

## Hamilton Township Trustee's Meeting

July 19, 2017

Trustee Board President Wallace called the meeting to order at 6:00p.m. Mr. Wallace, Mr. Walker, and Mr. Gallagher were present.

An opening prayer was given by Pastor Steve Bell from Bible Baptist Church.

The *Pledge of Allegiance* was recited by all in attendance.

Motion was made by Mr. Wallace with a second by Mr. Walker to adopt the proposed agenda for the July 19, 2017 meeting.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve the meeting minutes from the meeting on June 21, 2017.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve the meeting minutes from the meeting on July 12, 2017.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve Payroll for pay cycle June 18, 2017 – July 1, 2017, and Monthly for July, Electronic Fund Transfer Direct Deposit Vouchers 1121007551 - 1121007623 and 1121008466 - 1121008470.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve the withholding payments for payment cycle June 18, 2017 – July 1, 2017 and Monthly for July checks numbered 25524457 – 25524477 and 25524551 - 25524553.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve the billing invoices for payment cycle June 26, 2017 – June 30, 2017 checks numbered 77664 - 77673.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve Payroll for pay cycle July 2, 2017 – July 15, 2017, Electronic Fund Transfer Direct Deposit Vouchers 1121768201 - 1121768274.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes

Chris Gallagher Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve the withholding payments for payment cycle July 2, 2017 – July 15, 2017 checks numbered 25627681 - 25627701.

Roll call as follows: David Wallace Yes  
Joe Walker Yes  
Chris Gallagher Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve the billing invoices for payment cycle July 10, 2017 – July 14, 2017 checks numbered 77674 - 77683.

Roll call as follows: David Wallace Yes  
Joe Walker Yes  
Chris Gallagher Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve the billing invoices for payment cycle July 17, 2017 – July 21, 2017 checks numbered 77684 - 77759.

Roll call as follows: David Wallace Yes  
Joe Walker Yes  
Chris Gallagher Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve the billing invoices for payment cycle July 17, 2017 – July 21, 2017 checks numbered 77760 - 77763.

Roll call as follows: David Wallace Yes  
Joe Walker Yes  
Chris Gallagher Yes

Human Resource Manager, Kellie Krieger requested the Board make a motion to approve the hiring of 2 part time Firefighter/EMT's, Alexandra Anthony (July 27, 2017) and Makayla Liddil (July 24, 2017) with a pay rate of \$14.00 per hour.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes  
Joe Walker Yes  
Chris Gallagher Yes

Human Resource Manager, Kellie Krieger requested the Board make a motion to approve the hiring of Tyson Farlino as a full time Firefighter/Paramedic with a probationary period of 6 months with the hourly rate of \$17.31 per the IAFF Union contract, effective July 21, 2017.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes  
Joe Walker Yes  
Chris Gallagher Yes

Human Resource Manager, Kellie Krieger requested the Board make a motion to remove Kevin Wedding from the active Hamilton Township roster effective July 4, 2017.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes  
Joe Walker Yes  
Chris Gallagher Yes

Human Resource Manager, Kellie Krieger requested the Board make a motion to approve a one time roll over of 40 hours of vacation time for Fire Chief Brian Reese to be used on or before the end of the calendar year of 2017.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes  
Joe Walker Yes  
Chris Gallagher Yes

Human Resource Manager, Kellie Krieger requested the Board make a motion to approve Fire Chief Brian Reese to post an external Firefighter/Paramedic position, effective July 20, 2017 for a period of 2 weeks. The deadline will be August 5, 2017 at 5:00 pm.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes  
Joe Walker Yes  
Chris Gallagher Yes

Human Resource Manager, Kellie Krieger requested the Board make a motion to approve a cemetery deed to Robert E. Davis at the resident rate of \$600.00 each grave. This is Lot 622, graves 1 and 2 in the Maineville New Cemetery.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes  
Joe Walker Yes  
Chris Gallagher Yes

Human Resource Manager, Kellie Krieger requested the Board make a motion to approve a cemetery deed transfer in the Murdoch Cemetery. It is Lot 126, graves 1 and 2 from Christian Bothe to Jack Collins.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes  
Joe Walker Yes  
Chris Gallagher Yes

### **Public Comments**

Trustee David Wallace opened the floor to the public at 6:10 pm.

Trustee David Wallace made a motion to close the floor to the public at 6:10 pm, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes  
Joe Walker Yes  
Chris Gallagher Yes

Police Chief, Scott Hughes gave the monthly report for the Police Department for June. The total number of incidents was 2,051. The detective received 10 new cases in June and closed 5. School Resource Officer, Shane Brandenburg attended a SRO Conference at Great Wolf Lodge and an SRO training in Pittsburgh, which was paid for by Little Miami Local Schools. The Police Department also participated in the Hamilton Township Touch-a-Truck event. Chief Hughes received a package from Offer Up that contained a sign to post for a meeting spot for internet sales. The Police Department will be participating in the Cardboard Boat Regatta in August.

Fire Chief, Brian Reese gave the monthly report for the Fire Department for June. There were 40 engine runs and 128 EMS runs. The medical transports were about 64.8%. We received 8 mutual aids and gave 4. Just under 20% of the mutual aids received, is due to multiple runs. The Zoning and Fire inspector did 31 annual inspections, 4 new construction inspections, 3 tent inspections, and has now been moved to shift until a Captain position is filled. The Fire

Department is still doing Commercial Building Reviews, finished the annual driver training, did hose movement training, participated in the Touch-a-Truck event, finished the annual ladder testing, and had an open house for Assistant Chief Walker. The Lexipol process has begun. Chief Reese presented the usage of Narcan. In 2016 YTD, 21 vials were used and in 2017, YTD, 22 vials have been used. The cost per vial is between \$35.00 to \$39.00. Not all Narcan usage is for an overdose situation.

Fire Chief, Brian Reese gave the monthly report for the Road, Parks, and Cemeteries for the month of June (Kenny was on vacation). They had 3 burials, assisted with the Peters Cartridge dedication, ditched Maineville and Swigert roads, replaced 3 sections of sidewalk on Lighthouse Drive, trimmed trees, and assisted with Touch-a-Truck. They power washed the basketball and tennis courts, re-shaped the ditches at Marr Park, repaired damaged black top in back of Testerman Park, and striped front parking lot of Testerman Park.

Administrator, Ray Warrick reminded everyone that Hamilton Township Resident Day and Heroes Day is July 22 at Homerama.

Administrator, Ray Warrick presented the financial review for the month of June. With 50% of the year gone, we have brought in 52.9% of the revenue, and spent 39.9% of the appropriated expenditures. We are \$258,000.00 ahead in the revenue production YTD from 2016. We had less spending in June 2017 than in June 2016. Year to date we have spent \$29,000.00 less than 2016. At the end of June, there was \$10,585,000.00 in the bank.

Trustee Chris Gallagher asked how the CD's were doing?

Ray stated they are not doing any better at this point than the other ones. We are just now at a point where all of the purchases have been made.

Administrator, Ray Warrick did let everyone know there will be a recognition and reception for the retirement of Major Scott Carlton at the August 16 meeting.

Administrator, Ray Warrick requested the Board make a motion to approve Major Scott Carlton keep his cell phone number.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Administrator, Ray Warrick requested the Board make a motion to approve a large purchase order in the amount of \$5,900.00 to the Ohio Fire Chiefs Association for the Captain promotion process.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Administrator, Ray Warrick requested the Board make a motion to approve Resolution # 17-0719, declaring a fire deployment wagon as not needed for public use and authorizing its sale.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Administrator, Ray Warrick requested the Board make a motion to vary a pumper price in order to see if we can sell it.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Fire Chief, Brian Reese explained the Fire High School Co-op Program. This program would allow a High School Senior that is enrolled in a Firefighter program that is working on their firefighter card and EMT card, to work for 15 hours per week in their last half of their senior year. This will allow us to build a relationship with them and get them some experience.

Trustee David Wallace made a motion to approve the Fire High School Co-op Program for Hamilton Township, and seconded by Trustee Joe Walker.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Administrator, Ray Warrick requested the Board make a motion to approve Resolution # 17-0719A, approving the solid waste management plan of the Warren County Solid Waste Management District.

Trustee Chris Gallagher stated he would like to study this and take a couple of weeks.

Trustee David Wallace tabled this resolution until the next meeting.

Administrator, Ray Warrick stated there were 5 Criteria Architect portfolios received. Chief Reese and Ray will interview all 5 next week and give an update the Board at the August 2 meeting. The Board will make the decision on who will be used.

### **Trustee's Business**

Mr. Wallace made a motion, and seconded by Mr. Walker to enter into Executive Session to discuss a pending lawsuit and discipline of an employee at 6:47pm. In Executive Session were all Trustees, Administrator, Law Director, and Fire Chief.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Mr. Wallace made a motion, and seconded by Mr. Walker to come out of Executive Session at 7:18pm.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Trustee David Wallace made a motion to re-file the OPEC-HC lawsuit in Warren County, and seconded by Trustee Joe Walker.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Abstain

With no other business at hand a motion made by Mr. Wallace with a second by Mr. Walker to adjourn at 7:20pm.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

