

## Hamilton Township Trustee's Meeting

March 15, 2017

Trustee Board President Wallace called the meeting to order at 6:00p.m. Mr. Wallace, Mr. Walker, and Mr. Gallagher were present.

An opening prayer was given by Pastor Jeff Raker of The Park United Methodist Church.

The *Pledge of Allegiance* was recited by all in attendance.

Motion was made by Mr. Wallace with a second by Mr. Walker to adopt the proposed agenda for the March 15, 2017 meeting.

Roll call as follows:

David Wallace	Yes
Joe Walker	Yes
Chris Gallagher	Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve the meeting minutes from the meeting on March 1, 2017.

Roll call as follows:

David Wallace	Yes
Joe Walker	Yes
Chris Gallagher	Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve the billing invoices for payment cycle March 6, 2017 – March 10, 2017 checks numbered 77252 - 77257.

Roll call as follows:

David Wallace	Yes
Joe Walker	Yes
Chris Gallagher	Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve the billing invoices for payment cycle March 13, 2017 – March 17, 2017, checks numbered 77258 - 77307.

Roll call as follows:

David Wallace	Yes
Joe Walker	Yes
Chris Gallagher	Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve the withholding payments for payment cycle February 12, 2017 – February 25, 2017, and Trustees and Fiscal Officer for the month of March, 2017, checks numbered 24627645 – 24627663 and 24627705 - 24627707.

Roll call as follows:

David Wallace	Yes
Joe Walker	Yes
Chris Gallagher	Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve Payroll for pay cycle February 12, 2017 – February 25, 2017, and Trustees and Fiscal Officer for the month of March, 2017, Electronic Fund Transfer Direct Deposit Vouchers 1114377124 – 1114377188 and 1114377351 - 1114377355.

Roll call as follows:

David Wallace	Yes
Joe Walker	Yes
Chris Gallagher	Yes

Human Resource Manager, Kellie Krieger requested the Board approve the hiring of Amy Scheeler as full time Police Clerk at the rate of \$21.83 per hour and will be on a probationary period for 12 months. She will not be eligible for an increase until she has met the establishment of the FOP Labor Contract. Ms. Scheeler's start date will be March 20, 2017.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes  
Joe Walker Yes  
Chris Gallagher Yes

Human Resource Manager, Kellie Krieger requested the Board approve a pay increase for Firefighter Bradley Schlake from \$17.00 to \$17.50 per hour for successfully completing the drivers clearance. Also, a pay increase for Robert Farley from \$14.50 to \$15.00 per hour. Both of the pays will be retro active to March 3, 2017.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes  
Joe Walker Yes  
Chris Gallagher Yes

Human Resource Manager, Kellie Krieger requested the Board approve a cemetery deed for Michael Esselman and Kara Walters, at \$600.00, Lot 175, grave 4, in the Maineville New cemetery.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes  
Joe Walker Yes  
Chris Gallagher Yes

Steve Arrasmith, Warren County Drug Task Force, presented the 2016 annual report. The task force serves all of Warren County and the City of Wilmington in Clinton County. Their mission is to target drug trafficking offenses. They are the only full time agency in Warren County.

### **Public Comments**

Trustee David Wallace opened the floor to the public at 6:14 pm.

David Ehling, 22/3, stated he just found out this afternoon about a letter from the EPA that was received on February 15, stating the township has 30 days to have a plan. Mr. Ehling asked if there was a plan in place?

Trustee Wallace stated Kenny will address that later.

David Ehling stated the Trustees aren't very open and they never mentioned anything about the letter 2 weeks ago and now we are in the dark about what is going on. Mr. Ehling also asked if the public comments section could be toward the end of the meeting like it use to be? Mr. Ehling stated the public isn't getting a chance to comment on things discussed in the meeting.

Kevin Ehling, Zoar Road, stated his big thing is the public comments have been moved to the beginning of the meeting and there is a lot of stuff on the agenda, and maybe you just don't want to hear feedback on things such as the noise ordinance.

Trustee David Wallace asked Mr. Ehling what his feedback was on the noise ordinance.

Kevin Ehling stated there should never be a noise ordinance. That is not the way to enforce things. A noise ordinance is too wide open to interpretation. It's possible that you could enter a contract for waste removal and make restrictions on them. The whole township could benefit by lowering waste removal fees. Mr. Ehling asked if there could be a public comments section added before the Executive Session.

Kevin Ehling stated the public does not know what is going on with Mounts Park because Kenny will talk about it after the public comments.

Trustee David Wallace asked Mr. Ehling what he would like for them to do about Mounts Park.

Kevin Ehling stated he would like to assist in the mediation of the landfill portion of the dump site. Mr. Ehling stated in the beginning he told the township to put dirt on it, cover up the garbage to keep it from getting into the lake. The EPA stated to come up with a plan. Mr. Ehling stated you can see the breach in the dike from Google Earth.

Trustee David Wallace stated “that just goes to show that we never should have been in this position to even have this piece of property in the township.”

Kevin Ehling stated the township is allowing Biggs Farm to farm the tillable acres for nothing and he mows the grass twice a year. Mr. Ehling stated when David Wallace came on board in 2014, Zoar Farm Corporation had a lease on the Mounts Property for \$1 per year. Mr. Ehling stated Fred Oeder kept up the property and that agreement came from the Dravo Corporation and that agreement came with the land. Mr. Ehling stated you have no feel for your community. Mr. Ehling stated Fred Oeder could have caught the problem before it got this big. He also stated the Board is so hard headed about getting help. Mr. Ehling stated there is a total of 8,000 to 9,000 cubic yards of concrete to be removed from the Jeremiah Morrow bridge project, delivered to the site for free. Mr. Ehling gave Kenny a number to a guy from Kokosing, Brian Salyer, 614-315-0336. There would need to be a beneficial Reuse form filled out if any material will be used from ODOT.

Mr. Ehling stated they don't want to hear the public because the public comments are in the beginning of the meeting.

Becky Ehling, 5465 Zoar Road, asked if there will be a power point that talks about Mounts Park? As for the noise ordinance, in 2013 or 2014 there was information given to the Trustees about putting a solid waste district aggregate into affect that would save the residents money and could also designate the times the garbage trucks could pick up the trash, but the trustees were told at the time, it wasn't an important enough issue to pursue. Ms. Ehling stated now might be the time and Gary had worked on getting this started. Ms. Ehling stated there should not be a noise ordinance.

Dan Phipps, 10429 Cozaddale Murdock Road, asked if we are looking at this noise ordinance for just one person? Suggested to keep in mind a noise ordinance could hinder any commercial businesses moving into the township because it could effect their hours of operation. Mr. Phipps stated he is not in favor of the noise ordinance at this time.

Robert Glover, 6688 Bayberry Court, stated the neighbor across the street has a car parked in the driveway to hide junk. The garage is full of stuff and the black car is used to hide things.

Dwayne Terwilleger, 10400 Elizabeth Street, stated he is not favor of the noise ordinance. Most of the kids play on the street in the summertime. What about the buses that turn around at 6am with the backup alarms? He also stated that a public comments section should be after the Trustees discussion. He stated “your job as trustees are to serve us, not to be self serving or special interest.”

Trustee David Wallace made a motion to close the floor to the public at 6:40 pm and seconded by Trustee Joe Walker.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Administrator, Ray Warrick requested the Board approve an extension agreement to enter into a contract with Bastin & Co to audit the township for the next 3 years. The cost would be \$11,050.00 per year which is an increase of \$500.00 over the past years.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Administrator, Ray Warrick stated the township had Cedars CD's of \$3 million that will now be moved to laddering CD's. The monies will be used to purchase 4 CD's of \$750,000.00 each. The new CD's will have an option of moving the monies or leaving them alone after 6 months.

Mr. Warrick requested the Board sign to have the monies from a cash management fund moved to the CD pool since the cash management fund is no longer needed.

Administrator, Ray Warrick presented the monthly financial report. With 17% of the year being gone, only 4.8% of the revenue has been collected and 14.9% of the budget has been spent. A tax settlement will be received in April. Less was spent in February 2017 compared to last year. The year to date expenses is up by about \$400,000.00 compared to last year. Some of those reasons are \$120,000.00 in personnel cost, \$90,000.00 is seed money for employees HSA, and the rest is due to increased pay and corresponding benefits. The new heart monitors, a dump bed, and a retirement payout of \$26,000.00.

Administrator, Ray Warrick spoke a little bit about the letters from the EPA. He stated there were 3 letters from the EPA. The night Kenny gave the presentation of the zones, we had 2 letters. One letter was about the irrigation wells and asking to have them capped off. Weather permitting they will be capped this week. The second letter was in regards to various items dumped in various places that needed to be cleaned up in which Kenny will report more on. The third letter is in regards to the breach in the dike and the township had 30 days to start working with the EPA, and we have been in contact with them since.

Police Chief, Scott Hughes gave the monthly report for the Police Department for February. He stated crashes were down. There were 310 traffic stops, 7 DUI's, and a total of 1,628 incidents. The detective opened 8 new cases in February and closed 12.

Fire Chief, Brian Reese gave the monthly report for the Fire Department. There were 46 non-EMS runs and 123 EMS runs in which 82 were transports, which is 66%. Hamilton Township gave 6 mutual aid runs and received 10. The zoning and fire inspector completed 24 fire inspections, 3 zoning inspections, covered 2 shifts, issued 12 zoning permits, and completed a 2 day code updated seminar. Some of the activities were ladder training and advanced cardiac training. Chief Reese met with a resident, Leland Hite, who created a safety page. The department has completed the PETZL training. The department has been updating the pre-plans, which is a drawing of a building that provides any key access, utility shut offs, any specific hazards, and after hours contact information. Chief Reese mentioned some of the crew got to be part of the birth of a baby.

Police Chief, Scott Hughes mentioned some Police Officers and Firefighters/EMT's were on a call last week, doing CPR on a 9 year old that ultimately passed away. He mentioned that everyone involved did their job well and that all of them were affected by the situation.

Public Works Director, Kenny Hickey gave the monthly report for February along with an update on the Mounts Park clean up. They did some machete mowing, US Bridge installed the bridge on McIntire, installed fire lane signs on Regency Square, and did some ditching on Dallasburg Road. They also did some painting at the administration building. There were 2 burials and 1 cremation for the month of February. The playground area at Testerman Park has started under construction. The Little Miami freshman will have their first game at Championship Field on March 25, Little Miami youth and Warren County Little League start around April 8 along with fastpitch. Cincinnati United will start practice early to mid-April at Marr Park. The Community Garden will be open. Kenny gave an update on the zones at Mounts Park. Zones 1 (police burn) and 3 (leaves and mulch) have been completed. Zones 2 and 4 will be completed by the end of the week, this is where all of the big tree limbs and logs were. Zones 5 (over 200 tires) and 6 (dump) will take more extensive cleaning. Zone 6 will take a rule 13 which is a plan of attack. Kenny will be meeting with Warren County and EPA next week. There are 2 options of taking care of the dump, taking all of the garbage out or back fill it. Jackson & Sons Drilling will be sealing the wells based on the weather. The EPA recommends that the township not allow any fishing until everything is cleaned up.

Administrator, Ray Warrick requested the Board make a motion to approve Resolution # 17-0315, authorizing and approving an increase in township appropriations to reconcile budgets for calendar year 2017 and authorizing the purchase of services to resurface roads.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Trustee David Wallace asked Chief Scott Hughes what the major issues were as far as parking complaints.

Police Chief, Scott Hughes said the biggest complaint was cars parking on the street and not being moved. He suggest that the department put in place an overtime parking ordinance. This would include marking the tires and if the car is not moved in a certain amount of time, issue a citation, then have the car towed. He stated the only thing they can enforce at this time is parking in front of a fire hydrant and parking too close to the curb. Chief Hughes is working with the Law Director on wording on the ordinance.

Trustee Chris Gallagher asked how big of an issue it is.

Chief Hughes said that it just really depends. Chief Hughes stated he would want to get correct wording before bringing it back before the Board.

Trustee David Wallace stated it might be something to explore down the road.

Trustee David Wallace stated the noise complaint has been on and off. His concern is the diversity of the township, that a blanket noise ordinance would be a good thing.

Chief Hughes stated any noise ordinances would have specific exclusions. Most of the complaints have to do with car radios or outside radios from houses.

Trustee David Wallace stated the High School brought up an issue with the frequency in change for the digital signage.

Law Director, Doug Miller stated the township might want to look into re-writing the whole sign code. The process would go as follows: Either the Trustees or the Zoning Commission would make a recommendation, Trustees would have to pass a resolution for change, it then has to go to the Regional Planning Commission for consideration who makes a recommendation to the Zoning Commission, who then makes a recommendation to the Board of Trustees. It would take 2-3 months to get through the process.

Trustee Joe Walker stated he doesn't have a problem speeding it up but he doesn't like the signs that just sit there and flash.

Trustee David Wallace stated he is ok with the digital signs to change every 15 seconds.

Trustee Chris Gallagher said he is ok with the frequency.

Law Director, Doug Miller stated the code change can state no scrolling signs.

### **Trustee's Business**

Mr. Wallace made a motion, and seconded by Mr. Walker to enter into Executive Session to consider the appointment of a public official at 7:45pm. In Executive Session were all Trustees and Cadi Kelly.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Mr. Wallace made a motion, and seconded by Mr. Walker to come out of Executive Session at 8:07pm.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Trustee David Wallace stated there was not action taken.

With no other business at hand a motion made by Mr. Wallace with a second by Mr. Walker to adjourn at 8:08pm.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes