

Hamilton Township Trustee's Meeting

November 15, 2017

Trustee Board Vice President Walker called the meeting to order at 6:00p.m. Mr. Walker, and Mr. Gallagher were present.

There was an opening prayer given by Pastor Joe Shutts of New Freedom Church.

The *Pledge of Allegiance* was recited by all in attendance.

Motion was made by Mr. Walker with a second by Mr. Gallagher to adopt the proposed agenda for the November 15, 2017 meeting.

Roll call as follows:

Joe Walker	Yes
Chris Gallagher	Yes
David Wallace	Absent

Motion made by Mr. Walker with a second by Mr. Gallagher to approve the meeting minutes from the meetings on November 1, and November 12, 2017.

Roll call as follows:

Joe Walker	Yes
Chris Gallagher	Yes
David Wallace	Absent

Motion made by Mr. Walker with a second by Mr. Gallagher to approve Payroll for pay cycle October 22, 2017 – November 4, 2017, and Monthly for November, Electronic Fund Transfer Direct Deposit Vouchers 1128025758 – 1128025823 and 1128025960 - 1128025964.

Roll call as follows:

Joe Walker	Yes
Chris Gallagher	Yes
David Wallace	Absent

Motion made by Mr. Walker with a second by Mr. Gallagher to approve the withholding payments for payment cycle October 22, 2017 – November 4, 2017, and Monthly for November, checks numbered 26432603 – 26432623 and 26432646 - 26432647.

Roll call as follows:

Joe Walker	Yes
Chris Gallagher	Yes
David Wallace	Absent

Motion made by Mr. Walker with a second by Mr. Gallagher to approve the billing invoices for payment cycle November 6, 2017 – November 10, 2017 checks numbered 78152 - 78161.

Roll call as follows:

Joe Walker	Yes
Chris Gallagher	Yes
David Wallace	Absent

Motion made by Mr. Walker with a second by Mr. Gallagher to approve the billing invoices for payment cycle November 13, 2017 – November 17, 2017 checks numbered 78162 - 78201.

Roll call as follows:

Joe Walker	Yes
Chris Gallagher	Yes
David Wallace	Absent

Motion made by Mr. Walker with a second by Mr. Gallagher to approve the billing invoices for payment cycle November 13, 2017 – November 17, 2017 check numbered 78202.

Roll call as follows:

Joe Walker	Yes
Chris Gallagher	Yes
David Wallace	Absent

Administrator, Ray Warrick, recognized the first responders that were on a life saving call at the intersection of 48 and 22/3 on the night of September 14, 2017: Captain Schumacher, Firefighters, Cory Sanders, Dave Jackson, Brian Dapper, Tyson Farlaine, and David Liddil, along with Kenny Hickey, Officers Kyle Treon, Jordan Elzey, and Joe Smith.

Police Chief, Scott Hughes, recognized Sgt. Chris Wall for playing a big role in saving the life of Michael Mason on the night of September 14, 2017.

There was a swearing in of Police Officer Brittany Mui.

There was a swearing in of Firefighter Brian Webb.

There was a 10 minute break. Meeting resumed at 6:32 pm.

Human Resource Manager, Kellie Krieger, requested the Board make a motion to approve the removal of Jacob Colvin from the active Hamilton Township roster effective November 17, 2017.

Trustee Joe Walker made the motion as stated above, and seconded by Trustee Chris Gallagher.

Roll call as follows:	Joe Walker	Yes
	Chris Gallagher	Yes
	David Wallace	Absent

Human Resource Manager, Kellie Krieger, requested the Board make a motion to hire John Hess as a full time Firefighter/Paramedic, contingent upon a full medical clearance, with a pay rate of \$17.31 per hour.

Trustee Joe Walker made the motion as stated above, and seconded by Trustee Chris Gallagher.

Roll call as follows:	Joe Walker	Yes
	Chris Gallagher	Yes
	David Wallace	Absent

Human Resource Manager, Kellie Krieger, requested the Board make a motion to approve Fire Chief Brian Reese to fill an external firefighter/paramedic position.

Trustee Joe Walker made the motion as stated above, and seconded by Trustee Chris Gallagher.

Roll call as follows:	Joe Walker	Yes
	Chris Gallagher	Yes
	David Wallace	Absent

Human Resource Manager, Kellie Krieger, requested the Board make a motion to increase the pay of Don Pelfrey to \$23.50 per hour effective November 19, 2017.

Trustee Joe Walker made the motion as stated above, and seconded by Trustee Chris Gallagher.

Roll call as follows:	Joe Walker	Yes
	Chris Gallagher	Yes
	David Wallace	Absent

Human Resource Manager, Kellie Krieger, requested the Board make a motion to approve to close the township administration office at noon on November 22, 2017 and employees must use comp or vacation time.

Trustee Joe Walker made the motion as stated above, and seconded by Trustee Chris Gallagher.

Roll call as follows:	Joe Walker	Yes
	Chris Gallagher	Yes
	David Wallace	Absent

Human Resource Manager, Kellie Krieger, requested the Board make a motion to approve the purchase of lots within the Maineville Cemetery New, Lot 31, graves 1 and 2 to Michael Constable at the resident cost of \$1,200.00.

Trustee Joe Walker made the motion as stated above, and seconded by Trustee Chris Gallagher.

Roll call as follows:	Joe Walker	Yes
	Chris Gallagher	Yes
	David Wallace	Absent

Public Comments

Trustee Joe Walker opened the floor to the public and closed the floor to the public at 6:36 pm Administrator, Ray Warrick requested the Board make a motion to approve Resolution # 17-1115, declaring certain personal property as obsolete, surplus, no longer needed for public use, and authorizing its disposition.

Trustee Joe Walker made the motion as stated above, and seconded by Trustee Chris Gallagher.

Roll call as follows:	Joe Walker	Yes
	Chris Gallagher	Yes
	David Wallace	Absent

Administrator, Ray Warrick requested the Board make a motion to approve Resolution # 17-1115A, approving a lease of township real property.

Trustee Joe Walker made the motion as stated above, and seconded by Trustee Chris Gallagher.

Roll call as follows:	Joe Walker	Yes
	Chris Gallagher	Yes
	David Wallace	Absent

Administrator, Ray Warrick, requested the Board make a motion to approve an engagement letter for Mark Hurst from Hurst Kelly giving permission for him to interact with the firm that does the township audit as well as approving the fees of \$5,250.00 to prepare the working papers for audit for 2017.

Trustee Joe Walker made the motion as stated above, and seconded by Trustee Chris Gallagher.

Roll call as follows:	Joe Walker	Yes
	Chris Gallagher	Yes
	David Wallace	Absent

Administrator, Ray Warrick, requested the Board approve a large purchase order to Tracker Products LLC to purchase a wireless scanner to be used in the property and evidence room, in the amount of \$5,699.00.

Trustee Joe Walker made the motion as stated above, and seconded by Trustee Chris Gallagher.

Roll call as follows:	Joe Walker	Yes
	Chris Gallagher	Yes
	David Wallace	Absent

Police Chief, Scott Hughes gave the monthly Police report for September and October. There were a total of 1,886 in September and 2,101 in October. The detective division is at 91 cases for the year. There were 7 new cases in October. There are 2 active open investigations and 5 were closed. The School Resource Officer has taken 20 reports and 57 other issues.

Fire Chief, Brian Reese gave the monthly reports for September and October for the Fire/EMS. There were 153 EMS runs in September and 146 in October. The EMS transports are at 66%. Mutual aid given for the year is 52 and received is 96. The Fire Inspector was filling a shift.

Public Works Director, Kenny Hickey gave the monthly reports for the Road and Bridge department for September and October. They finished the sign inventory and had training over the program. They poured foundations at the cemeteries, maintenance at the administration building, and replaced street signs to the correct size. They sanded down and repainted dump trucks to prepare for the winter season, patched pot holes throughout the township. Kenny showed the program of the sign inventory and snow plow map.

Administrator, Ray Warrick presented the monthly financial review. There is 83% of the year gone and 93% of the revenue has been collected along with 70% of the budget being spent. The roll back came in, in November and will show on the next review. The township has spent \$160,000.00 more than last year.

Mr. Walker made a motion, and seconded by Mr. Gallagher to enter into Executive Session to consider the compensation of public employees and preparation and review of collective bargaining strategy at 7:05pm. In Executive Session were Joe Walker, Chris Gallagher, Administrator, Law Director, Joe Rozzi, and Daryl Cordrey.

Roll call as follows:	Joe Walker	Yes
	Chris Gallagher	Yes
	David Wallace	Absent

Mr. Wallace made a motion, and seconded by Mr. Walker to come out of Executive Session at 7:37pm.

Roll call as follows:	Joe Walker	Yes
	Chris Gallagher	Yes
	David Wallace	Absent

Administrator, Ray Warrick requested the Board make a motion to approve Resolution # 17-1115C, authorizing a contract with the Jefferson Health Plan for the provision of a health benefits program for township employees.

Trustee Joe Walker made the motion as stated above, and seconded by Trustee Chris Gallagher.

Roll call as follow:	Joe Walker	Yes
	Chris Gallagher	Yes
	David Wallace	Absent

With no other business at hand a motion made by Mr. Walker with a second by Mr. Gallagher to adjourn at 7:39pm.

Roll call as follows:	Joe Walker	Yes
	Chris Gallagher	Yes
	David Wallace	Absent

