

Hamilton Township Trustee's Meeting

October 19, 2016

Trustee Board President Wallace called the meeting to order at 6:00p.m. Mr. Wallace, Mr. Weber and Mr. Walker were present.

The *Pledge of Allegiance* was recited by all in attendance.

Motion was made by Mr. Wallace with a second by Mr. Weber to adopt the proposed agenda for the October 19, 2016 meeting.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve the meeting minutes from the meeting on October 5, 2016.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve the withholding payments for payment cycle September 25, 2016 – October 8, 2016, checks numbered 23560614-23560627 and 23560693-23560695.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve Payroll for pay cycle September 25, 2016 – October 8, 2016, and October Elected Officials, Electronic Fund Transfer Direct Deposit Vouchers 1106419059-1106419139 and 1106419916-1106419919.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve the billing invoices for payment cycle October 10, 2016 – October 14, 2016 checks numbered 76707-76712.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Motion made by Mr. Wallace with a second by Mr. Weber to approve the billing invoices for payment cycle October 17, 2016 – October 21, 2016, checks numbered 76713-76749.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes

Human Resource Manager, Kellie Krieger, requested the Board make a motion to approve the Township the ability to offer New York Simplified Optional Life Insurance and AXA deferred compensation plan to all Full-time employees. There will be no cost to the Township to offer either of these plans.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee David Wallace.

Roll call as follows:	Kurt Weber	Yes
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David Wallace Yes
Joe Walker Yes

Legal Counsel, Doug Miller requested to see the paperwork that the company has asked the Township to sign.

Trustee Kurt Weber made an amended motion to include the law directors review, and seconded by David Wallace.

Roll call as follows: Kurt Weber Yes
 David Wallace Yes
 Joe Walker Yes

Public Works Director, Kenny Hickey, requested the Board make a motion to approve a cemetery deed to Robert and Betty Redd in the Maineville New section at the cost of \$600.00 for Lot 200 grave 3.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee David Wallace.

Roll call as follows: Kurt Weber Yes
 David Wallace Yes
 Joe Walker Yes

Public Works Director, Kenny Hickey, requested the Board approve a large PO to McClusky Chevrolet for \$38,804.00 for the LT model. The price of the truck was \$39,604.00 less the trade in of \$800.00 for the Dodge Ram, VIN 3B17F23072M258125.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee Joe Walker.

Roll call as follows: Kurt Weber Yes
 Joe Walker Yes
 David Wallace Yes

Public Works Director, Kenny Hickey, requested the Board approve a large PO to KE Rose for a Utility Dump Bed for \$10,995.00. The cost of the bed was \$13,995.00 less the credit for the utility bed off of Kenny's current truck of \$3,000.00.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee Dave Wallace.

Roll call as follows: Kurt Weber Yes
 David Wallace Yes
 Joe Walker Yes

Public Works Director, Kenny Hickey, requested that the Board review some papers of purchasing a 2017 International 7400 Plow Truck outfitted by KE Rose. It would be purchased as a 5 year municipal lease, purchase to own. The total would be \$143,703.98. The yearly payment would be \$30,270 with a 2.55% interest rate. This was bid out by state bidding and would be done through Rush Trucking Center.

Administrator, Ray Warrick, requested the Board approve Resolution # 16-1019B, declaring a 2002 Sutphen fire rescue pumper as not needed for public use and authorizing its sale. It would be put on Open Gov for a minimum bid of \$110,000.00.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee David Wallace.

Roll call as follows: Kurt Weber Yes
 David Wallace Yes
 Joe Walker Yes

Administrator, Ray Warrick, requested the Board approve Resolution # 16-1019C, declaring certain personal property as obsolete, surplus, no longer needed for public use, and authorizing its disposition.

Trustee Kurt Weber made the motion as stated above, and seconded by Trustee David Wallace.

Roll call as follows:	Kurt Weber	Yes
	David Wallace	Yes
	Joe Walker	Yes

Police Chief, Scott Hughes presented the monthly Police activity report for September. There were 874 total dispatches. There are 13 open detective cases and there have been 38 closures out of 57 for the year. Chief Hughes also stated the Police Department has placed the radar speed sign into use. The program is able to run about 3 dozen different reports.

Fire Chief, Brian Reese presented the monthly Fire Rescue activity report for September. There were 64 engine calls and 120 medic. The total dispatches for year to date are 1592. The department gave mutual aid 6 times and received mutual aid 7 times. The department just finished a Paramedic Refresher course. There was a special instructor for HIPPA training. The department hosted Warren County dispatchers to do ride alongs and also did some rescue training at Little Miami High School. They are also doing safety talks with the schools and daycares in the community and training with new self rescue equipment.

Administrator, Ray Warrick presented the monthly financial review through September. Mr. Warrick stated that with 75% of the year complete, the township has brought in 95.7% of the revenue. We have received the second tax settlement. Every department has brought in more money than what was budgeted to come in by 3% to 4%. The township has only spent 59% of the budget. Compared to last year, we are \$1.9 million behind in revenue. The \$1 million that was in the TIF last year was moved to the general fund and the TIF was closed. The revenues are down due to the \$1 million cut in the fire levy. We are under spending compared to last year by about \$300,000.00.

Administrator, Ray Warrick stated that staff though they would have more information on Mounts Park. He also stated that the environmental testing would need to be done to move any further.

Trustee Kurt Weber stated that he made a call to Jurgenson to see if they could check their records to see if they got all out when they mined the property at Mounts Park. An employee at Jurgenson stated that from memory, that if he remembers correctly, they mined as much as the equipment would allow. Mr. Weber also stated that we would have to find out how they would go about mining and how a contract should be done if we decide to go that route. Mr. Weber feels that we should slow down and take a look at everything and feels that it would be wise to delay the work session meeting that is scheduled on October 22, 2016.

Administrator, Ray Warrick stated that Western Water is concerned about the land fill that is on the property. Western Water would like to reach out to the EPA. Western Water offered to conduct the environmental study and pay for it. If it doesn't move forward with Western Water, they would give the results to the township at no cost. If an arrangement was made with Western Water, they asked that the township consider deducting the cost from any arrangement made.

Trustee David Wallace stated that it would be wise to postpone the meeting until more information is received.

Trustee David Wallace made a motion to postpone the October 22, 2016 Mounts Park work session meeting until further information is obtained, and seconded by Trustee Joe Walker.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes
	Kurt Weber	Yes

Trustee David Wallace made a motion to give the administrator permission to work with Western Water to work on a proposal for EPA testing, and seconded by Trustee Joe Walker.

Roll call as follows:	David Wallace	Yes
	Joe Walker	Yes

Kurt Weber Yes

Administrator, Ray Warrick stated that the Board agreed that the Enterprise Zone for Hopkins Commons would be wise for the township but would have to have agreement from the school board. The school board met on October 18, 2016 and that it would be wise to discuss the Enterprise Zone with the township.

Trustee David Wallace made a motion that the township staff enter into discussions with the Little Miami school board in regards to the Hopkins Commons Enterprise Zone, and seconded by Trustee Kurt Weber.

Roll call as follows: David Wallace Yes
Kurt Weber Yes
Joe Walker Yes

Police Chief, Scott Hughes emailed the current policy and procedure manual to Lexipol and they sent back their recommendations. Chief Hughes stated that in order to get the manual updated in a timely manner, he would have to devote one person to the manual. Chief Hughes proposed to utilize services of an attorney to devote his time to the manual. Chief Hughes stated that these services would not affect his budget.

Trustee Kurt Weber asked if there was any idea on cost.

Chief Hughes stated that ever 20-30 hours it would be about \$2,500.00. If he hired Lexipol, it would cost \$250-\$300 per hour. He stated that he can use the drug fund money.

Fiscal Officer, Jim Hunter requested the Board approve Resolution # 16-1019A, authorizing and approving an increase in township appropriations to reconcile budgets for calendar year 2016.

Trustee David Wallace made the motion as stated above, and seconded by Trustee Kurt Weber.

Roll call as follows: David Wallace Yes
Kurt Weber Yes
Joe Walker Yes

Public Comments

Mr. Wallace opened the floor to the public at 6:59pm.

Robert Glover, 6688 Bayberry Court, presented the Board with some pictures of the house across the street from his house. Mr. Glover stated that last year the car was parked on the street for almost a year. The car has now been parked in the driveway for 6 months and they use the car as a shield to the stuff they bring home. Mr. Glover has gone to the HOA and also talked to Michelle in our Zoning. Mr. Glover stated that the car they drive is now parked on the street and that the garbage cans sit outside all the time.

Dave Ehling, 1732 22/3, asked where the township was on making a decision to video taping the meetings? He also asked if we could the prices on the website?

Administrator, Ray Warrick stated that we are getting prices.

Dave Ehling stated that there is no information for Mounts Park and the best thing to do would be to just decide not to sell it. Mr. Ehling also stated that the wall at Baker's Cemetery is falling down and will soon be down on 22/3.

Fredrick Nelson, 6973 Hunters Close, asked why is the meeting for Mounts Park being delayed?

Trustee David Wallace stated that we are trying to get additional information.

Mr. Nelson stated that the decision for Mr. Warrick to enter an agreement for environmental testing should have been made at the meeting on October 22, 2016. He also asked if Western Water was paying for the testing?

Trustee David Wallace stated that permission was given to the administrator to discuss with Western Water to get the information for the environmental testing but no decision would be made until it was brought before the Board.

Mr. Nelson asked if the sale of Mounts Park would be discussed in executive session and Trustee David Wallace and Kurt Weber responded no.

Kevin Ehling, 5465 Zoar Road, asked where did the \$318,000.00 savings come from? Why has the settlement taken so long?

Trustee David Wallace stated that he felt like the township should have gotten out of the insurance agreement long ago.

Kevin Ehling stated that the township was never in a pool insurance before 2014 and that the township had never been in the OPEC insurance before 2014. Mr. Ehling stated that the legal fees keep going up. Mr. Ehling stated that Mr. Warrick and Mr. Wallace sued the township over their zoning on political signs and the township settled. Who paid the legal fees?

Trustee Kurt Weber stated that the suit is still pending and we can not talk about it.

Kevin Ehling stated that a lot of people left the last meeting because they thought they would be able to speak at the work session on October 22, 2016. He asked how do we now that you won't make any decisions about Mounts Park?

Becky Ehling, 5465 Zoar Road, stated that the environmental testing should have been done before the bidding was done. The people are going to be more disgusted that you are not having the work session on October 22, 2016. Ms. Ehling stated that the Board needs to talk to their resources.

Mr. Wallace closed the floor to the public at 7:24pm.

With no other business at hand a motion made by Mr. Wallace with a second by Mr. Weber to adjourn at 7:25pm.

Roll call as follows:	David Wallace	Yes
	Kurt Weber	Yes
	Joe Walker	Yes