

Hamilton Township Trustee's Meeting

December 7, 2016

Trustee Board President Wallace called the meeting to order at 6:00p.m. Mr. Wallace, Mr. Walker, and Mr. Gallagher were present.

The *Pledge of Allegiance* was recited by all in attendance.

Motion was made by Mr. Wallace with a second by Mr. Walker to adopt the proposed agenda for the December 7, 2016 meeting.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve the meeting minutes from the meeting on November 16, 2016, Special Meeting from November 21, 2016, and Special Meeting from November 29, 2016.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve the withholding payments for payment cycle November 6, 2016 – November 19, 2016, checks numbered 23862125 – 23862139.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve the billing invoices for payment cycle November 21, 2016 – November 25, 2016 checks numbered 76857-76867.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve Payroll for pay cycle November 6, 2016 – November 19, 2016, Electronic Fund Transfer Direct Deposit Vouchers 1108687530 - 1108687607.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve the billing invoices for payment cycle November 28, 2016 – December 2, 2016, checks numbered 76868-76877.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve the billing invoices for payment cycle December 5, 2016 – December 9, 2016, checks numbered 76878 – 76947.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve the billing invoices for payment cycle December 5, 2016 – December 9, 2016, checks numbered 76948 – 76962.

Roll call as follows: David Wallace Yes
Joe Walker Yes
Chris Gallagher Yes

Motion made by Mr. Wallace with a second by Mr. Gallagher to appoint Trustee Joe Walker to Vice President of the Board.

Roll call as follows: David Wallace Yes
Chris Gallagher Yes
Joe Walker Abstain

Public Works Director, Kenny Hickey, requested the Board make to motion to approve the sale of lot 466 grave 1 for Randall Evans in Maineville New at the purchase price of \$600.00.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes
Joe Walker Yes
Chris Gallagher Yes

Administrator, Ray Warrick asked that Nancy Felton come before the Board to request a resolution for a fence disagreement.

Nancy Felton, 6033 Zoar Road, stated that she would like it resolved by Spring and the fence has been in place for over 21 years and she had an agreement with the owner at that time that she could take the fence down. The property was then put up for sale and sold. Ms. Felton talked to the new owner and they gave her permission to go through the fence and she built her barn and was going to put the fence back up. She had the materials purchased, men hired, and 3 poles already in and the adjoining property owner told her not to put the fence back up because he did not agree with where she was putting it. Ms. Felton asked the Board to determine if it is a line fence, who is going to pay for what, and the time frame of when it will be re-installed.

Law Director, Doug Miller stated that the Board would need to look at the property.

Ray Warrick stated that he would coordinate a date to get everybody out to look at the fence line.

Public Works Director, Kenny Hickey requested the Board approve to approve a large PO for \$22,800.00 for system software to map snow routes and map out the sign inventory for the township. Kenny showed how the software will be able to be added to the website and the residents can see where the Township will start plowing and will track where they have plowed already. There would be a fee of \$1,500.00 per year to maintain.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes
Joe Walker Yes
Chris Gallagher Yes

Public Works Director, Kenny Hickey requested the Board approve Resolution # 16-1207 authorizing the purchase of a 2017 International 7400 SFA 4X2 snow plow/salt truck from Rush Truck Center for use in the township. The total would be \$143,703.98 with an annual payment of \$30,270.00 for 5 years.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes
Joe Walker Yes
Chris Gallagher Yes

Administrator, Ray Warrick presented budget information.

Administrator, Ray Warrick requested the Board approve Resolution # 16-1207A to authorize the Warren County Engineer to issue and administer highway right-of-way permits on township maintained roads of Hamilton Township.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes
Joe Walker Yes
Chris Gallagher Yes

Administrator, Ray Warrick requested the Board make a motion to approve a purchase order for \$5,000.00 for Hurst Kelly CPA for the annual accounting.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes
Joe Walker Yes
Chris Gallagher Yes

Fire Chief, Brian Reese requested the Board approve a new part time position, Fire Technician. They would sign an agreement about working and covering their shift. They are only required to work every 6th day, still a part time position so they are still limited to 1,500 hours a year. Part of the commitment would be that if they are not working their shift, they will get another fire technician or part time fire fighter to work for them. For that commitment, they will receive higher compensation and some benefits that have been spelled out in a policy. The hourly rate that is being proposed is \$18.00 per hour for a medic and \$17.00 per hour for a non-medic. Some incentives that are also being proposed is 24 hours of paid time off per quarter, \$2,000.00 per year school reimbursement for medic school, and offer any full time positions that might open up to them first. The cost per year would be \$34,000.00 and Chief Reese is requesting that nine of these positions be created.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes
Joe Walker Yes
Chris Gallagher Yes

Fire Chief, Brian Reese requested the Board make a motion to approve the purchase of three full functioning heart monitors and three ADD's for \$88,005.61. Three of the heart monitors will be taken in on trade in.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes
Joe Walker Yes
Chris Gallagher Yes

Public Works Director, Kenny Hickey requested the Board approve a large purchase order to put up a 4 foot tall white vinyl fence along Nunner Road to the entrance of Marr Park and also 2-20 foot section gates. The total for the fencing and gates is \$16,734.00 and Cincinnati United is willing to pay for half of the cost. The large PO would be for \$8,367.00 to pay for the Township's half.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes
Joe Walker Yes
Chris Gallagher Yes

Public Works Director, Kenny Hickey requested the Board approve Resolution # 16-1207B, authorizing and approving an increase in township appropriations to reconcile budgets for

calendar year 2016 and authoring the purchase and refurbishment of playground equipment. The total cost would be \$49,997.00.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Fiscal Officer, Jim Hunter requested the Board approve a large purchase order to Kings Local School District to settle the TIF in the amount of \$32,083.20.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Fiscal Officer, Jim Hunter requested the Board approve Resolution # 16-1207C, authorizing and approving an increase in township appropriations to reconcile budgets for calendar year 2016 and payment to another political subdivision.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Public Comments

Trustee David Wallace opened the floor to the public at 7:16pm.

Winters, Village on the Green, asked why the salt truck was only based as a 15 year life? Why not longer? Has anyone done any research to see what the average life is of a 2001 International salt truck? Has anyone done an analysis or NPV of servicing the current truck versus buying a new one? Is this new snow truck going to last longer than the last one? Have we looked at any other manufacturers?

Amanda Wilson, Eagle Creek Court, is the tornado siren going to be placed back on the firehouse, because the residents in the village can not hear the sirens?

Mandy Martinson, wanted to say Thank You for the commitment to the parks.

Fritz Nelson, 6973 Hunters Close, has there been update from the EPA on Mounts Park?
Trustee David Wallace closed the floor to the public at 7:21pm.

Trustee's Business

Mr. Wallace made a motion, and seconded by Mr. Walker to enter into Executive Session to discuss a pending court action at 7:21pm. In Executive Session were all Trustees, Administrator, Law Director and Fiscal Officer.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Mr. Wallace made a motion, and seconded by Mr. Walker to come out of Executive Session at 7:47pm.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

Administrator, Ray Warrick requested the Board approve Resolution # 16-1207D, authorizing and approving an increase in township appropriations to reconcile budgets for calendar year 2016 and authorizing the issuance of a blanket certificate.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes

With no other business at hand a motion made by Mr. Wallace with a second by Mr. Walker to adjourn at 7:48pm.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Chris Gallagher	Yes