

## Hamilton Township Trustee's Meeting

November 16, 2016

Trustee Board President Wallace called the meeting to order at 6:03p.m. Mr. Wallace and Mr. Walker were present.

The *Pledge of Allegiance* was recited by all in attendance.

Mr. Wallace made a motion to make a change to the agenda, to move the public hearing for Grandin Road re-zoning request just before the work session, and seconded by Joe Walker.

Roll call as follows: David Wallace Yes  
Joe Walker Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve the meeting minutes from the Special meeting on November 7, 2016.

Roll call as follows: David Wallace Yes  
Joe Walker Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve the withholding payments for payment cycle October 23, 2016 – November 5, 2016, checks numbered 23753748-23753816.

Roll call as follows: David Wallace Yes  
Joe Walker Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve Payroll for pay cycle October 23, 2016 – November 5, 2016, and monthly, Electronic Fund Transfer Direct Deposit Vouchers 1107881090-1107881158 and 1107883798-1107883801.

Roll call as follows: David Wallace Yes  
Joe Walker Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve the billing invoices for payment cycle November 7, 2016 – November 11, 2016 checks numbered 76818-76822.

Roll call as follows: David Wallace Yes  
Joe Walker Yes

Motion made by Mr. Wallace with a second by Mr. Walker to approve the billing invoices for payment cycle November 14, 2016 – November 18, 2016, checks numbered 76823-76856.

Roll call as follows: David Wallace Yes  
Joe Walker Yes

Human Resource Manager, Kellie Krieger, requested the Board make a motion to approve Resolution # 16-1116A authorizing a contract with AXA Equitable Life Insurance Company for the provision of a IRC 457(b) employee deferred compensation program for township employees.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes  
Joe Walker Yes

Human Resource Manager, Kellie Krieger, requested the Board make a motion to approve Resolution # 16-1116B authorizing a contract with New York Life Insurance Company to a life insurance option for township employees.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes  
Joe Walker Yes

Human Resource Manager, Kellie Krieger, requested the Board make a motion to approve a wage increase for part time Firefighter/EMT Jacob Colvin from \$14.00/hour to \$14.50/hour due to his 1 year of service and it would be retro paid to October 28, 2016.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes  
Joe Walker Yes

Human Resource Manager, Kellie Krieger, requested the Board make a motion to approve a revised copy of the Police Clerk job description and give Chief Hughes to post this position, effective November 18, 2016 and will run through December 9, 2016.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes  
Joe Walker Yes

There was a presentation of a check from the Business Expo to the Police Association in the amount of \$315.00 from monies that were raised at the Treat N Greet.

Police Chief, Scott Hughes, presented the monthly Police activity report for the month of October. There were 1,100 calls in all for the month, 2 DUI arrest, and 88 total traffic stops. The Detective opened 7 new reports in October. The Police department participated in the Treat N Greet, daycare visits, and coffee with a cop. There will be an FBI-LEEDA training in the training room at the township building from November 28 – December 2. Sgt. Elliott and Sgt. Viel will attend the class for free since we will be hosting the training. Chief Hughes also recognized that Sgt. Viel completed an 80 hour instructor class and he is now certified instructor which will allow him to teach police recruits in the academy.

Fire Chief, Brian Reese, presented the monthly Fire/EMS activity report for the month of October. There were 58 engine runs and 131 EMS runs. There were 11 mutual aid given and 8 received. Chief Reese also presented a mutual aid spreadsheet for the entire year so far, 74 given and 65 received. The department visited some of the local daycares, participated in Treat N Greet, and there were several station tours. The new Fire and Zoning Inspector began. Three guys from the department completed the Petzl training which is a self-rescue device, Wedding, Goodpaster, and Smith. The yearly pump testing was done and there were no major issues. Chief Reese has asked the crew to ask about smoke detectors on non-critical run. They are also working on a check list for general home inspections.

Trustee Joe Walker asked if lift for the ambulance had been received yet.

Chief Reese stated that the load device had been delivered and he will be taking it to Columbus next week to be installed and the cot will be delivered on the 30<sup>th</sup>.

Chief Hughes “Thanked” some of the residents for donating candy for the Police and Fire Departments to pass out.

Administrator, Ray Warrick, requested the Board to make a motion to approve a Memorandum of Understanding with the Law Offices of Robert Merkle, Jr. LLC specifying 100 hours of work paid in 25 hour increments is the amount of \$2,500.00 per 25 hours with a total of \$10,000.00 for 100 hours to implement the recommendations from Lexipol LLC to update the policy and procedures.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: David Wallace Yes  
Joe Walker Yes

Administrator, Ray Warrick, requested the Board make a motion to approve an agreement between the Hamilton Township Police Department and the Regency Park/The Estates of Hawthorne Manor Homeowners' Association to have the Police Department move a radar speed control sign throughout their neighborhoods and collect the data. The home owners' association will purchase the sign and donate it to the Hamilton Township Police Department. The Police Department will be responsible to move the sign throughout the Association community at least 12 times per year. Hamilton Township will not be responsible for vandalism, misuse, repair or replacement of the radar speed control sign.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes

Administrator, Ray Warrick, presented the monthly review for the month of October. With 84% of the year gone, the township has collected 101.5% of the revenue. The township has spent 65.8% of the budget. The township appropriated \$9.3 million at the beginning of the year and have appropriated an additional \$108,000.00 of operating amounts and \$1.3 million of capital amounts.

Administrator, Ray Warrick, presented the Hopkins Commons Enterprise Zone numbers. The first thing that was discussed was a TIF, however, that did not fit. If it was a straight tax flow, the Little Miami School District would get approximately \$279,000.00 per year and the township would get approximately \$59,000.00 per year. Under a TIF scenario, the township would get approximately \$5,000.00 per year and the school district would get approximately \$67,000.00 per year. The township has attended meetings with the school board and the developer to discuss how the Enterprise Zone scenario will work. The first proposal was for the township and the school district would get approximately \$102,000.00 per year. The school board did not agree with this number and turned it down. The new proposal is for the township to receive approximately \$102,000.00 per year and the school board would receive approximately \$139,000.00 per year. This would also have to be blessed by Warren County.

Administrator, Ray Warrick, requested the Board make a motion to approve the straight 10 year 100% EZ model with the township receiving \$102,265.63 and the annual for the school would be \$139,081.25.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes

Administrator, Ray Warrick, presented the Board with a letter for EB-5 financing that would be used to build a family entertainment center. This is a way for businesses to borrow foreign money to use for projects. It is basically \$1 million bundles and it is a non-secure loan. A long-time resident of Hamilton Township would be the owner operator. There are restrictions for communities to have an EB-5 project. Hamilton Township does not meet the requirements. The school district has already sent their letter to the state agency to consider this project and EB-5 financing.

Administrator, Ray Warrick, requested the Board make a motion and to sign this letter encouraging the state agency to consider this.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes

Administrator, Ray Warrick, requested the Board make a motion to approve Resolution # 16-1116 authorizing and approving an increase in township appropriations to reconcile budgets for calendar year 2016.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Joe Walker.





Mr. Wallace made a motion, and seconded by Mr. Walker that the administrator call the following nine individuals to set up interviews for a special meeting on November 21, 2016 beginning at 1:00pm. The list of individuals is as follows: Jerry McFeeters, Richard Browning, Steven Sideris, Albert Fatute, Paul Healy, Paul Adams, Christopher Gallagher, Caterina Kelly, and Joshua Asher.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes

With no other business at hand a motion made by Mr. Wallace with a second by Mr. Walker to adjourn at 8:23pm.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes