

Hamilton Township Trustee's Meeting

December 20, 2017

Trustee Board President Wallace called the meeting to order at 6:00p.m. Mr. Wallace, Mr. Walker, and Mr. Gallagher were present.

The *Pledge of Allegiance* was recited by all in attendance.

Motion was made by Mr. Wallace with a second by Mr. Walker to adopt the proposed agenda for the December 20, 2017 meeting.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve the meeting minutes from the meeting on December 6, 2017.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve Payroll for pay cycle December 3, 2017 – December 16, 2017, Electronic Fund Transfer Direct Deposit Vouchers 1130420758 - 1130420827.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve the withholding payments for payment cycle December 3, 2017 – December 16, 2017, checks numbered 26762270 - 26762290.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve the billing invoices for payment cycle December 11, 2017 – December 15, 2017 checks numbered 78282 - 78289.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve the billing invoices for payment cycle December 18, 2017 – December 22, 2017 checks numbered 78290 - 78361.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Human Resource Manager, Kellie Krieger, requested the Board make a motion to approve the cash out of 80 vacation hours for Police Chief, Scott Hughes.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Human Resource Manager, Kellie Krieger, requested the Board make a motion to approve the purchase of a cemetery lot in the Maineville New cemetery, Lot 509 graves 1 and 2, by Mary Holmes at the cost of \$1,200.00.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes
Joe Walker Yes
Chris Gallagher Yes

Human Resource Manager, Kellie Krieger, requested the Board make a motion to approve Resolution # 17-1220G, approving and authorizing a separation agreement and waiver and release.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes
Joe Walker Yes
Chris Gallagher Yes

There was a swearing in of Firefighters John Hess and Edward Musselman by Chief Reese.

Trustee David Wallace opened and closed the floor for public comments Village of Classicway at 6:06pm.

Community Development Coordinator, Michelle Tegtmeier, requested the Board make a motion to approve Resolution # 17-1220F, granting conditional approval for a stage three site plan for the Village of Classicway subdivision.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes
Joe Walker Yes
Chris Gallagher Yes

Public Comments

Trustee David Wallace made a motion, and seconded by Trustee Joe Walker to open the floor for public comments at 6:11 pm.

Roll call as follows: David Wallace Yes
Joe Walker Yes
Chris Gallagher Yes

Trustee David Wallace closed the floor to the public at 6:11 pm.

Administrator, Ray Warrick requested the Board make a motion to approve Resolution # 17-1220, adopting annual appropriations budget.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes
Joe Walker Yes
Chris Gallagher Yes

Administrator, Ray Warrick requested the Board make a motion to approve Resolution # 17-1220A, authorizing the semi-annual authorization of blanket certificates and establishing financial policies for the approval of purchase orders in 2018.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes

Joe Walker Yes
Chris Gallagher Yes

Administrator, Ray Warrick requested the Board make a motion to approve Resolution # 17-1220B, authorizing the disbursement of checks for payroll, payroll related withholdings and expenses and other expenses in 2018.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes
 Joe Walker Yes
 Chris Gallagher Yes

Administrator, Ray Warrick requested the Board make a motion to approve Resolution # 17-1220C, authorizing the Transfer of General Funds (Fund 1000) and Police Fund (Fund 2081) to the Building Bond Fund (Fund 3101) in 2018.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes
 Joe Walker Yes
 Chris Gallagher Yes

Administrator, Ray Warrick requested the Board make a motion to approve Resolution # 17-1220D, an emergency resolution authorizing all actions necessary to support the continuation of a governmental natural gas aggregation program with opt-out provisions pursuant to Section 4929.26, Ohio Revised Code, directing the Administrator to extend the supply agreement with Interstate Gas Supply, Inc. to continue a natural gas aggregation program beyond March 31, 2018 when the current supply agreement ends.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes
 Joe Walker Yes
 Chris Gallagher Yes

Administrator, Ray Warrick requested the Board make a motion to approve Resolution # 17-1220H, approving a rental agreement.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes
 Joe Walker Yes
 Chris Gallagher Yes

Fiscal Officer, Jim Hunter requested the Board make a motion to approve a large purchase order to Tristate Public Safety in the amount of \$8,875.00.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes
 Joe Walker Yes
 Chris Gallagher Yes

Administrator, Ray Warrick presented the financial report with 92% of the year gone, 99% of the revenue has been collected. The expenses are at 76.9%. We are collecting more revenue than last year and spending less money. The cash position is up about \$400,000.00 compared to last year.

Police Chief, Scott Hughes gave the November report for the Police Department. They had a total of 1,736 calls, there were 4 new detective cases, and the SRO took 4 reports and 17 other issues. The Administrative Police Officer, Rande Rigby started and took over the evidence.

Fire Chief, Brian Reese gave the November report for the Fire Department. There were 70 engine runs and 148 EMS runs with transports between 65-66%. We received 8 mutual aid and gave 4. The Fire Inspector did 33 fire inspections, 24 zoning inspections, and 1 home inspection for an adoption. We have had EMT students to due clinical time, yearly physicals were completed, and Lexipol is up and running. There have been 7 applications for the EMT to Paramedic Scholarship.

Public Works Director, Kenny Hickey gave the November report for the Road Department. They cleaned out inlet pipes on Grand Legacy, finished foundations in the cemeteries, performed 2 burials, milled and filled Stephens, closed park restrooms and concession, removed fallen tree at Marr Park, and applied Preen to the ball fields.

Mr. Wallace made a motion, and seconded by Mr. Walker to enter into Executive Session to consider the compensation of public employees and preparation and review of collective bargaining strategy. In Executive Session were David Wallace, Joe Walker, Chris Gallagher, Administrator, Law Director, Joe Rozzi, Daryl Cordrey, and Fire Chief.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Mr. Walker made a motion, and seconded by Mr. Gallagher to come out of Executive Session at 7:21pm.

Roll call as follows:	Joe Walker	Yes
	Chris Gallagher	Yes
	David Wallace	Absent

Administrator, Ray Warrick requested the Board make a motion to approve a Memorandum of Understand between the township and the International Brotherhood of Teamsters Local 100, to re-classify James Diss to Highway Service Worker I and set his pay rate to \$20.87.

Trustee Joe Walker made the motion as stated above, and seconded by Trustee Chris Gallagher.

Roll call as follows:	Joe Walker	Yes
	Chris Gallagher	Yes
	David Wallace	Absent

Administrator, Ray Warrick requested the Board make a motion to approve the new Fire Agreement.

Trustee Joe Walker made the motion as stated above, and seconded by Trustee Chris Gallagher.

Roll call as follows:	Joe Walker	Yes
	Chris Gallagher	Yes
	David Wallace	Absent

Administrator, Ray Warrick requested the Board make a motion to approve the offer from the Police bargaining unit they pay the premium and the township seed the HSA at 78%.

Trustee Joe Walker made the motion as stated above, and seconded by Trustee Chris Gallagher.

Roll call as follows:	Joe Walker	Yes
	Chris Gallagher	Yes
	David Wallace	Absent

There was a swearing in of new Trustees Darryl Cordrey and Joe Rozzi by Fiscal Officer Jim Hunter.

With no other business at hand a motion made by Mr. Walker with a second by Mr. Gallagher to adjourn at 7:28pm.

Roll call as follows: Joe Walker Yes
Chris Gallagher Yes
David Wallace Absent

Trustee Joe Walker made a motion to open the Police District Meeting at 7:28 pm, and seconded by Trustee Chris Gallagher.

Roll call as follows: Joe Walker Yes
Chris Gallagher Yes
David Wallace Absent

Administrator, Ray Warrick requested the Board make a motion to approve Resolution # 17-1220E, authorizing, approving, and ratifying actions taken regarding the Hamilton Township Police District in 2017.

Trustee Joe Walker made the motion as stated above, and seconded by Trustee Chris Gallagher.

Roll call as follows: Joe Walker Yes
Chris Gallagher Yes
David Wallace Absent

Trustee Joe Walker made a motion to close the meeting at 7:30 pm, and seconded by Trustee Chris Gallagher.

Roll call as follows: Joe Walker Yes
Chris Gallagher Yes
David Wallace Absent