 and also an Ohio Public Works Commission loan at about \$485,000.00.

Fiscal Officer, Jim Hunter asked if an Administrator should be in place and established before this is attempted?

Mr. Brossart said he wouldn't disagree with that, it would help.

Mr. Cordrey asked how long the process would take?

Mr. Brossart stated it would take about 2 months.

Trustee Joe Rozzi asked Michelle Tegtmeier to talk a little about why we are asking about bonds.

Community Development Coordinator, Michelle Tegtmeier stated the reason she started this process is because we are talking about the new fire house and the development on Grandin Road. The site on Grandin Road needs a road put in. Michelle stated that her and Kenny Hickey have been working on that and they plan to have some 629 funds, however, that will not cover it all. So her thought was a bond.

Police Chief Scott Hughes explained the Cellebrite program to Trustee Joe Walker who missed the last meeting.

Trustee Joe Rozzi stated the program was well received by the people in attendance of the last meeting and the only reason he delayed the approval, was because Mr. Walker was not in attendance.

Trustee Joe Rozzi made a motion to approve a Memorandum Of Understanding with the City of Mason concerning Cellebrite, and seconded by Trustee Joe Walker.

Roll call as follows: Joe Rozzi Yes
 Joe Walker Yes
 Darryl Cordrey Yes

Police Chief Scott Hughes stated he forwarded some draft copies of noise ordinances of other townships to the Trustees. Chief Hughes stated they were all written pretty much the same way. The concern was how do differentiate between the subdivisions and the more rural areas of the township?

Trustee Joe Walker stated he doesn't want to start regulating service vehicles. It is a safety issue. They are out at night for their safety. He stated if we are going to make the garbage trucks come out during the day, then he is not for a noise ordinance.

Trustee Darryl Cordrey asked Doug Miller how much teeth are in these noise ordinance resolutions?

Doug Miller stated they are can be difficult to enforce from a level of what's annoying? How loud is too loud? You can name specifics. He stated he has never had one go to court.

Trustee Joe Rozzi asked how much the HOA's regulate garbage trucks?

Trustee Darryl Cordrey stated his HOA president negotiates specific fees and times the garbage trucks are allowed to pick up.

Chief Hughes stated he doesn't want his officers out there pulling over garbage trucks. His experience from his previous employer, they normally sited only for loud car noise.

Trustee Joe Rozzi asked if it was possible to reach out to some of the HOA's that don't have as much oversight as the others?

Chief Hughes stated Joey Fey is over many of the HOA's in the township and he is very easy to get along with.

Trustee Joe Walker asked how can you tell a garbage truck not to come before 7 am but you have a bus with a back up alarm out there at 6:30?

Trustee Darryl Cordrey stated he has heard complaints about 3 am.

Trustee Joe Walker stated that some construction companies need to work at night because of traffic. Where do you draw the line?

Trustee Darryl Cordrey stated we just need to sit down and address it. He suggested having a separate work session and invite the residents in to discuss.

Trustee Joe Rozzi state he is okay with that and he also feels like we should reach out to the HOA's and see if they can help facilitate.

Trustee Darryl Cordrey stated we are still have the option of a garbage aggregate.

Fire Chief Brian Reese stated we have had some pretty serious runs and they seem to happen when we are at the minimum staffing. The fire department has had the same staffing model for over 10 years, where there is a minimum of 6 and maximum of 8. We are all in competition for part time employees and there are fewer people entering the field. We are at 6-8 people per day. In 2015 and 2016 pretty even, however, in 2017 we only hit maximum staffing 20% of the time. We had to mandate 71 times in 2016 and 83 times in 2017, just to meet minimum staffing. We are getting busier with the growth of the community, our runs are going to continue to climb. Chief Reese stated he would like to make the staffing 7-9 people daily which will allow for an extra person at Station 77. This will increase efficiency and safety. He would also like to add 2 full time Firefighter/Paramedics that would float to shifts that are short. Chief Reese gave a break down of what he might need to pull out of reserve and what the reserve would be at the end of the years 2018-2022.

Trustee Joe Rozzi asked what is the cost for a new firefighter aside from salary and benefits?

Chief Reese stated to outfit somebody with gear and uniforms, it is about \$4,000.00 - \$5,000.00. There is a 3 week orientation that will be done with the crew they are assigned.

Trustee Joe Rozzi stated we are losing that investment everytime somebody leaves. Mr. Rozzi asked if we were an effective fighting force when we arrived at the fire at the Duffy's?

Chief Reese stated there were 2 people on that truck.

Trustee Joe Rozzi asked how long it took to become an effective fighting force and who was required to be there?

Chief Reese stated it would take some time, about 15-20 minutes.

Trustee Joe Rozzi asked about the fire in Wedgewood?

Chief Reese stated it took about 4-5 minutes.

Trustee Darryl Cordrey said one of his biggest concerns was the staffing of the fire department and we need to make the residents as safe as possible with the resources we have.

Fiscal Officer Jim Hunter stated it's a safety issue not only for the firefighters but also the residents.

Trustee Joe Rozzi stated we are requiring more mutual aid.

Trustee Joe Rozzi stated that Mounts Park has been open since March 1. It is usually opened at sunrise and close about 6:30 pm. There was some consideration to only have it open on Friday, Saturday, and Sunday.

Trustee Darryl Cordrey stated if CTC has access 7 days a week, why shouldn't our residents?

Trustee Joe Rozzi stated he is okay with opening and closing the park for now.

Trustee Joe Walker asked who would police it?

Kenny Hickey stated ODNR can stop in at anytime.

Chief Hughes suggested moving the gate closer to the shooting range.

Trustee Joe Rozzi asked if we have any signage to let people know that shooting is taking place?

Trustee Joe Walker asked if we can get some signage to let the public know there is active shooting going on at the range?

Kenny Hickey stated we are looking to get a folding sign letting the public know that there is training in progress.

Trustee Darryl Cordrey asked how long the park will be open?

Kenny Hickey stated in the past it has usually been open from April to October.

Trustee Joe Rozzi stated he is concerned leaving it open during the winter in case somebody tries to test how frozen the lake is. The park should be open from March 1 to the first Monday of November.

Kenny Hickey asked if they wanted catch and release signs?

Trustee Joe Rozzi stated to have signs stating no fishing in the big lake.

Trustee Joe Rozzi made a motion to approve Resolution # 180307, authorizing and approving an increase in township appropriations to reconcile budgets for calendar year 2018, and seconded by Trustee Joe Walker.

Roll call as follows: Joe Rozzi Yes
Joe Walker Yes
Darryl Cordrey Yes

Trustee Joe Rozzi made a motion to approve Resolution # 18-0307A, authorizing and approving an increase in township appropriations to reconcile budgets for calendar year 2018 and approving purchase orders and payment, and seconded by Trustee Joe Walker.

Roll call as follows: Joe Rozzi Yes
Joe Walker Yes
Darryl Cordrey Yes

Public Comments

Trustee Joe Rozzi opened the floor for public comments at 8:35 pm.

Lisa Wilson, 22/3, suggested a Mounts Park directional sign to let people know where the park is.

Trustee Joe Rozzi closed the floor to public comments at 8:36 pm.

Mr. Rozzi made a motion, and seconded by Mr. Walker to enter into Executive Session to consider the investigation of charges or complaints against a Public Employee/Official, to consider the appointment of a public employee/official, and discuss a pending litigation at 8:37 pm. In Executive Session were Joe Rozzi, Darryl Cordrey, Law Director, Kenny Hickey, Kellie Krieger, and Mr. Tiffany.

Roll call as follows: Joe Rozzi Yes
Joe Walker Yes
Darryl Cordrey Yes

Mr. Rozzi made a motion, and seconded by Mr. Walker to come out of Executive Session at 9:57 pm.

Roll call as follows: Joe Rozzi Yes
Joe Walker Yes
Darryl Cordrey Yes

Chief Reese asked if the Board wanted to wait until the next meeting to approve his increase in staffing.

Trustee Joe Rozzi to approve the changing of staffing level and to hire 2 additional full time firefighter/paramedics, and seconded by Trustee Joe Walker.

Roll call as follows: Joe Rozzi Yes
Joe Walker Yes
Darryl Cordrey Yes

With no other business at hand a motion made by Mr. Rozzi with a second by Mr. Walker to adjourn at 9:59 pm.

Roll call as follows: Joe Rozzi Yes
Joe Walker Yes
Darryl Cordrey Yes

